

**SAN JUAN WATER DISTRICT  
BOARD MEETING AGENDA  
9935 Auburn Folsom Road  
Granite Bay, CA 95746**

**January 27, 2021  
6:00 p.m.**

**This Board meeting will be conducted both in-person at the District's Boardroom at the address above, and via videoconference. Due to State guidelines on physical distancing in public gatherings, the Boardroom can accommodate a maximum of 10 members of the public at one time. The District recommends that members of the public participate in Board meetings via videoconference per the instructions below. Persons who do plan to attend the meeting in person are urged to contact the Board Secretary prior to the meeting. The contact information for the Board Secretary is:**

**Teri Grant  
(916) 791-6905  
tgrant@sjwd.org**

**To attend via videoconference, please use the following link:**

**Please join the meeting from your computer, tablet or smartphone.**

<https://global.gotomeeting.com/join/329160165>

**This meeting is locked with a password: SJWD2020**

**You can also dial in using your phone.**

United States: [+1 \(224\) 501-3412](tel:+12245013412)

**Access Code: 329-160-165**

**Please mute your line.**

**Whether attending via videoconference or in person, the public is invited to listen, observe, and provide comments during the meeting. The Board President will call for public comment on each agenda item at the appropriate time and all votes will be taken by roll call.**

**\*\*\*Important Notice: For any meetings that include a closed session, the videoconference will be terminated when the Board adjourns into closed session. Members of the public who would like to receive the report out from closed session and time of adjournment from closed session into open session and adjournment of the meeting should provide a valid email address to the District's Board Secretary, Teri Grant, at: [tgrant@sjwd.org](mailto:tgrant@sjwd.org), before or during the meeting. No other business will be conducted after the Board adjourns from closed session into open session. Promptly after the meeting, the Secretary will email the written report to all persons timely requesting this information.**

The Board may take action on any item on the agenda, including items listed on the agenda as information items. The Board may add an item to the agenda (1) upon a determination by at least three Board members that an emergency situation exists, or (2) upon a determination by at least four Board members (or by three Board members if there are only three Board members present) that the need to take action became apparent after the agenda was posted.

The public may address the Board concerning an agenda item either before or during the Board's consideration of that agenda item. Public comment on items within the jurisdiction of the Board is welcome, subject to reasonable time limitations for each speaker. Upon request, agenda items may be moved up to accommodate those in attendance wishing to address that item. Please inform the General Manager if you have such a request to expedite an agenda item.

Documents and materials that are related to an open session agenda item that are provided to the District Board less than 72 hours prior to a regular meeting will be made available for public inspection and copying at the District office during normal District business hours.

If you are an individual with a disability and need assistance or accommodation to participate in this Board meeting, please call Teri Grant, Board Secretary, at 916-791-0115, or email Ms. Grant at [tgrant@sjwd.org](mailto:tgrant@sjwd.org).

***Please silence cell phones and refrain from side conversations during the meeting.***

## **I. ROLL CALL**

## **II. PUBLIC FORUM**

During the Public Forum, the Board may ask District staff for clarification, refer the matter to District staff or ask District staff to report back at a future meeting. The Board will not take action on any matter raised during the Public Forum, unless the Board first makes the determination to add the matter to the agenda.

## **III. CONSENT CALENDAR**

All items under the Consent Calendar are considered to be routine and will be approved by one motion. There will be no separate discussion of these items unless a member of the Board, Audience, or Staff request a specific item removed after the motion to approve the Consent Calendar.

1. Minutes of the Board of Directors Meeting, December 16, 2020 (W & R)  
*Recommendation: Approve draft minutes*
2. Wholesale Water Rate Fee Schedule Revision (W)  
*Recommendation: Approve revisions to the Wholesale Water Rate Fee Schedule, effective January 1, 2021, to change the allocation of the fixed service charge*
3. Rates, Fees, Charges and Deposits – User Fee Revisions and Additions (W & R)  
*Recommendation: Approve revisions to specific user fees to reflect increased costs and approve new equipment use charges*

## **IV. OLD BUSINESS**

1. FY 2020-21 Operations Plan Report Card (W & R)  
*Review 2<sup>nd</sup> Quarter Progress*
2. Hinkle Reservoir Update (W & R)  
*Discussion*

## **V. NEW BUSINESS**

1. 2021 Committee Assignments (W & R)  
*President announces SJWD committees and representatives*
2. New Warren Act Contract (Interim) (W)  
***Action: Authorize President Tobin to sign final version of proposed new 5-Year Warren Act Contract with the United States Bureau of Reclamation, upon recommendation of the General Manager and District Counsel, if it is materially the same as the draft contract***
3. Consensus Building Institute (W)  
*Discussion on assessing needs, Board efficiency and building internal/external relationships*

4. ACWA News and the Region (W)  
*Discussion on increasing regional visibility and outreach*

## **VI. INFORMATION ITEMS**

1. General Manager's Report
  - 1.1 General Manager's Monthly Report (W & R)  
*Staff Report on District Operations*
  - 1.2 Miscellaneous District Issues and Correspondence
2. Director of Finance's Report
  - 2.1 Miscellaneous District Issues and Correspondence
3. Operation Manager's Report
  - 3.1 Miscellaneous District Issues and Correspondence
4. Engineering Services Manager's Report
  - 4.1 Miscellaneous District Issues and Correspondence
5. Legal Counsel's Report
  - 5.1 Legal Matters

## **VII. DIRECTORS' REPORTS**

1. SGA
2. RWA
3. ACWA
  - 3.1 ACWA
  - 3.2 JPIA
  - 3.3 Energy Committee
4. CVP Water Association
5. Other Reports, Correspondence, Comments, Ideas and Suggestions

## **VIII. COMMITTEE MEETINGS**

1. Finance Committee – January 26, 2021

## **IX. UPCOMING EVENTS**

1. ACWA DC2021 Conference  
February 24, 2021  
Virtual
2. 2021 ACWA Legislative Symposium  
March 11, 2021  
Virtual
3. 2021 ACWA Spring Conference  
May 11-14, 2021  
Monterey, CA

## **President Tobin to call for Closed Session**

### **X. CLOSED SESSION**

1. Conference with District Counsel regarding significant exposure to litigation pursuant to Gov. Code § 54956.9(b): up to 4 potential matters
2. Conference with District Counsel regarding potential initiation of litigation pursuant to Gov. Code § 54956.9(c): 1 potential matter before State Water Resources Control Board acting in its quasi-adjudicatory capacity
3. Conference with District Counsel regarding anticipated litigation pursuant to Gov. Code § 54956.9(c): 1 potential matter

### **XI. OPEN SESSION**

Report from Closed Session

### **XII. ADJOURN**

### **UPCOMING MEETING DATES**

February 24, 2021

March 24, 2021

I declare under penalty of perjury that the foregoing agenda for the January 27, 2021 regular meeting of the Board of Directors of San Juan Water District was posted by January 22, 2021, on the outdoor bulletin boards at the District Office Building, 9935 Auburn Folsom Road, Granite Bay, California, and on the District's website at sjwd.org, and was freely accessible to the public.

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Teri Grant, Board Secretary

## **SAN JUAN WATER DISTRICT**

Board of Director's Board Meeting Minutes  
December 16, 2020 – 6:00 p.m.

Conducted via Videoconference

### **BOARD OF DIRECTORS**

|                |                |
|----------------|----------------|
| Ted Costa      | President      |
| Pam Tobin      | Vice President |
| Marty Hanneman | Director       |
| Ken Miller     | Director       |
| Dan Rich       | Director       |

### **SAN JUAN WATER DISTRICT MANAGEMENT AND STAFF**

|                  |  |
|------------------|--|
| Paul Helliker    | General Manager                          |
| Donna Silva      | Director of Finance                      |
| Tony Barela      | Operations Manager                       |
| Lisa Brown       | Customer Service Manager                 |
| Adam Larsen      | Field Services Manager                   |
| Andrew Pierson   | Engineering Services Manager             |
| Greg Turner      | Water Treatment Manager                  |
| Greg Zlotnick    | Water Resources Manager                  |
| Stephen Ehnat    | Engineering Technician                   |
| Teri Grant       | Board Secretary/Administrative Assistant |
| Jennifer Buckman | Legal Counsel                            |

### **OTHER ATTENDEES**

|             |  |
|-------------|--|
| Joanna Gin  | Legal Counsel, Citrus Heights Water District |
| Craig Locke | Sacramento Suburban Water District           |
| Mitch Dion  | Self   |

### **AGENDA ITEMS**

- I. Roll Call**
- II. Public Forum**
- III. Consent Calendar**
- IV. Old Business**
- V. New Business**
- VI. Information Items**
- VII. Directors' Reports**
- VIII. Committee Meetings**
- IX. Upcoming Events**
- X. Closed Session**
- XI. Open Session**
- XII. Adjourn**

President Costa called the meeting to order at 6:07 p.m.

## **I. ROLL CALL**

The Board Secretary took a roll call of the Board. The following directors were present via teleconference: Ted Costa, Marty Hanneman, Ken Miller, Dan Rich and Pam Tobin.

## **II. PUBLIC FORUM**

There were no public comments.

## **III. CONSENT CALENDAR**

All items under the consent calendar are considered to be routine and are approved by one motion. There will be no separate discussion of these items unless a member of the Board, audience, or staff request a specific item removed after the motion to approve the Consent Calendar.

### **1. Minutes of the Board of Directors Meeting, November 9, 2020 (W & R)**

*Recommendation: Approve draft minutes*

### **2. Rescission of Polices Comprising Employee Manual; revision and expansion of existing policy HR-6.5 Employee Compensation (W & R)**

*Recommendation: Consider a motion to rescind all existing policies that comprise the existing Employee Manual, including HR-6.5 Employee Compensation and adopt by motion, HR-6.1 Employee Compensation and Benefits*

### **3. Hydrant and Valve Maintenance FY20/21 (R)**

*Recommendation: To award a professional services contract to Wachs Water Services (WWS) for professional services related to the maintenance of hydrants and valves for the fiscal year 20/21*

### **4. Arc Flash Hazard Assessment Project (W & R)**

*Recommendation: For authorization and approval of a professional services contract to e-Hazard Management to perform an Arc Flash Hazard Assessment of the District's existing electrical facilities*

***Vice President Tobin moved to approve the Consent Calendar. President Costa seconded the motion and it carried with the following roll call vote:***

***Ayes: Directors Costa, Hanneman, Miller, Rich and Tobin***

***Noes: None***

***Absent: None***

## IV. OLD BUSINESS

### 1. WTP Filter Basins Rehab Project – Construction Management/Inspection Services (W)

Mr. Pierson provided a staff report and conducted a brief presentation which will both be attached to the meeting minutes. He reviewed the project scope of work and explained that during construction, some issues were discovered that increased the time spent on the project. He explained that a contract amendment is needed for the Construction Management/Inspection Services with Kennedy Jenks Consultants for an increase of \$207,073 which includes a ten percent contingency be added to the total authorized contract to bring the total to \$689,128.

Mr. Pierson informed the Board that an additional amendment for approximately \$110,000 will be needed for the construction component of the South Basin. He explained that the original overall project budget was \$4.828 million and the revised estimate is \$4.953 million which will bring the project \$125,000 over budget. Ms. Silva informed the Board that an amendment to the capital budget is not anticipated.

Mr. Pierson informed the Board that the repairs to the filter basin have been very beneficial to the District and have already resulted in a substantial reduction in leaks from the filter basin. These repairs will reduce the cost to pump the water from the under-drain system back to the Water Treatment Plant, along with operation costs.

***Vice President Tobin moved for authorization and approval of Amendment #1 to the professional services contract with Kennedy Jenks for Construction Management and Inspection Services for the WTP Filter Basins Rehab Project. Director Rich seconded the motion and it carried with the following roll call vote:***

***Ayes: Directors Costa, Hanneman, Miller, Rich and Tobin***

***Noes: None***

***Absent: None***

### 2. RWA and SGA Items (W & R)

GM Helliker and Mr. Zlotnick provided the Board with a written staff report which will be attached to the meeting minutes. Mr. Zlotnick reviewed the items that were highlighted in the staff report.

### 3. Water Forum Agreement Update (W & R)

GM Helliker and Mr. Zlotnick provided the Board with a written staff report which will be attached to the meeting minutes. GM Helliker reviewed the items in the report and informed the Board that the Water Forum has hired a new Executive Director, who will be announced shortly.

## V. NEW BUSINESS

### 1. 2021 Board Officers

President Costa announced that the Board needed to nominate a new President and Vice President for 2021.

***Director Rich moved to elect Pam Tobin as Board President and Ken Miller as Board Vice President. Director Miller seconded the motion and it carried with the following roll call vote:***

***Ayes: Directors Costa, Hanneman, Miller, Rich and Tobin***

***Noes: None***

***Absent: None***

## VI. INFORMATION ITEMS

### 1. GENERAL MANAGER'S REPORT

#### 1.1 General Manager's Monthly Report (W & R)

GM Helliker provided the Board with a written report for November which will be attached to the meeting minutes.

#### 1.2 Miscellaneous District Issues and Correspondence

GM Helliker provided a hydrology report on current conditions. He reported that Folsom Reservoir is 31% full with storage at about 64% of average.

GM Helliker reported that he and Mr. Zlotnick are meeting with the wholesale customer agencies regarding conjunctive use groundwater banking. In addition, he reported that the region's water agencies are waiting for comments from Reclamation on the Folsom Operations MOU.

GM Helliker reported that he is working on the conserved water transfer project, and Tully & Young was hired to help on this project. He anticipates that a water transfer can take place next year.

GM Helliker reported that there was a water loss workshop today with the State Water Board and they provided their newest version of economic model which didn't have much change, and it still shows that the District will need to show a 75% reduction in water loss by 2028.

In response to President Costa's question, Legal Counsel Buckman informed the Board that the final records for fulfillment of the Public Records Act request will be provided on December 17, 2020. In addition, she informed the Board that she provided a written attorney-client privileged report on a separate issue which could be discussed in a Closed Session at the next Board meeting. President Costa agreed that this report could be discussed at the next Board meeting.



Mr. Zlotnick reported that there was a pilot water transfer conducted last year with Sacramento Suburban Water District and he expects another water transfer to be conducted again this coming year.

## **2. DIRECTOR OF FINANCE'S REPORT**

### **2.1 Miscellaneous District Issues and Correspondence**

Ms. Silva reported that Richardson & Company presented the results of their independent audit of the District's financials for fiscal year ending June 30, 2020, to the Finance Committee. There were no audit findings and an unqualified (clean) opinion was issued. In addition, there were no adjustments to the District's books and one recommendation in the Management Letter was identified.

## **3. OPERATION MANAGER'S REPORT**

### **3.1 Miscellaneous District Issues and Correspondence**

Mr. Barela provided a brief update on the Hinkle Reservoir Operations Project.

## **4. ENGINEERING SERVICES MANAGER'S REPORT**

### **4.1 Miscellaneous District Issues and Correspondence**

No report.

## **5. LEGAL COUNSEL'S REPORT**

### **5.1 Legal Matters**

Legal Counsel Buckman reiterated her comment about her written report.

## **VII. DIRECTORS' REPORTS**

### **1. SGA**

President Costa referred to the discussion under the earlier agenda item.

### **2. RWA**

Director Rich referred to the discussion under the earlier agenda item

### **3. ACWA**

#### **3.1 ACWA - Pam Tobin**

Vice President Tobin provided a written report on ACWA activities which will be attached to the meeting minutes.

#### **3.2 JPIA - Pam Tobin**

Vice President Tobin provided a written report which will be attached to the meeting minutes.

#### **3.3 Energy Committee - Ted Costa**

No report.

**4. CVP WATER ASSOCIATION**

President Costa reported that CVP Water Association hired a new Executive Director.

**5. OTHER REPORTS, CORRESPONDENCE, COMMENTS, IDEAS AND SUGGESTIONS**

Director Miller commended President Costa for his leadership as Board President in 2020. In addition, he suggested that, in an effort to lower costs, once a Board meeting agenda is set it should be determined whether or not Legal Counsel should attend the meeting.

**VIII. COMMITTEE MEETINGS**

**1. Personnel Committee – December 8, 2020**

The committee meeting minutes will be attached to the original board minutes.

**2. Engineering Committee – December 8, 2020**

The committee meeting minutes will be attached to the original board minutes.

**IX. UPCOMING EVENTS**

**1. SJWD Employee Awards**

December 17, 2020

Virtual

At 7:29 p.m., President Costa announced that the public videoconference would be terminated and that the Board was adjourning to Closed Session.

**X. CLOSED SESSION**

1. Public employee performance evaluation involving the General Manager; Government Code sections 54954.5(e) and 54957.

**XI. OPEN SESSION**

There was no reportable action from the closed session.

**XII. ADJOURN**

**The meeting was adjourned at 7:49 p.m.**

ATTEST:

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PAMELA TOBIN, President  
Board of Directors  
San Juan Water District

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TERI GRANT, Board Secretary

# AGENDA ITEM III-2

## STAFF REPORT

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To: Board of Directors

From: Donna Silva, Director of Finance

Date: January 27, 2021

Subject: Wholesale Water Rate Fee Schedule Revision

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### RECOMMENDED ACTION

Approve revisions to the Wholesale Water Rate Fee Schedule, effective January 1, 2021, to change the allocation of the fixed service charge. This item will be reviewed by the Finance Committee on January 26, 2021.

### BACKGROUND

On December 11, 2019, at the request of the wholesale customer agencies, the Board approved a change in the methodology of allocating the fixed quarterly service charge. The approved changes were as follows:

- Combined the quarterly service charge with the debt services charges;
- Allocate the quarterly service charge annual to reflect a rolling five year average of water deliveries to the wholesale agency customers;
  - Groundwater pumped in lieu of purchasing surface water is counted as surface water when the pumping agency is compensated for the incremental cost of pumping by SJWD.
  - 2019 Debt Charge remains a separate, but unassessed charge so that the District can delay assessment of the charge until the amount and terms of the debt are known. Once known, it will roll into the quarterly service charge and be subject to the rolling five year adjustment.
- District to provide 150-day notice of proposed change in rates annually once rolling average five year water deliveries can be calculated;
- Board to approve allocation of quarterly service charge annually based on the updated rolling average.

### CURRENT STATUS

The San Juan Water District (the District) is currently in year five of a five-year rate plan. This recommended action does not change the total fees, just the allocation of the quarterly service charges amongst the wholesale customers.

The 150-day Notice of Proposed Changes in Rates was sent to the wholesale customer agencies on August 12, 2020. The calculation of the updated rolling five

year average and the impact per agency, as provided in the 150-day notice is attached, as is the resulting proposed wholesale rate schedule for calendar year 2021.

The District received one letter, in response to the 150-day notice, dated November 19, 2020 from the Citrus Heights Water District and the Fair Oaks Water District. The letter, a copy of which is attached, requested a significant amount of detailed financial information, ***none of which pertains to the change in allocation of the quarterly service charge.*** The wholesale customer agencies had the opportunity to comment on the rates themselves prior to Board approval of the five year rate schedule. The only information that supports this re-allocation is the rolling five year average of water use, which was provided with the 150-day notice.

The two districts provided further detail on their request and pushed the due date for the information out to January 22, 2021, which is after the end of the 150-day comment period. As of the writing of this staff report staff is working on compiling the requested data and will likely have been submitted prior to the date of this meeting.

**Attachments:**

150-Day Notice of Proposed Changes in Water Rates and Charges

| Agency                        | Increase  | Decrease |
|-------------------------------|-----------|----------|
| San Juan Retail               | \$109,115 |          |
| Citrus Heights Water District |           | \$67,776 |
| Fair Oaks Water District      |           | \$85,236 |
| Orange Vale Water Company     | \$24,998  |          |
| City of Folsom                | \$18,899  |          |

The increase in the San Juan Retail service charge was incorporated into the Fiscal Year 2019-20 Retail Operating Budget.

The 150-day comment period provided by Section 11 of the Wholesale Water Supply Agreement will end on December 10, 2019. Staff will provide a verbal report to the Board on any comments received.

If the Board approves this allocation approach, staff recommends the District continue utilizing multi-year rate schedules, but the allocation of the fixed charge would change each January, based upon the average water deliveries in the previous five fiscal years. The District would provide the 150-Day Advance Written Notice of Proposed Changes in Water Rates and Charges each July and the Board would consider the revised allocation each December, for implementation in January.

**Attachments:**  
Proposed Rate Schedule



August 12, 2019

Joe Duran, General Manager  
Orange Vale Water Company

Tom Gray, General Manager  
Fair Oaks Water District

Hilary Straus, General Manager  
Citrus Heights Water District

Marcus Yasutake, Environmental and Water Resources Director  
City of Folsom

**Subject: 150-Day Advance Written Notice of Proposed Changes in Water Rates and Charges**

Gentlemen:

This letter is sent in accordance with Section 11 of the Wholesale Water Supply Agreements between the San Juan Water District and your agencies, to advise of a proposed change in the allocation of the fixed quarterly charge for calendar year 2021.

In December 2019, at the request of the Wholesale Customer Agencies, the San Juan Water District's Board of Directors approved a change in the allocation of the fixed service charge. Prior to the change, the fixed service charge was allocated to each agency based upon a blend of their average water deliveries during calendar years 2012-2016 and the relative number of customer accounts. In December 2019, the Board approved a new methodology wherein the service charge is allocated each calendar year based upon the rolling 5-year average of water deliveries. Under this new methodology, the total amount of revenue to be collected via the service charge remains as set by the Financial Plan, but the allocation changes each January based upon the past five years of water deliveries per agency.

The calculation of the proposed rate change, as well as the effect upon each agency, and the proposed rate schedule is included as an attachment to this letter. The 150-day comment period provided in Section 11 of the Wholesale Water Supply Agreements will end on January 9, 2021. The District's Board of Directors will consider adopting the revised rates at the first January board meeting subsequent to January 9, 2021, likely January 13, 2021.

Directors

Edward J. "Ted" Costa

Marty Hanneman

Kenneth H. Miller

Dan Rich

Pamela Tobin

General Manager

Paul Helliker

If you have any questions or need further information, please feel free to contact Donna Silva, our Director of Finance, or me.

Sincerely,

A handwritten signature in blue ink that reads "Paul Helliker". The signature is written in a cursive style with a large initial "P".

Paul Helliker, General Manager  
San Juan Water District  
Attachments (2)



## CY 2021 Allocation Base - Past Five Years Water Use (In Acre Feet per Fiscal Year)

|  | CY 2021            |
|--|--------------------|
| Fixed Rates to be Collected Per Adopted Financial Plan | \$8,990,244        |
| Excluding 2019 Debt                                    | \$6,900,984        |
| <b>Quarterly Charge to Allocate</b>                    | <b>\$1,725,246</b> |

|                               | FY 2015-16 | FY 2016-17 | FY 2017-18 | FY 2018-19 | FY 2019-20 | Five Year<br>Total | Allocation | CY 2021<br>Quarterly<br>Charge |
|-------------------------------|------------|------------|------------|------------|------------|--------------------|------------|--------------------------------|
| San Juan Water District       | 10,213.48  | 10,752.25  | 11,520.25  | 10,863.93  | 11,828.99  | 55,178.90          | 32.82%     | 566,188.84                     |
| Citrus Heights Water District | 9,133.82   | 9,774.53   | 11,201.75  | 11,189.47  | 11,407.19  | 52,706.76          | 31.35%     | 540,822.34                     |
| Fair Oaks Water District      | 7,137.00   | 7,287.57   | 6,399.68   | 7,991.04   | 7,779.93   | 36,595.22          | 21.77%     | 375,502.32                     |
| Orange Vale Water Company     | 3,189.57   | 3,473.05   | 3,949.80   | 3,822.14   | 3,789.75   | 18,224.31          | 10.84%     | 186,999.03                     |
| City of Folsom                | 963.11     | 1,061.65   | 1,132.42   | 1,080.37   | 1,194.05   | 5,431.60           | 3.23%      | 55,733.47                      |
| Totals                        | 30,636.98  | 32,349.05  | 34,203.90  | 34,946.95  | 35,999.91  | 168,136.79         | 100%       | 1,725,246                      |

| Impact Per Agency on Proposed Change in Allocation of Quarterly Charges |   |  |            |
|---|---|--|------------|
|   | Current CY<br>2021<br>Quarterly<br>Charge | Proposed CY<br>2021<br>Quarterly<br>Charge | Difference |
| San Juan Water District   | 562,405                                   | 566,188.84                                 | 3,783.84   |
| Citrus Heights Water District   | 535,421                                   | 540,822.34                                 | 5,401.34   |
| Fair Oaks Water District  | 381,902                                   | 375,502.32                                 | (6,399.68) |
| Orange Vale Water Company   | 188,916                                   | 186,999.03                                 | (1,916.97) |
| City of Folsom  | 56,602                                    | 55,733.47                                  | (868.53)   |
|   | \$ 1,725,246                              | \$ 1,725,246                               | \$ (0.00)  |





**San Juan Water District  
Proposed Wholesale Rate Schedule  
Calendar Year 2021**

| Calendar Year                             | 2021          |
|---|---------------|
| <b>San Juan Water District - Retail</b>   |               |
| Water Usage Rate (\$A/F)                  | \$ 81.14      |
| Quarterly Fixed Charge                    | \$ 566,188.84 |
| 2019 Debt Charge (1)                      | \$ 133,920.00 |
| <b>Citrus Heights Water District</b>      |               |
| Water Usage Rate (\$A/F)                  | \$ 81.14      |
| Quarterly Fixed Charge                    | \$ 540,822.34 |
| 2019 Debt Charge (1)                      | \$ 125,550.00 |
| <b>Fair Oaks Water District</b>           |               |
| Water Usage Rate (\$A/F)                  | \$ 81.14      |
| Quarterly Fixed Charge                    | \$ 375,502.32 |
| 2019 Debt Charge (1)                      | \$ 96,255.00  |
| <b>Orange Vale Water Company</b>          |               |
| Water Usage Rate (\$A/F)                  | \$ 81.14      |
| Quarterly Fixed Charge                    | \$ 186,999.03 |
| 2019 Debt Charge (1)                      | \$ 46,035.00  |
| <b>City of Folsom</b>                     |               |
| Water Usage Rate (\$A/F)                  | \$ 81.14      |
| Hinkle Pump Station Surcharge (\$/AF) (2) | \$ 102.00     |
| Quarterly Fixed Charge                    | \$ 55,733.47  |
| 2019 Debt Charge (1)                      | \$ 12,555.00  |
| Direct Portion of 2012 Debt (2)           | \$ 21,488.00  |
| <b>Sacramento Suburban Water District</b> |               |
| Treat and Wheel Rate (3)                  | \$ 220.16     |

**Notes:**

- (1) Anticipated Debt for the Hinkle Reservoir Rehabilitation Project. Charge will not be assessed until debt is issued and repayment schedule is finalized. The 2019 Debt Charge will be removed and the Quarterly Fixed Charge will increase accordingly.
- (2) Unique charges to City of Folsom and revenue to the San Juan Retail water system.
- (3) Per negotiated agreement based on financial plan. No change proposed.



November 19, 2020

Via Email and U.S. Mail

Donna Silva, Director of Finance  
San Juan Water District  
9935 Auburn-Folsom Road  
Granite Bay, CA 95746

Re: 150-Day Notice

Dear Donna:

Thank you for providing the 150-Day notice referenced in paragraph 11A of San Juan Water District's wholesale water supply agreements with each of our two agencies. So that Citrus Heights Water District and Fair Oaks Water District can fully review San Juan's proposed changes in wholesale and water rates and charges for 2021, we ask that you provide us with copies of the following documents in their native formats (presumably Excel) as soon as possible for all water years 2015 to current, consistent with Section 12(k) of the agreements:

- Cost allocation plan, including allocations between San Juan wholesale and San Juan retail, including operating and capital accounts
- Supporting documents showing the basis of allocation, including general ledger reports (Excel) and any narrative description of such allocation (the latter document may be in Word)
- Underlying trial balance spreadsheets or documents by department and by fund
- Chart of accounts

We would appreciate receiving the above-listed spreadsheets and documents no later than close of business Thursday, December 3, 2020, so that we can timely complete our review. You will receive a separate email with dropbox instructions.

Sincerely,

Susan Talwar  
Director of Finance and  
Administrative Services  
CHWD

Tom R. Gray  
General Manger  
FOWD

CC: Paul Helliker, General Manger, SJWD  
Hilary Straus, General Manager, CHWD

## STAFF REPORT

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To: Board of Directors  
From: Donna Silva, Finance Director  
Date: January 27, 2021  
Subject: Rates, Fees, Charges and Deposits – Revisions and Additions

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### RECOMMENDED ACTION

Approve revisions to specific user fees to reflect increased costs and approve new equipment use charges. This item will be reviewed by the Finance Committee on January 26, 2021.

### BACKGROUND

The District conducts periodic Financial Plan and Rate Studies, to guide the overall financial health of the District and to set retail and wholesale water rates, which comprise the majority of the District’s revenues. However, there are a variety of fees, charges (fines) and deposits that the District assesses and collects that are outside the scope of the Financial Plan and Rate Study. Sometimes referred to as “user fees” or “fees-for-service” these charges relate to activities that provide specific benefit to a single entity, or are a penalty intended to dissuade undesirable and costly activities, such as illegal connection to a hydrant and water theft.

The District completed a user fee study, resulting in Board approval of new and updated user fees in December 2019. The law precludes the District from charging anything more than full cost. However, charging less than the full cost results in these activities being subsidized by the water rates paid by all customers. As such, the Board authorized the General Manager to apply annual inflation adjustments to the user fees. Those fees have been increased by 1.4% in accordance with the November 2019 CPI for West Cities B. Non-inflationary fee adjustments and new fees require Board approval.

Staff is proposing the creation of 3 new fees as follows:

| Description           | Frequency/Unit | Amount |
|-----------------------|----------------|--------|
| Transport Trailer Use | Per hour       | .76    |
| Compressor Use        | Per hour       | 1.24   |
| Concrete Saw Use      | Per hour       | .12    |

These pieces of equipment are regularly used by Field Services when someone damages district property such as hydrants in vehicle accidents, or pipelines during various construction projects. With these fees in place staff will be able to bill insurance companies and developers for cost recovery on the use of District equipment.

Staff is proposing an adjustment to the Backflow Device Testing Fee. Backflow devices allow water to flow in one direction, but never in the opposite direction. Backflow devices prevent drinking water from being contaminated due to backflow of stale or otherwise contaminated water on the customer's side of the meter. The District requires a backflow prevention device to be installed on properties that have a non-passive purge fire sprinkler system, or other auxiliary water source or contaminants on site that have the potential to infiltrate the District's water supply.

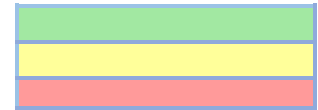
The majority of the backflow devices are tested by a company hired by the District. They have advised that their costs are higher than they had anticipated and have they have increases their rates accordingly. Staff recommends increasing the rate from \$44 to \$54 to capture the contractor's rate increase.

# Operations Plan Report Card FY 2020-21

On Track

Delayed

Issues



## ADMINISTRATION/WATER RESOURCES/IT

| Task  | Original Target Date  | Updated Target Date | Completion Date | Comments   |
|---|---|---------------------|-----------------|--|
| Water Quality Control Plan – represent District interests and collaborate with regional and statewide partners to ensure the WQCP is reasonable and achievable.   | Ongoing   |                     |                 |  |
| Delta conveyance – engage as necessary to protect District interests as new project developed, permits sought.  | Ongoing   |                     |                 |  |
| Organize and conduct joint project with neighboring water agencies on collaboration and integration of projects and programs  | 1/2021  | 2/2021              |                 |  |
| Monitor and respond to regulatory proposals from the SWRCB and DWR in the “Making Conservation a Way of Life” program (water loss regulations, indoor and outdoor efficiency standards, reporting, etc.); collaborate with ACWA, RWA and others around the state to ensure regulations are reasonable | Ongoing   |                     |                 |  |
| Develop an agreement with PCWA to provide treatment and conveyance capacity for their West County water supply needs.   | 6/2021  |                     |                 | I would change this to ongoing since PCWA schedule is very long term |
| Prepare 2020 Urban Water Management Plan, including collaboration with WCAs   | 6/2021  |                     |                 |  |
| If conditions warrant and allow, complete actions necessary to implement a groundwater substitution and/or conserved water transfer   | 6/2021  |                     |                 |  |
| Prepare annual water rights reports to SWRCB and submit estimated schedule of deliveries of PCWA and CVP supplies to Reclamation  | Post-14 > 4/1/21<br>Pre-14 > 6/30/21<br>Reclamation > 3/31/21 |                     |                 |  |
| Provide Monthly summary reports to Reclamation showing usage of water rights, PCWA, and CVP supplies, as well as treatment of SSWD’s PCWA deliveries  | The 10 <sup>th</sup> of the following month                   |                     |                 |  |
| 2 <sup>nd</sup> Annual SJWD Employee Kids Day   | 8/2021  |                     |                 |  |
| Complete Board Policy Updates   | 6/2021  |                     |                 |  |
| Facilitate Records Inventory Process  | 6/2021  |                     |                 |  |

## CUSTOMER SERVICE

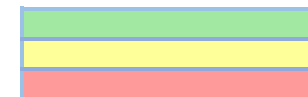
| Task   | Target Date | Updated Target Date | Completion Date | Comments |
|--|-------------|---------------------|-----------------|----------|
| Cross train customer service staff to be proficient in customer service related functions to build redundancy to accommodate vacations, illnesses and staff turnover | 6/2021      |                     |                 |          |
| Work with Field Service and Water Efficiency staff to diagnose customer meter problems and repair promptly   | 6/2021      |                     |                 |          |

# Operations Plan Report Card FY 2020-21

On Track

Delayed

Issues



## DISTRIBUTION (Field Services)

| Task  | Target Date | Updated Target Date | Completion Date | Comments |
|---|-------------|---------------------|-----------------|----------|
| Complete the 2020 CO-OP Maintenance Program   | 6/2021      |                     | 1/2021          |          |
| Complete the 2020 Cross Connection Control Program  | 12/2020     |                     | 12/2020         |          |
| Complete the 2020 Leak Detection Program  | 6/2021      |                     | 12/2020         |          |
| Complete the 2020 Air/Vacuum Relief Valve Program   | 6/2021      |                     | 12/2020         |          |
| Complete the 2020 Dead End Flushing Program   | 6/2021      |                     | 8/2020          |          |
| Complete the 2020 Valve Exercise Program  | 6/2021      |                     |                 |          |
| Complete the 2020 Hydrant Maintenance Program   | 6/2021      |                     |                 |          |
| Complete the 2020 Commercial Meter Program  | 6/2021      |                     | 12/2020         |          |
| Complete the 2020 Residential Meter Program   | 12/2020     |                     | 12/2020         |          |
| Implement the new GIS/Cityworks Programs for District Operations  | 12/2020     |                     | 8/2020          |          |
| Complete a meter replacement study in conjunction with the Citrus Heights Water District, with participation of other regional partners | 12/2020     | 6/2021              |                 |          |

## ENGINEERING SERVICES

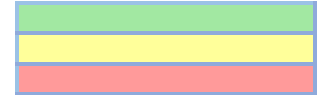
| Task   | Target Date | Updated Target Date | Completion Date | Comments |
|--|-------------|---------------------|-----------------|----------|
| Complete the construction of the WTP South Filter Basin Rehabilitation Project                   | 5/2021      |                     |                 |          |
| Complete construction of the Hinkle Reservoir Outage Temporary Tanks and Civil Site Improvements | 12/2020     |                     | 12/2020         |          |
| Complete the SJWD/PCWA Intertie  | 12/2020     | 6/2021              |                 |          |
| Complete the 2020 Arc Flash Hazard Assessment Project  | 6/2021      |                     |                 |          |
| Complete an update of the Wholesale Master Plan  | 6/2021      |                     |                 |          |
| Complete construction of the WTP Residual Area Storm Water Lift Station                          | 6/2021      |                     |                 |          |
| Complete installation of "Low Flow" pumps in Castellanos Pump Station and Upper Granite Bay      | 12/2020     |                     |                 |          |

# Operations Plan Report Card FY 2020-21

On Track

Delayed

Issues



## FINANCE and HUMAN RESOURCES

| Task  | Target Date | Updated Target Date | Completion Date | Comments  |
|---|-------------|---------------------|-----------------|---|
| Complete funding agreement for State Revolving Loan Funds for Hinkle Reservoir Project              | 6/2021      |                     |                 | Engineering working on Technical Package  |
| Complete funding application for Kokila Reservoir Project   | 6/2021      |                     |                 |   |
| Implement GASB Statement 87 on Accounting for Leases  | 6/2021      | 6/30/2021           |                 | due date extened by GFOA due to pandemic  |
| Complete review of District's Compliance with FLSA.   | 9/1/2020    | 10/2020             | 10/2020         | Review complete - need to calculate and process back pay, conduct outreach to employees and change practices. |
| Complete Disaster Preparedness Planning and Documentation for Business Continuity                   | 12/2020     |                     |                 | First Draft Complete  |
| Commence 5-Year Financial Plan and Rate Study   | 1/2021      |                     |                 | Doing Retail only. Wholesale will be done after completion of master plan.                                    |
| Complete an overhaul of the Employee Manual, updating District ordinances and policies as necessary | 9/2020      | 12/2020             | 12/16/2020      |   |
| Complete revisions to Treatment Plant Shift Operators MOU   | 9/1/2020    | 11/2020             |                 |   |

## WATER EFFICIENCY

| Task  | Target Date | Updated Target Date | Completion Date | Comments  |
|---|-------------|---------------------|-----------------|---|
| Rehabilitate outdated sections of the demonstration WEL (Water Efficient Landscape) Garden (wholesale)  | 6/2021      |                     |                 |   |
| Provide 4 educational customer workshops (wholesale)  | 6/2021      |                     |                 | Promoting online workshops via RWA                  |
| Implement rebate incentive programs and provide on-site assistance to 100 customers to support State mandated water use reductions requirements | 6/2021      |                     |                 | May be delayed if COVID restrictions still in place |
| Conduct a student art calendar contest to be distributed to all wholesale agencies  | 6/2021      |                     |                 |   |
| Test and replace inoperable radio read units upon failure and send failed meter information to Field Services for replacement.                  | 6/2021      |                     |                 |   |

## WATER TREATMENT

| Task  | Target Date | Updated Target Date | Completion Date | Comments |
|---|-------------|---------------------|-----------------|----------|
| Complete Breaker Replacements in Backwash Hoods               | 3/2021      |                     | 9/2020          |          |
| Complete 1 Year Phosphorus Study and Effects on Raw Water     | 11/2020     |                     | 11/2020         |          |
| Purchase New Lab Top Particle Counter                         | 8/2020      |                     | 8/2020          |          |
| Install New Operator Work Stations                            | 4/2021      |                     |                 |          |
| Develop/Implement Valve Identification System                 | 6/2021      |                     |                 |          |
| Evaluate/Study Backwash Water Strategy for Power Optimization | 6/2021      |                     |                 |          |
| Upgrade Chlorine Building Security Monitoring                 | 5/2021      |                     |                 |          |

# AGENDA ITEM V-1

## SAN JUAN WATER DISTRICT DIRECTOR COMMITTEE ASSIGNMENTS 2021

### INTERNAL COMMITTEE ASSIGNMENTS

| <u>Committee</u>                          | <u>Chair</u>   | <u>Member</u>           | <u>Alternate</u> |
|---|----------------|-------------------------|------------------|
| Engineering                               | Marty Hanneman | Dan Rich                | Ken Miller       |
| Finance                                   | Ted Costa      | Marty Hanneman          | Ken Miller       |
| Personnel                                 | Ken Miller     | Ted Costa               | Marty Hanneman   |
| Public Information                        | Ken Miller     | Dan Rich                | Pam Tobin        |
| Urban Water Management/<br>Water Transfer | Dan Rich       | Marty Hanneman          | Ted Costa        |
| 2x2 PCWA/SJWD Ad Hoc                      | Pam Tobin      | Marty Hanneman          | Dan Rich         |
| 2x2 SSWD/SJWD Ad Hoc                      |                | Ted Costa/<br>Pam Tobin | Dan Rich         |
| Collaboration/Integration                 |                | Dan Rich/<br>Ken Miller | Marty Hanneman   |

### EXTERNAL COMMITTEE ASSIGNMENTS

| <u>Committee</u>      | <u>Assignment</u>           | <u>Alternate</u>             |
|-----------------------|-----------------------------|------------------------------|
| ACWA Energy           | Ted Costa                   | Marty Hanneman               |
| ACWA                  | Pam Tobin                   |                              |
| ACWA JPIA             | Pam Tobin                   |                              |
| CVP Water Users Assn. | Ted Costa                   |                              |
| RWA                   | Pam Tobin/Greg Zlotnick     | Ted Costa/Dan Rich           |
| SGA                   | Ted Costa                   | Marty Hanneman/Pam Tobin     |
| Water Forum           | Paul Helliker/Greg Zlotnick | Public Member: Amber Beckler |



## STAFF REPORT

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To: Board of Directors  
From: Greg Zlotnick  
Water Resources Manager  
Date: January 27, 2021  
Subject: New 5-Year Warren Act Contract

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### Recommended Action

Authorize President Tobin to sign the final version of the proposed new 5-Year Warren Act Contract (“Contract”) with the United States Bureau of Reclamation (“Reclamation”), upon recommendation of the General Manager and District Counsel, if it is materially the same as the draft contract (attached).

Staff requests this authorization now because Reclamation’s public and internal review process for the new Contract will extend into February and it will be difficult to secure necessary Reclamation approvals of the new Contract before the current Contract expires on February 28, 2021, if we wait to secure Board approval at the next regular meeting on February 24, 2021.

### Background

As noted above, the District’s existing Contract with Reclamation expires February 28, 2021.

This Contract establishes the conditions of, and payment requirements for, Reclamation’s delivery of non-Reclamation water supplies to the District, i.e., the entitlement water the District purchases from Placer County Water Agency.

Although Reclamation delivers the District’s water rights water too, those deliveries are governed by the District’s separate Settlement Contract with Reclamation.

The new 5-year Contract is essentially the same as the expiring Contract.

While we had expected to secure another 25-year contract at this time – which was the term of the expiring contract – Reclamation was unable to commit to providing that length of term because to do so would have required additional review and negotiation beyond its ability to confidently assure timely approval because of limited administrative capability resulting from remote staffing as a consequence of the pandemic.

Staff will immediately initiate efforts with Reclamation to secure a new 25-year Warren Act Contract, in hopes of bringing it to the Board for consideration before the end of 2022.

## **Budget Impact**

Reclamation was required to prepare an *Environmental Assessment* and post it for public comment as part of its process to issue the new Contract. The District prepaid \$32,000, based on an estimate provided by Reclamation, to reimburse Reclamation for its staff costs to do so. At this time, we do not know if all of those funds were used or whether Reclamation will seek additional funds to cover its costs.

## STAFF REPORT

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To: Board of Directors  
From: Paul Helliker, General Manager  
Date: January 27, 2021  
Subject: Facilitated Discussions with Wholesale Customer Agencies

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### **RECOMMENDED ACTION**

Information and Discussion

### **BACKGROUND**

The relations between San Juan and its Wholesale Customer Agencies have been generally collaborative and effective – we jointly operate a system that supplies reliable, safe and very affordable water to a population of 150,000 customers, and we work together with neighboring agencies to provide mutual support to each other. Even under extreme conditions such as those of the 2013-15 drought, our partnership has been robust.

At times we have disagreements that need formal resolution, such as the litigation with Fair Oaks Water District over the renovation of the Fair Oaks 40 pipeline, or through less adversarial processes, such as the negotiated agreement on payment for groundwater pumped in 2014. Partnerships have also waxed and waned, for example the water transfer that we conducted in 2018 with Fair Oaks Water District (FOWD) and Citrus Heights Water District (CHWD), and their choice not to join us in doing so in 2020.

We have used ad hoc Board committees to focus on specific topics, such as the ad hoc committee with FOWD that focused on their proposal for modifications to wholesale water rates, or the current ad hoc committee that is part of the 7-agency collaboration/integration project.

As we move forward to address current and evolving challenges such as a changing climate, more variable water supplies, increasing regulation and more, it may be helpful to improve the relations with the Boards of Directors of various Wholesale Customer Agencies, through the use of a facilitator – assuming that those Boards would be interested in doing so. Various organizations can provide such services, and one with whom we are working now on the update of the Water Forum Agreement is the Consensus Building Institute.

## STAFF REPORT

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To: Board of Directors  
From: Paul Helliker, General Manager  
Date: January 27, 2021  
Subject: ACWA News and the Region

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### RECOMMENDED ACTION

Information and Discussion

### BACKGROUND

President Tobin requested to have a discussion with the Board about ways to enhance news posts in the ACWA News for agencies in Northern California.

Here are statistics from the 4<sup>th</sup> quarter from ACWA News. “Nor Cal” means agencies north of the Tehachapi Mountains, and “So Cal” means from those south of there. This is the line of demarcation used to define the alternating areas from which Vice Presidents are elected.

| Month/Item | ACWA posted | Member-posted –<br>Nor Cal | Member-posted -<br>So Cal |
|------------|-------------|----------------------------|---------------------------|
| October    | 17          | 3                          | 25                        |
| November   | 14          | 8                          | 17                        |
| December   | 22          | 5                          | 26                        |
| TOTALS     | 53          | 16                         | 68                        |

# STAFF REPORT

# AGENDA ITEM VI-1.1

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To: Board of Directors  
From: Paul Helliker, General Manager  
Date: January 27, 2021  
Subject: General Manager's Monthly Report (December)

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## RECOMMENDED ACTION

For information only, no action requested.

## TREATMENT PLANT OPERATIONS

### *Water Production*

| Item                  | 2020      | 2019      | Difference |
|-----------------------|-----------|-----------|------------|
| Monthly Production AF | 1,973.46  | 1,789.31  | 10.3%      |
| Daily Average MG      | 20.74     | 18.81     | 10.3%      |
| Annual Production AF  | 42,829.88 | 48,826.97 | -12.3%     |

### *Water Turbidity*

| Item                                   | December 2020 | November 2020 | Difference |
|--|---------------|---------------|------------|
| Raw Water Turbidity NTU                | 2.23          | 2.04          | 9%         |
| Treated Water Turbidity NTU            | 0.022         | 0.021         | 5%         |
| Monthly Turbidity Percentage Reduction | 99.01%        | 98.95%        |            |

### *Folsom Lake Reservoir Storage Level AF\**

| Item           | 2020    | 2019    | Difference |
|----------------|---------|---------|------------|
| Lake Volume AF | 288,849 | 509,194 | -43%       |

AF – Acre Feet

MG – Million Gallons

NTU – Nephelometric Turbidity Unit

\* Total Reservoir Capacity: 977,000 AF

### *Other Items of Interest:*

- Replaced Solids Handling Building/MCC cooling unit
- Perform annual chlorine system rebuild – in house
- Perform annual WTP valve exercises
- Perform alum tank inspection and cleaning
- Perform annual confined space equipment re-certification
- Perform annual Breathing Air System maintenance – chlorine building
- Completed annual Division of Safety of Dam inspection of Hinkle Reservoir dam and annual valve exercise

**SYSTEM OPERATIONS**

*Distribution Operations:*

| Item                   | December 2020 | November 2020 | Difference |
|------------------------|---------------|---------------|------------|
| Leaks and Repairs      | 10            | 10            | 0          |
| Mains Flushed          | 0             | 0             | 0          |
| Valves Exercised       | 0             | 0             | 0          |
| Back Flows Tested      | 4             | 23            | -19        |
| Customer Service Calls | 36            | 39            | -3         |

*Distribution System Water Quality:*

| Water Quality Samples Taken | # Failed Samples | Supporting Information |
|-----------------------------|------------------|------------------------|
| 50 Lab                      | 0                |                        |
| 17 In-House                 | 0                |                        |

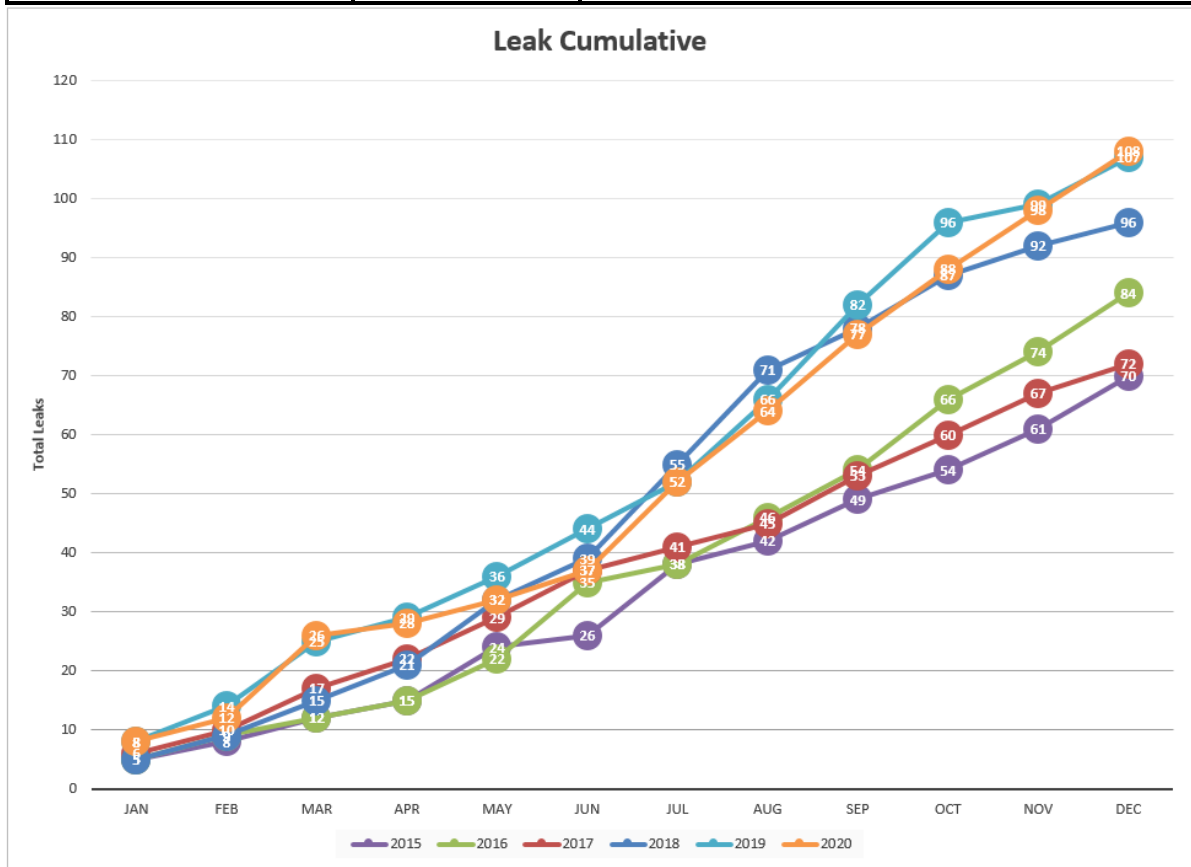


Figure 1: Annual Distribution System Leaks

**CUSTOMER SERVICE ACTIVITIES**

*Billing Information for Month of December*

| <b>Total Number of Bills Issued</b> | <b>Total Number of Reminders Mailed</b> | <b>Total Number of Shut-off Notices Delivered</b> | <b>Total Number of Disconnections</b> |
|-------------------------------------|---|---|---------------------------------------|
| 5067                                | 564                                     | 0   | 0                                     |

*Water Efficiency Activities*

| <b>Water Waste Complaints Received</b> | <b>Number of Customers Contacted for High Usage (potential leaks)</b> | <b>Number of Rebates Processed</b> | <b>Number of Meters Tested/Repaired (non-reads)</b> |
|--|---|------------------------------------|---|
| 4                                      | 147   | 3                                  | 85  |

*Other Activities*

- Highest number of system leaks in the last six (6) years.

**ENGINEERING - NEW URBAN DEVELOPMENTS (SJWD Retail Service Area)**

| <b>Project Title</b>                                 | <b>Description</b>   | <b>Status</b>             | <b>Issues / Notes</b>   |
|--|--|---------------------------|---|
| Chula Acres  | 4-Lot Minor Subdivision (8149 Excelsior Ave)   | In Construction           | Water main installed. Construction in process.  |
| GB Memory Care                                       | Commercial Business (6400 Douglas Blvd)  | In Design Review          | Planning for 2021 const. start  |
| Eureka Grove (former Greyhawk III Proj.)             | 44 high-density & 28 SFR lots (NE Cor. Eureka & SCB)                                       | In Construction           | Construction started October 2020.  |
| Premier Soleil (formerly Granite Bay Townhomes)      | 52-Lot Subdivision (Douglas, east of Auburn Folsom)  | In Construction           | Construction started October 2020.  |
| Greenside Parcel Split (5640 Macargo)                | Minor parcel split of 2.0-Ac parcel into 3 lots  | In Design Review          | Design reviewed and returned. Waiting for resubmittal.  |
| Placer County Retirement Residence (3905 Old Auburn) | Commercial Business (145-Unit Multi-story Assisted Living Facility; 3865 Old Auburn Rd)    | In Design Review          | Planning for 2021 const. start  |
| Pond View  | Commercial Business (5620 5630 5640 Douglas Blvd)  | Approved for Construction | Planning to begin const in 2021   |
| Quarry Ridge Prof. Office Park                       | Comm Business (4 parcels to develop 4 gen/med office Bldgs; NE Corner of Douglas and Berg) | In Construction           | Construction complete. In project close-out.  |
| Self Parcel Split (3600 & 3630 Allison Ave)          | 4 Lot Minor Subdivision (on a new street "Laura Lane", off Allison Dr.)                    | In Construction           | Construction nearing completion, finish in 2021.  |
| The Park at Granite Bay                              | 56 lot Subdivision (SCB south of Annabelle)  | Approved for Construction | Mass grading done. Re-start in 2021.  |
| The Residences at GB                                 | 4-Lot Minor Subdivision (NW Cor. Barton & E Rsvl Pkwy)                                     | In Design Review          |   |
| Ventura of GB  | 33-Lot High Density Subdivision (6832 Eureka Rd)   | In Design Review          | Initially will only have one source of supply connection, planning for a future 2 <sup>nd</sup> connection. |
| Wellquest Senior Living (prior Ovation)              | Commercial Business (114-Unit 2-story Assisted Living Facility; 9747 Sierra College Blvd.) | In Construction           | Construction nearing completion, finish in 2021.  |
| Whitehawk II   | 56-Lot Subdivision (Douglas, west of Barton)   | In Design Review          | Design submitted, under review now  |



**ENGINEERING - CAPITAL PROJECTS**

*Status Update for Current Retail Projects*

| <b>Project Title</b>                          | <b>Description</b>   | <b>Status</b>  | <b>Issues / Notes</b>                                    |
|---|--|--|--|
| Retail Master Plan Update                     | Update the 2005/7 Retail Master Plan   | Underway   |  |
| SCADA Radio Replacements – North Phase        | Replace outdated 900 MHz radios with 173 MHz equipment   | Under Construction                                   | Radio router issues have now been resolved               |
| GIS Implementation                            | Update the aged GIS with new software and integrate with the CMMS and FIS/CIS systems  | In Project Close-out                                 | Testing and training sessions completed.                 |
| Spahn Ranch Rd. Main Extension                | Install new pipeline; provides looped distribution network   | In Design  | Construction in FY 20/21                                 |
| Cavitt Stallman 12" (Mystery Cr to Oak Pines) | Install new pipeline on Cavitt Stallman between Mystery Creek Ln and Oak Pines Ln.   | In Design  | Construction in FY 20/21                                 |
| Woodminister Services Replacements            | Replace 18 aged services   | In Design  | Construction in FY 20/21                                 |
| Kokila (SJWD/PCWA) 12-Inch Intertie Pipeline  | Interconnection with PCWA  | In Design  | Partial funding with RWA grant. Construction in FY 20/21 |
| Canyon Falls Village PRS Replacement          | Rehabilitation of an existing Pressure Reducing Station (PRV) located near the intersection of Canyon Falls Drive and Santa Juanita Ave. | East PRS is now completed, doing design for West PRS | Construction in FY 20/21                                 |
| Eastridge Dr CV Station                       | Design and construct CV station between Sierra and Gravity Zones. Needed to supply 3,125-gpm fire flow for the Wellquest project on SCB  | Complete   |  |
| UGB & LGB Low Flow Pumps and LGB/CP MOV       | Installation of two new low flow pumps, one each at the Lower and Upper Granite Bay pump stations  | In Construction                                      | Installation and commission in FY 20/21                  |

*Status Update for Current Wholesale Projects*

| <b>Project Title</b>  | <b>Description</b>   | <b>Status (% Complete)</b>   | <b>Issues/ Notes</b>  |
|---|--|--|---|
| WTP Thickeners Lining   | Clean, repair and line the interior walls and floor of the three thickeners to eliminate leakage and protect the concrete and reinforcing from damage  | Complete   |   |
| WTP Filters Improvements  | R&R Filter Materials, nozzles, and resurface spalled filter floor and wall areas   | In Construction  | North Basin completion in FY 19/20 with South Basin in FY 20/21   |
| Hinkle Liner & Cover Repl'mt                                    | Replace both the hypalon cover and liner.  | In Design Phase. 95% Design Plans & Specs review comments returned (Also - Operations required Temp Storage Tanks are under design.) | Applying for SRF funding. Planning to operate WTP without Hinkle. |
| Temporary Storage Tanks   | Installation of two temporary ±1.0-MG finished water storage tanks to operate when Hinkle Reservoir is out of service  | In Construction  |   |
| Lime System Improvements  | Improvements for the WTP's lime system control and feeder system   | In Design  |   |
| WTP On-Site Residuals Management Improvement Project            | Management of the WTP residuals disposal area and improvements needed to meet regulatory requirements.   | In Construction  | Contractor began work in Jan 2021                                 |
| Bacon and Upper Granite Bay Pump Station Generator Replacements | Replacing generators at both the Bacon Pump Station Facility and at Upper Granite Bay Pump Station   | In Design  |   |
| Baldwin Chnl Lining and Solar Field Culvert Replacement Project | Lining the Baldwin Ditch on the main campus to minimize costs for maintenance within the ditch and the replacement of the Solar Field Culvert to provide emergency discharge capacity to Baldwin Reservoir | Design and Environmental Underway  |   |

**SAFETY & REGULATORY TRAINING – December 2020**

| <b>Training Course</b>                 | <b>Staff</b> |
|--|--------------|
| COVID-19 Operations Plan Update Review | All Staff    |
| SJWD Personnel Manual Update Review    | All Staff    |
|  |              |
|  |              |

**FINANCE/BUDGET**

*See attached*



San Juan Water District, CA

# Wholesale Operating Income Statement

## Group Summary

For Fiscal: 2020-2021 Period Ending: 12/31/2020

| Account   | Original<br>Total Budget | Current<br>Total Budget | MTD Activity       | YTD Activity        | Budget<br>Remaining |
|---|--------------------------|-------------------------|--------------------|---------------------|---------------------|
| <b>Fund: 010 - WHOLESALE</b>                    |                          |                         |                    |                     |                     |
| <b>Revenue</b>                                  |                          |                         |                    |                     |                     |
| 41000 - Water Sales                             | 9,264,600.00             | 9,264,600.00            | 0.00               | 4,784,117.43        | 4,480,482.57        |
| 43000 - Rebate                                  | 1,500.00                 | 1,500.00                | 268.27             | 458.92              | 1,041.08            |
| 45000 - Other Operating Revenue                 | 0.00                     | 0.00                    | 0.00               | 638.84              | -638.84             |
| 49000 - Other Non-Operating Revenue             | 114,000.00               | 114,000.00              | 0.00               | 13,601.88           | 100,398.12          |
| <b>Revenue Total:</b>                           | <b>9,380,100.00</b>      | <b>9,380,100.00</b>     | <b>268.27</b>      | <b>4,798,817.07</b> | <b>4,581,282.93</b> |
| <b>Expense</b>                                  |                          |                         |                    |                     |                     |
| 51000 - Salaries and Benefits                   | 4,071,700.00             | 4,071,700.00            | 260,203.93         | 1,748,713.03        | 2,322,986.97        |
| 52000 - Debt Service Expense                    | 896,200.00               | 896,200.00              | 0.00               | 76,279.89           | 819,920.11          |
| 53000 - Source of Supply                        | 503,600.00               | 503,600.00              | 4,756.15           | 306,871.93          | 196,728.07          |
| 54000 - Professional Services                   | 814,400.00               | 814,400.00              | 8,842.03           | 260,259.62          | 554,140.38          |
| 55000 - Maintenance                             | 359,300.00               | 359,300.00              | 60,191.34          | 200,343.93          | 158,956.07          |
| 56000 - Utilities                               | 149,300.00               | 149,300.00              | 0.00               | 113,989.28          | 35,310.72           |
| 57000 - Materials and Supplies                  | 616,100.00               | 616,100.00              | 6,666.12           | 238,783.62          | 377,316.38          |
| 58000 - Public Outreach                         | 49,400.00                | 49,400.00               | 0.00               | 7,645.65            | 41,754.35           |
| 59000 - Other Operating Expenses                | 562,600.00               | 562,600.00              | 114,278.15         | 349,973.95          | 212,626.05          |
| 69000 - Other Non-Operating Expenses            | 1,500.00                 | 1,500.00                | 0.00               | 1,450.50            | 49.50               |
| 69900 - Transfers Out                           | 617,500.00               | 617,500.00              | 0.00               | 0.00                | 617,500.00          |
| <b>Expense Total:</b>                           | <b>8,641,600.00</b>      | <b>8,641,600.00</b>     | <b>454,937.72</b>  | <b>3,304,311.40</b> | <b>5,337,288.60</b> |
| <b>Fund: 010 - WHOLESALE Surplus (Deficit):</b> | <b>738,500.00</b>        | <b>738,500.00</b>       | <b>-454,669.45</b> | <b>1,494,505.67</b> | <b>-756,005.67</b>  |
| <b>Total Surplus (Deficit):</b>                 | <b>738,500.00</b>        | <b>738,500.00</b>       | <b>-454,669.45</b> | <b>1,494,505.67</b> |                     |

**Fund Summary**

| <b>Fund</b>                     | <b>Original<br/>Total Budget</b> | <b>Current<br/>Total Budget</b> | <b>MTD Activity</b> | <b>YTD Activity</b> | <b>Budget<br/>Remaining</b> |
|---------------------------------|----------------------------------|---------------------------------|---------------------|---------------------|-----------------------------|
| 010 - WHOLESALE                 | 738,500.00                       | 738,500.00                      | -454,669.45         | 1,494,505.67        | -756,005.67                 |
| <b>Total Surplus (Deficit):</b> | <b>738,500.00</b>                | <b>738,500.00</b>               | <b>-454,669.45</b>  | <b>1,494,505.67</b> |                             |



San Juan Water District, CA

# Wholesale Capital Income Statement

## Group Summary

For Fiscal: 2020-2021 Period Ending: 12/31/2020

| Account  | Original<br>Total Budget | Current<br>Total Budget | MTD Activity       | YTD Activity         | Budget<br>Remaining  |
|--|--------------------------|-------------------------|--------------------|----------------------|----------------------|
| <b>Fund: 011 - Wholesale Capital Outlay</b>                    |                          |                         |                    |                      |                      |
| <b>Revenue</b>   |                          |                         |                    |                      |                      |
| 42000 - Taxes & Assessments                                    | 1,173,000.00             | 1,173,000.00            | 0.00               | 14,243.23            | 1,158,756.77         |
| 44000 - Connection Fees  | 75,000.00                | 75,000.00               | 9,967.00           | 75,900.00            | -900.00              |
| 44500 - Capital Contributions - Revenue                        | 68,600.00                | 68,600.00               | 0.00               | 68,657.74            | -57.74               |
| 49000 - Other Non-Operating Revenue                            | 178,000.00               | 178,000.00              | 0.00               | 46,426.71            | 131,573.29           |
| 49990 - Transfer In  | 617,500.00               | 617,500.00              | 0.00               | 0.00                 | 617,500.00           |
| <b>Revenue Total:</b>  | <b>2,112,100.00</b>      | <b>2,112,100.00</b>     | <b>9,967.00</b>    | <b>205,227.68</b>    | <b>1,906,872.32</b>  |
| <b>Expense</b>   |                          |                         |                    |                      |                      |
| 55000 - Maintenance  | 250,000.00               | 250,000.00              | 0.00               | 3,746.95             | 246,253.05           |
| 61000 - Capital Outlay   | 5,829,000.00             | 5,829,000.00            | 460,629.44         | 2,475,458.91         | 3,353,541.09         |
| <b>Expense Total:</b>  | <b>6,079,000.00</b>      | <b>6,079,000.00</b>     | <b>460,629.44</b>  | <b>2,479,205.86</b>  | <b>3,599,794.14</b>  |
| <b>Fund: 011 - Wholesale Capital Outlay Surplus (Deficit):</b> | <b>-3,966,900.00</b>     | <b>-3,966,900.00</b>    | <b>-450,662.44</b> | <b>-2,273,978.18</b> | <b>-1,692,921.82</b> |
| <b>Total Surplus (Deficit):</b>                                | <b>-3,966,900.00</b>     | <b>-3,966,900.00</b>    | <b>-450,662.44</b> | <b>-2,273,978.18</b> |                      |

**Fund Summary**

| <b>Fund</b>                     | <b>Original<br/>Total Budget</b> | <b>Current<br/>Total Budget</b> | <b>MTD Activity</b> | <b>YTD Activity</b>  | <b>Budget<br/>Remaining</b> |
|---------------------------------|----------------------------------|---------------------------------|---------------------|----------------------|-----------------------------|
| 011 - Wholesale Capital Outlay  | -3,966,900.00                    | -3,966,900.00                   | -450,662.44         | -2,273,978.18        | -1,692,921.82               |
| <b>Total Surplus (Deficit):</b> | <b>-3,966,900.00</b>             | <b>-3,966,900.00</b>            | <b>-450,662.44</b>  | <b>-2,273,978.18</b> |                             |



San Juan Water District, CA

# Retail Operating Income Statement

## Group Summary

For Fiscal: 2020-2021 Period Ending: 12/31/2020

| Account                                      | Original<br>Total Budget | Current<br>Total Budget | MTD Activity        | YTD Activity        | Budget<br>Remaining |
|--|--------------------------|-------------------------|---------------------|---------------------|---------------------|
| <b>Fund: 050 - RETAIL</b>                    |                          |                         |                     |                     |                     |
| <b>Revenue</b>                               |                          |                         |                     |                     |                     |
| 41000 - Water Sales                          | 12,806,500.00            | 12,806,500.00           | 1,067,699.74        | 5,203,851.86        | 7,602,648.14        |
| 45000 - Other Operating Revenue              | 420,000.00               | 420,000.00              | 16,593.34           | 153,570.03          | 266,429.97          |
| 49000 - Other Non-Operating Revenue          | 204,700.00               | 204,700.00              | 0.00                | 55,587.23           | 149,112.77          |
| <b>Revenue Total:</b>                        | <b>13,431,200.00</b>     | <b>13,431,200.00</b>    | <b>1,084,293.08</b> | <b>5,413,009.12</b> | <b>8,018,190.88</b> |
| <b>Expense</b>                               |                          |                         |                     |                     |                     |
| 41000 - Water Sales                          | 0.00                     | 0.00                    | 0.00                | 260.29              | -260.29             |
| 51000 - Salaries and Benefits                | 5,403,300.00             | 5,403,300.00            | 353,686.46          | 2,323,424.73        | 3,079,875.27        |
| 52000 - Debt Service Expense                 | 498,600.00               | 498,600.00              | 0.00                | 41,811.30           | 456,788.70          |
| 53000 - Source of Supply                     | 3,034,700.00             | 3,034,700.00            | 0.00                | 1,494,700.96        | 1,539,999.04        |
| 54000 - Professional Services                | 1,459,200.00             | 1,459,200.00            | 6,050.64            | 291,434.59          | 1,167,765.41        |
| 55000 - Maintenance                          | 226,800.00               | 226,800.00              | 25,032.32           | 120,179.34          | 106,620.66          |
| 56000 - Utilities                            | 313,700.00               | 313,700.00              | 0.00                | 238,939.17          | 74,760.83           |
| 57000 - Materials and Supplies               | 463,900.00               | 463,900.00              | 7,187.07            | 223,733.54          | 240,166.46          |
| 58000 - Public Outreach                      | 70,500.00                | 70,500.00               | 0.00                | 26,452.66           | 44,047.34           |
| 59000 - Other Operating Expenses             | 750,200.00               | 750,200.00              | 22,874.90           | 277,012.67          | 473,187.33          |
| 69000 - Other Non-Operating Expenses         | 1,500.00                 | 1,500.00                | 0.00                | 1,450.50            | 49.50               |
| 69900 - Transfers Out                        | 592,400.00               | 592,400.00              | 0.00                | 0.00                | 592,400.00          |
| <b>Expense Total:</b>                        | <b>12,814,800.00</b>     | <b>12,814,800.00</b>    | <b>414,831.39</b>   | <b>5,039,399.75</b> | <b>7,775,400.25</b> |
| <b>Fund: 050 - RETAIL Surplus (Deficit):</b> | <b>616,400.00</b>        | <b>616,400.00</b>       | <b>669,461.69</b>   | <b>373,609.37</b>   | <b>242,790.63</b>   |
| <b>Total Surplus (Deficit):</b>              | <b>616,400.00</b>        | <b>616,400.00</b>       | <b>669,461.69</b>   | <b>373,609.37</b>   |                     |



**Fund Summary**

| <b>Fund</b>                     | <b>Original<br/>Total Budget</b> | <b>Current<br/>Total Budget</b> | <b>MTD Activity</b> | <b>YTD Activity</b> | <b>Budget<br/>Remaining</b> |
|---------------------------------|----------------------------------|---------------------------------|---------------------|---------------------|-----------------------------|
| 050 - RETAIL                    | 616,400.00                       | 616,400.00                      | 669,461.69          | 373,609.37          | 242,790.63                  |
| <b>Total Surplus (Deficit):</b> | <b>616,400.00</b>                | <b>616,400.00</b>               | <b>669,461.69</b>   | <b>373,609.37</b>   |                             |



San Juan Water District, CA

# Retail Capital Income Statement

## Group Summary

For Fiscal: 2020-2021 Period Ending: 12/31/2020

| Account   | Original<br>Total Budget | Current<br>Total Budget | MTD Activity     | YTD Activity      | Budget<br>Remaining  |
|---|--------------------------|-------------------------|------------------|-------------------|----------------------|
| <b>Fund: 055 - Retail Capital Outlay</b>                    |                          |                         |                  |                   |                      |
| <b>Revenue</b>  |                          |                         |                  |                   |                      |
| 42000 - Taxes & Assessments                                 | 1,173,000.00             | 1,173,000.00            | 0.00             | 14,243.23         | 1,158,756.77         |
| 44000 - Connection Fees                                     | 100,000.00               | 100,000.00              | 51,371.00        | 743,315.00        | -643,315.00          |
| 49000 - Other Non-Operating Revenue                         | 52,600.00                | 52,600.00               | 0.00             | 23,484.77         | 29,115.23            |
| 49990 - Transfer In   | 592,400.00               | 592,400.00              | 0.00             | 0.00              | 592,400.00           |
| <b>Revenue Total:</b>                                       | <b>1,918,000.00</b>      | <b>1,918,000.00</b>     | <b>51,371.00</b> | <b>781,043.00</b> | <b>1,136,957.00</b>  |
| <b>Expense</b>  |                          |                         |                  |                   |                      |
| 54000 - Professional Services                               | 33,000.00                | 33,000.00               | 0.00             | 26,614.39         | 6,385.61             |
| 61000 - Capital Outlay                                      | 5,434,300.00             | 5,434,300.00            | 31,468.94        | 369,192.48        | 5,065,107.52         |
| <b>Expense Total:</b>                                       | <b>5,467,300.00</b>      | <b>5,467,300.00</b>     | <b>31,468.94</b> | <b>395,806.87</b> | <b>5,071,493.13</b>  |
| <b>Fund: 055 - Retail Capital Outlay Surplus (Deficit):</b> | <b>-3,549,300.00</b>     | <b>-3,549,300.00</b>    | <b>19,902.06</b> | <b>385,236.13</b> | <b>-3,934,536.13</b> |
| <b>Total Surplus (Deficit):</b>                             | <b>-3,549,300.00</b>     | <b>-3,549,300.00</b>    | <b>19,902.06</b> | <b>385,236.13</b> |                      |

**Fund Summary**

| <b>Fund</b>                     | <b>Original<br/>Total Budget</b> | <b>Current<br/>Total Budget</b> | <b>MTD Activity</b> | <b>YTD Activity</b> | <b>Budget<br/>Remaining</b> |
|---------------------------------|----------------------------------|---------------------------------|---------------------|---------------------|-----------------------------|
| 055 - Retail Capital Outlay     | -3,549,300.00                    | -3,549,300.00                   | 19,902.06           | 385,236.13          | -3,934,536.13               |
| <b>Total Surplus (Deficit):</b> | <b>-3,549,300.00</b>             | <b>-3,549,300.00</b>            | <b>19,902.06</b>    | <b>385,236.13</b>   |                             |

## Summary

## Project Summary

| Project Number         | Project Name                            | Total Revenue | Total Expense       | Revenue Over/<br>(Under) Expenses |
|------------------------|---|---------------|---------------------|-----------------------------------|
| <a href="#">171109</a> | GIS Assessment and Implementation       | 0.00          | 10,967.74           | -10,967.74                        |
| <a href="#">181105</a> | Lime System Control & Feeder System     | 0.00          | 8,950.00            | -8,950.00                         |
| <a href="#">185135</a> | Upper & Lower GB Pump Stn Low Flow      | 0.00          | 5,822.49            | -5,822.49                         |
| <a href="#">185180</a> | Cavitt Stallman Main - Mystery Crk & (  | 0.00          | 9,260.00            | -9,260.00                         |
| <a href="#">191235</a> | Solar Site Access Culvert Replacement   | 0.00          | 37,231.02           | -37,231.02                        |
| <a href="#">191255</a> | WTP Filter Basins Rehab Project         | 0.00          | 705,010.73          | -705,010.73                       |
| <a href="#">191260</a> | WTP Residual Area Storm Water Lift S    | 0.00          | 97,804.90           | -97,804.90                        |
| <a href="#">191275</a> | Clarifier Wall Lining & Leakage Repairs | 0.00          | 18,135.00           | -18,135.00                        |
| <a href="#">191280</a> | Hinkle Reservoir Cover                  | 0.00          | 138,287.50          | -138,287.50                       |
| <a href="#">195210</a> | SCADA Radio Replacments North Phas      | 0.00          | -2,409.78           | 2,409.78                          |
| <a href="#">201111</a> | Hinkle Reservoir Overflow Channel Lin   | 0.00          | 28,202.92           | -28,202.92                        |
| <a href="#">201120</a> | Tag Line Replacement for BW Hoods       | 0.00          | 366.46              | -366.46                           |
| <a href="#">201135</a> | Sludge Feed Pump Replacement            | 0.00          | 15,331.71           | -15,331.71                        |
| <a href="#">201144</a> | Hinkle Reservoir Temporary Tanks anc    | 0.00          | 1,355,790.15        | -1,355,790.15                     |
| <a href="#">201171</a> | CMMS Implementation                     | 0.00          | 13,519.54           | -13,519.54                        |
| <a href="#">201505</a> | Hinkle Reservoir 48" Bypass Pipe Clear  | 0.00          | 2,966.62            | -2,966.62                         |
| <a href="#">205114</a> | AFR 6 inch Main Extension Replaceme     | 0.00          | 15,387.50           | -15,387.50                        |
| <a href="#">205120</a> | Air/Vacuum Relief Valve Replacement     | 0.00          | 34,224.46           | -34,224.46                        |
| <a href="#">205123</a> | Five Hydrant Replacements               | 0.00          | 19,300.00           | -19,300.00                        |
| <a href="#">205135</a> | ARC South #1 thru #4 VFD Replacemei     | 0.00          | 811.09              | -811.09                           |
| <a href="#">205153</a> | Ford F450 Purchase                      | 0.00          | 50,805.12           | -50,805.12                        |
| <a href="#">205159</a> | ARC-North Main Breaker Replacement      | 0.00          | 9,384.60            | -9,384.60                         |
| <a href="#">211122</a> | Backwash Hoods Electric Breaker Repl    | 0.00          | 11,971.30           | -11,971.30                        |
| <a href="#">211137</a> | Lab Particle Counter Replacement        | 0.00          | 32,796.45           | -32,796.45                        |
| <a href="#">215111</a> | ARC South Main Breaker Replacement      | 0.00          | 8,439.50            | -8,439.50                         |
| <a href="#">215114</a> | Bacon Pump Station Generator Repla      | 0.00          | 24,600.88           | -24,600.88                        |
| <a href="#">215117</a> | Upper Granite Bay Pump Station Gene     | 0.00          | 12,289.12           | -12,289.12                        |
| <b>Project Totals:</b> |   | <b>0.00</b>   | <b>2,665,247.02</b> | <b>-2,665,247.02</b>              |

## Group Summary

| Group                | Total Revenue | Total Expense       | Revenue Over/<br>(Under) Expenses |
|----------------------|---------------|---------------------|-----------------------------------|
| CIP - Asset          | 0.00          | 2,644,145.40        | -2,644,145.40                     |
| CIP - Expense        | 0.00          | 21,101.62           | -21,101.62                        |
| <b>Group Totals:</b> | <b>0.00</b>   | <b>2,665,247.02</b> | <b>-2,665,247.02</b>              |

## Type Summary

| Type                  | Total Revenue | Total Expense       | Revenue Over/<br>(Under) Expenses |
|-----------------------|---------------|---------------------|-----------------------------------|
| Administration        | 0.00          | 13,519.54           | -13,519.54                        |
| Engineering           | 0.00          | 1,586,118.61        | -1,586,118.61                     |
| Field Services        | 0.00          | 60,189.72           | -60,189.72                        |
| Water Treatment Plant | 0.00          | 1,005,419.15        | -1,005,419.15                     |
| <b>Type Totals:</b>   | <b>0.00</b>   | <b>2,665,247.02</b> | <b>-2,665,247.02</b>              |

## GL Account Summary

| GL Account Number | GL Account Name                    | Total Revenue | Total Expense | Revenue Over/<br>(Under) Expenses |
|-------------------|------------------------------------|---------------|---------------|-----------------------------------|
| 010-15000         | Capital - Work In Progress         | 0.00          | 0.00          | 0.00                              |
| 011-20030         | Retentions Payable                 | 0.00          | -82,074.67    | -82,074.67                        |
| 011-700-57120     | Maintenance - Facility             | 0.00          | 3,747.00      | 3,747.00                          |
| 011-700-61120     | Capital Outlay - Land Improve...   | 0.00          | 30,020.71     | 30,020.71                         |
| 011-700-61145     | Capital Outlay - WTP & Improv...   | 0.00          | 878,034.53    | 878,034.53                        |
| 011-700-61155     | Capital Outlay - Reservoirs & I... | 0.00          | 1,519,693.41  | 1,519,693.41                      |
| 011-700-61160     | Capital Outlay - Equipment and..   | 0.00          | 32,796.45     | 32,796.45                         |
| 011-700-61180     | Capital Outlay - Software          | 0.00          | 6,121.81      | 6,121.81                          |

**GL Account Summary**

| <b>GL Account Number</b> | <b>GL Account Name</b>             | <b>Total Revenue</b> | <b>Total Expense</b> | <b>Revenue Over/<br/>(Under) Expenses</b> |
|--------------------------|------------------------------------|----------------------|----------------------|---|
| 050-210-52000            | Materials and Supplies             | 0.00                 | 1,746.46             | 1,746.46                                  |
| 055-12000                | Accounts Receivable                | 0.00                 | -2,409.78            | -2,409.78                                 |
| 055-700-61135            | Capital Outlay - Pump Stations...  | 0.00                 | 61,347.68            | 61,347.68                                 |
| 055-700-61150            | Capital Outlay - Mains/Pipeline... | 0.00                 | 76,425.50            | 76,425.50                                 |
| 055-700-61155            | Capital Outlay - Reservoirs & I... | 0.00                 | 70,627.33            | 70,627.33                                 |
| 055-700-61170            | Capital Outlay - Vehicles          | 0.00                 | 50,805.12            | 50,805.12                                 |
| 055-700-61180            | Capital Outlay - Software          | 0.00                 | 18,365.47            | 18,365.47                                 |
|                          | <b>GL Account Totals:</b>          | <b>0.00</b>          | <b>2,665,247.02</b>  | <b>2,665,247.02</b>                       |



San Juan Water District, CA

# Balance Sheet

## Account Summary

As Of 12/31/2020

| Account   | 010 - WHOLESALE      | 011 - Wholesale<br>Capital Outlay | 050 - RETAIL         | 055 - Retail<br>Capital Outlay | Total                 |
|---|----------------------|-----------------------------------|----------------------|--------------------------------|-----------------------|
| <b>Asset</b>  |                      |                                   |                      |                                |                       |
| <b>Type: 1000 - Assets</b>                              |                      |                                   |                      |                                |                       |
| 10010 - Cash and Investments                            | 4,004,233.00         | 15,146,337.03                     | 3,376,265.13         | 8,425,488.54                   | 30,952,323.70         |
| 10510 - Accounts Receivable                             | 0.00                 | 0.01                              | 381,504.48           | -0.01                          | 381,504.48            |
| 11000 - Inventory                                       | 0.00                 | 0.00                              | 161,603.96           | 0.00                           | 161,603.96            |
| 12000 - Prepaid Expense                                 | 62,462.19            | 0.00                              | 35,076.41            | 0.00                           | 97,538.60             |
| 14010 - Deferred Outflows                               | 2,763,407.36         | 0.00                              | 2,774,087.63         | 0.00                           | 5,537,494.99          |
| 17010 - Capital Assets - Work in Progress               | 3,980,626.89         | 0.00                              | 875,230.51           | 0.00                           | 4,855,857.40          |
| 17150 - Capital Assets - Land Non-depreciable           | 98,212.00            | 0.00                              | 166,272.00           | 0.00                           | 264,484.00            |
| 17160 - Capital Assets - Land Improvements              | 824,743.09           | 0.00                              | 94,608.30            | 0.00                           | 919,351.39            |
| 17200 - Capital Assets - Pump Stations & Improvements   | 7,047,178.00         | 0.00                              | 6,083,048.68         | 0.00                           | 13,130,226.68         |
| 17300 - Capital Assets - Buildings & Improvements       | 1,279,892.05         | 0.00                              | 275,982.16           | 0.00                           | 1,555,874.21          |
| 17350 - Capital Assets - Water Treatment Plant & Imp    | 35,618,552.26        | 0.00                              | 16,000.00            | 0.00                           | 35,634,552.26         |
| 17400 - Capital Assets - Mains/Pipelines & Improvements | 28,209,998.95        | 0.00                              | 46,000,012.63        | 0.00                           | 74,210,011.58         |
| 17500 - Capital Assets - Reservoirs & Improvements      | 2,923,447.50         | 0.00                              | 2,492,421.90         | 0.00                           | 5,415,869.40          |
| 17700 - Capital Assets - Equipment & Furniture          | 13,691,268.95        | 0.00                              | 1,118,898.17         | 0.00                           | 14,810,167.12         |
| 17750 - Capital Assets - Vehicles                       | 304,780.00           | 0.00                              | 548,262.51           | 0.00                           | 853,042.51            |
| 17800 - Capital Assets - Software                       | 445,614.45           | 0.00                              | 415,403.40           | 0.00                           | 861,017.85            |
| 17850 - Capital Assets - Intangible                     | 666,196.00           | 0.00                              | 0.00                 | 0.00                           | 666,196.00            |
| 17900 - Less Accumulated Depreciation                   | -39,469,850.00       | 0.00                              | -29,722,911.57       | 0.00                           | -69,192,761.57        |
| <b>Total Type 1000 - Assets:</b>                        | <b>62,450,762.69</b> | <b>15,146,337.04</b>              | <b>35,091,766.30</b> | <b>8,425,488.53</b>            | <b>121,114,354.56</b> |
| <b>Total Asset:</b>                                     | <b>62,450,762.69</b> | <b>15,146,337.04</b>              | <b>35,091,766.30</b> | <b>8,425,488.53</b>            | <b>121,114,354.56</b> |
| <b>Liability</b>  |                      |                                   |                      |                                |                       |
| <b>Type: 1000 - Assets</b>                              |                      |                                   |                      |                                |                       |
| 10510 - Accounts Receivable                             | 0.00                 | 0.00                              | 105,967.25           | 0.00                           | 105,967.25            |
| <b>Total Type 1000 - Assets:</b>                        | <b>0.00</b>          | <b>0.00</b>                       | <b>105,967.25</b>    | <b>0.00</b>                    | <b>105,967.25</b>     |
| <b>Type: 2000 - Liabilities</b>                         |                      |                                   |                      |                                |                       |
| 20010 - Accounts Payable                                | 5,951.70             | 339,263.10                        | 11,681.78            | 12,402.63                      | 369,299.21            |
| 20100 - Retentions Payable                              | 0.00                 | 190,919.21                        | 0.00                 | 0.01                           | 190,919.22            |
| 20150 - Customer Deposits                               | 3,593.43             | 0.00                              | 0.00                 | 0.00                           | 3,593.43              |
| 21200 - Salaries & Benefits Payable                     | 35,404.13            | 0.00                              | 61,944.73            | 0.00                           | 97,348.86             |
| 21250 - Payroll Taxes Payable                           | 0.01                 | 0.00                              | -0.01                | 0.00                           | 0.00                  |
| 21300 - Compensated Absences                            | 384,418.36           | 0.00                              | 494,414.58           | 0.00                           | 878,832.94            |
| 21500 - Premium on Issuance of Bonds Series 2017        | 1,679,588.29         | 0.00                              | 936,350.59           | 0.00                           | 2,615,938.88          |
| 21600 - OPEB Liability                                  | 1,362,313.49         | 0.00                              | 1,765,048.61         | 0.00                           | 3,127,362.10          |

**Balance Sheet**

**As Of 12/31/2020**

| <b>Account</b>  | <b>010 - WHOLESALE</b> | <b>011 - Wholesale<br/>Capital Outlay</b> | <b>050 - RETAIL</b>  | <b>055 - Retail<br/>Capital Outlay</b> | <b>Total</b>          |
|---|------------------------|---|----------------------|--|-----------------------|
| 21700 - Pension Liability                                       | 1,059,627.55           | 0.00                                      | 1,396,796.86         | 0.00                                   | 2,456,424.41          |
| 22010 - Deferred Income   | 0.00                   | 0.00                                      | 67,822.85            | 0.00                                   | 67,822.85             |
| 22050 - Deferred Inflows  | 1,174,187.61           | 0.00                                      | 1,525,245.84         | 0.00                                   | 2,699,433.45          |
| 24000 - Current Bonds Payables                                  | 730,693.00             | 0.00                                      | 404,307.00           | 0.00                                   | 1,135,000.00          |
| 24200 - 2012 Bonds Payable                                      | 5,576,900.50           | 0.00                                      | 3,028,099.50         | 0.00                                   | 8,605,000.00          |
| 24250 - Bonds Payable 2017 Refunding                            | 14,992,000.00          | 0.00                                      | 8,433,000.00         | 0.00                                   | 23,425,000.00         |
| <b>Total Type 2000 - Liabilities:</b>                           | <b>27,004,678.07</b>   | <b>530,182.31</b>                         | <b>18,124,712.33</b> | <b>12,402.64</b>                       | <b>45,671,975.35</b>  |
| <b>Total Liability:</b>   | <b>27,004,678.07</b>   | <b>530,182.31</b>                         | <b>18,230,679.58</b> | <b>12,402.64</b>                       | <b>45,777,942.60</b>  |
| <b>Equity</b>   |                        |   |                      |  |                       |
| <b>Type: 3000 - Equity</b>                                      |                        |   |                      |  |                       |
| 30100 - Investment in Capital Assets                            | 33,720,732.31          | 0.00                                      | 16,166,351.01        | 0.00                                   | 49,887,083.32         |
| 30500 - Designated Reserves                                     | 230,846.64             | 16,890,132.91                             | 321,126.34           | 8,027,849.76                           | 25,469,955.65         |
| <b>Total Type 3000 - Equity:</b>                                | <b>33,951,578.95</b>   | <b>16,890,132.91</b>                      | <b>16,487,477.35</b> | <b>8,027,849.76</b>                    | <b>75,357,038.97</b>  |
| <b>Total Total Beginning Equity:</b>                            | <b>33,951,578.95</b>   | <b>16,890,132.91</b>                      | <b>16,487,477.35</b> | <b>8,027,849.76</b>                    | <b>75,357,038.97</b>  |
| Total Revenue   | 4,798,817.07           | 205,227.68                                | 5,413,009.12         | 781,043.00                             | 11,198,096.87         |
| Total Expense   | 3,304,311.40           | 2,479,205.86                              | 5,039,399.75         | 395,806.87                             | 11,218,723.88         |
| <b>Revenues Over/Under Expenses</b>                             | <b>1,494,505.67</b>    | <b>-2,273,978.18</b>                      | <b>373,609.37</b>    | <b>385,236.13</b>                      | <b>-20,627.01</b>     |
| <b>Total Equity and Current Surplus (Deficit):</b>              | <b>35,446,084.62</b>   | <b>14,616,154.73</b>                      | <b>16,861,086.72</b> | <b>8,413,085.89</b>                    | <b>75,336,411.96</b>  |
| <b>Total Liabilities, Equity and Current Surplus (Deficit):</b> | <b>62,450,762.69</b>   | <b>15,146,337.04</b>                      | <b>35,091,766.30</b> | <b>8,425,488.53</b>                    | <b>121,114,354.56</b> |



San Juan Water District, CA

# Check Report

By Check Number

Date Range: 12/01/2020 - 12/31/2020

| Vendor Number                 | Vendor Name                                     | Payment Date | Payment Type | Discount Amount | Payment Amount | Number |
|-------------------------------|---|--------------|--------------|-----------------|----------------|--------|
| <b>Bank Code: APBNK-APBNK</b> |   |              |              |                 |                |        |
| 03406                         | Alpha Analytical Laboratories Inc.              | 12/07/2020   | Regular      | 0.00            | 1,216.00       | 56200  |
| 01182                         | Bartkiewicz, Kronick & Shanahan                 | 12/07/2020   | Regular      | 0.00            | 24,081.45      | 56201  |
| 01378                         | Clark Pest Control of Stockton                  | 12/07/2020   | Regular      | 0.00            | 150.00         | 56202  |
| 03548                         | Digital Deployment, Inc.                        | 12/07/2020   | Regular      | 0.00            | 400.00         | 56203  |
| 01623                         | Fisher Scientific Company LLC                   | 12/07/2020   | Regular      | 0.00            | 87.60          | 56204  |
| 01068                         | Glenn C. Walker                                 | 12/07/2020   | Regular      | 0.00            | 1,050.40       | 56205  |
| 03091                         | Granite Bay Ace Hardware                        | 12/07/2020   | Regular      | 0.00            | 77.60          | 56206  |
| 02567                         | Grant, Teri                                     | 12/07/2020   | Regular      | 0.00            | 110.40         | 56207  |
| 01733                         | Harris Industrial Gases                         | 12/07/2020   | Regular      | 0.00            | 27.31          | 56208  |
| 01768                         | Hopkins Technical Products, Inc.                | 12/07/2020   | Regular      | 0.00            | 2,132.22       | 56209  |
| 03383                         | Inferrera Construction Management Group, Inc.   | 12/07/2020   | Regular      | 0.00            | 27,461.50      | 56210  |
| 03805                         | Ixom Watercare Inc                              | 12/07/2020   | Regular      | 0.00            | 18,199.45      | 56211  |
| 01959                         | Les Schwab Tire Centers of California Inc       | 12/07/2020   | Regular      | 0.00            | 239.45         | 56212  |
| 02150                         | Pace Supply Corp                                | 12/07/2020   | Regular      | 0.00            | 2,188.23       | 56213  |
| 03801                         | PeopleReady, Inc                                | 12/07/2020   | Regular      | 0.00            | 4,051.25       | 56214  |
| 02302                         | Riebes Auto Parts, LLC                          | 12/07/2020   | Regular      | 0.00            | 68.92          | 56215  |
| 03799                         | Thrikettle Corporation                          | 12/07/2020   | Regular      | 0.00            | 25,106.15      | 56216  |
| 01687                         | W. W. Grainger, Inc.                            | 12/07/2020   | Regular      | 0.00            | 608.35         | 56217  |
| 03406                         | Alpha Analytical Laboratories Inc.              | 12/14/2020   | Regular      | 0.00            | 40.00          | 56221  |
| 01073                         | Amarjeet Singh Garcha                           | 12/14/2020   | Regular      | 0.00            | 1,500.00       | 56222  |
| 03361                         | Applied Landscape Materials Inc dba NorCal Whol | 12/14/2020   | Regular      | 0.00            | 214.50         | 56223  |
| 01138                         | AT&T Mobility II LLC                            | 12/14/2020   | Regular      | 0.00            | 63.24          | 56224  |
| 03594                         | Borges & Mahoney, Inc.                          | 12/14/2020   | Regular      | 0.00            | 963.90         | 56225  |
| 03786                         | Burton, Thomas E                                | 12/14/2020   | Regular      | 0.00            | 2,042.65       | 56226  |
| 01372                         | City of Folsom                                  | 12/14/2020   | Regular      | 0.00            | 35.75          | 56227  |
| 01378                         | Clark Pest Control of Stockton                  | 12/14/2020   | Regular      | 0.00            | 1,117.00       | 56228  |
| 01494                         | Dewey Services Inc.                             | 12/14/2020   | Regular      | 0.00            | 99.00          | 56229  |
| 03775                         | ECORP Consulting, Inc.                          | 12/14/2020   | Regular      | 0.00            | 1,389.50       | 56230  |
| 01623                         | Fisher Scientific Company LLC                   | 12/14/2020   | Regular      | 0.00            | 494.70         | 56231  |
| 01659                         | Gary Webb Trucking                              | 12/14/2020   | Regular      | 0.00            | 315.00         | 56232  |
| 03091                         | Granite Bay Ace Hardware                        | 12/14/2020   | Regular      | 0.00            | 59.39          | 56233  |
| 01733                         | Harris Industrial Gases                         | 12/14/2020   | Regular      | 0.00            | 59.60          | 56234  |
| 03679                         | L and D Landfill Limited Partnership            | 12/14/2020   | Regular      | 0.00            | 27,224.51      | 56235  |
| 02024                         | MCI WORLDCOM                                    | 12/14/2020   | Regular      | 0.00            | 54.67          | 56236  |
| 02131                         | Office Depot, Inc.                              | 12/14/2020   | Regular      | 0.00            | 1,676.81       | 56237  |
|                               | **Void**  | 12/14/2020   | Regular      | 0.00            | 0.00           | 56238  |
| 02150                         | Pace Supply Corp                                | 12/14/2020   | Regular      | 0.00            | 42,037.04      | 56239  |
|                               | **Void**  | 12/14/2020   | Regular      | 0.00            | 0.00           | 56240  |
|                               | **Void**  | 12/14/2020   | Regular      | 0.00            | 0.00           | 56241  |
|                               | **Void**  | 12/14/2020   | Regular      | 0.00            | 0.00           | 56242  |
| 03801                         | PeopleReady, Inc                                | 12/14/2020   | Regular      | 0.00            | 1,146.25       | 56243  |
| 02146                         | PG&E  | 12/14/2020   | Regular      | 0.00            | 165,153.61     | 56244  |
|                               | **Void**  | 12/14/2020   | Regular      | 0.00            | 0.00           | 56245  |
| 02283                         | Recology Auburn Placer                          | 12/14/2020   | Regular      | 0.00            | 657.88         | 56246  |
| 02223                         | Rexel Inc (Platt - Rancho Cordova)              | 12/14/2020   | Regular      | 0.00            | 5,582.62       | 56247  |
| 02293                         | RFI Enterprises, Inc                            | 12/14/2020   | Regular      | 0.00            | 51.34          | 56248  |
| 02302                         | Riebes Auto Parts, LLC                          | 12/14/2020   | Regular      | 0.00            | 83.22          | 56249  |
| 02357                         | Sacramento Municipal Utility District (SMUD)    | 12/14/2020   | Regular      | 0.00            | 17,684.35      | 56250  |
| 03806                         | Shenkman & Hughes, PC                           | 12/14/2020   | Regular      | 0.00            | 30,000.00      | 56251  |
| 02459                         | Sierra Safety Company                           | 12/14/2020   | Regular      | 0.00            | 6,229.92       | 56252  |
| 02048                         | Spencer, Michael                                | 12/14/2020   | Regular      | 0.00            | 286.00         | 56253  |
| 02629                         | Trench & Traffic Supply Inc.                    | 12/14/2020   | Regular      | 0.00            | 3,154.06       | 56254  |
| 03644                         | Tully & Young, Inc.                             | 12/14/2020   | Regular      | 0.00            | 2,250.00       | 56255  |
| 02651                         | United Parcel Service Inc                       | 12/14/2020   | Regular      | 0.00            | 124.00         | 56256  |



Check Report

Date Range: 12/01/2020 - 12/31/2020

| Vendor Number | Vendor Name                                 | Payment Date | Payment Type | Discount Amount | Payment Amount | Number |
|---------------|---|--------------|--------------|-----------------|----------------|--------|
| 02667         | US Bank Corporate Payments Sys (CalCard)    | 12/14/2020   | Regular      | 0.00            | 16,873.94      | 56257  |
|               | **Void**                                    | 12/14/2020   | Regular      | 0.00            | 0.00           | 56258  |
|               | **Void**                                    | 12/14/2020   | Regular      | 0.00            | 0.00           | 56259  |
|               | **Void**                                    | 12/14/2020   | Regular      | 0.00            | 0.00           | 56260  |
|               | **Void**                                    | 12/14/2020   | Regular      | 0.00            | 0.00           | 56261  |
|               | **Void**                                    | 12/14/2020   | Regular      | 0.00            | 0.00           | 56262  |
|               | **Void**                                    | 12/14/2020   | Regular      | 0.00            | 0.00           | 56263  |
|               | **Void**                                    | 12/14/2020   | Regular      | 0.00            | 0.00           | 56264  |
| 02690         | Verizon Wireless                            | 12/14/2020   | Regular      | 0.00            | 1,988.15       | 56265  |
| 01687         | W. W. Grainger, Inc.                        | 12/14/2020   | Regular      | 0.00            | 44.35          | 56266  |
| 01041         | Afman, Todd R                               | 12/22/2020   | Regular      | 0.00            | 257.40         | 56267  |
| 03406         | Alpha Analytical Laboratories Inc.          | 12/22/2020   | Regular      | 0.00            | 931.00         | 56268  |
| 01182         | Bartkiewicz, Kronick & Shanahan             | 12/22/2020   | Regular      | 0.00            | 21,222.25      | 56269  |
| 03807         | Blue Mountain Construction                  | 12/22/2020   | Regular      | 0.00            | 277.64         | 56270  |
| 01235         | BSK Associates                              | 12/22/2020   | Regular      | 0.00            | 56.00          | 56271  |
| 03149         | Burlingame Engineers                        | 12/22/2020   | Regular      | 0.00            | 1,806.37       | 56272  |
| 01423         | County of Sacramento                        | 12/22/2020   | Regular      | 0.00            | 111,200.62     | 56273  |
| 02616         | Darr, Toni                                  | 12/22/2020   | Regular      | 0.00            | 8.33           | 56274  |
| 02410         | DesJardin, Scott                            | 12/22/2020   | Regular      | 0.00            | 316.73         | 56275  |
| 01566         | Empire Safety & Supply                      | 12/22/2020   | Regular      | 0.00            | 59.34          | 56276  |
| 01623         | Fisher Scientific Company LLC               | 12/22/2020   | Regular      | 0.00            | 89.02          | 56277  |
| 03091         | Granite Bay Ace Hardware                    | 12/22/2020   | Regular      | 0.00            | 56.43          | 56278  |
| 03682         | HydroScience Engineers, Inc.                | 12/22/2020   | Regular      | 0.00            | 23,297.15      | 56279  |
| 01796         | Insomniac Productions Inc.                  | 12/22/2020   | Regular      | 0.00            | 64.35          | 56280  |
| 03300         | Meyers Fozi, LLP                            | 12/22/2020   | Regular      | 0.00            | 2,200.00       | 56281  |
| 02150         | Pace Supply Corp                            | 12/22/2020   | Regular      | 0.00            | 7,793.34       | 56282  |
| 03801         | PeopleReady, Inc                            | 12/22/2020   | Regular      | 0.00            | 3,088.75       | 56283  |
| 02146         | PG&E  | 12/22/2020   | Regular      | 0.00            | 10.00          | 56284  |
| 02212         | Placer County                               | 12/22/2020   | Regular      | 0.00            | 31.00          | 56285  |
| 02216         | Placer County Public Works                  | 12/22/2020   | Regular      | 0.00            | 75.00          | 56286  |
| 02223         | Rexel Inc (Platt - Rancho Cordova)          | 12/22/2020   | Regular      | 0.00            | 883.20         | 56287  |
| 03808         | Riverside Builders, Inc.                    | 12/22/2020   | Regular      | 0.00            | 1,570.76       | 56288  |
| 02328         | Rocklin Windustrial Co                      | 12/22/2020   | Regular      | 0.00            | 3.95           | 56289  |
| 02384         | Sacramento Suburban Water District          | 12/22/2020   | Regular      | 0.00            | 3,034.57       | 56290  |
| 02048         | Spencer, Michael                            | 12/22/2020   | Regular      | 0.00            | 162.53         | 56291  |
| 02514         | State Water Resources Control Board - SWRCB | 12/22/2020   | Regular      | 0.00            | 2,811.00       | 56292  |
| 02629         | Trench & Traffic Supply Inc.                | 12/22/2020   | Regular      | 0.00            | 1,218.02       | 56293  |
| 03406         | Alpha Analytical Laboratories Inc.          | 12/28/2020   | Regular      | 0.00            | 960.00         | 56297  |
| 01138         | AT&T Mobility II LLC                        | 12/28/2020   | Regular      | 0.00            | 63.24          | 56298  |
| 03548         | Digital Deployment, Inc.                    | 12/28/2020   | Regular      | 0.00            | 400.00         | 56299  |
| 03235         | HD Supply Construction Supply LTD           | 12/28/2020   | Regular      | 0.00            | 232.85         | 56300  |
| 01959         | Les Schwab Tire Centers of California Inc   | 12/28/2020   | Regular      | 0.00            | 40.00          | 56301  |
| 02223         | Rexel Inc (Platt - Rancho Cordova)          | 12/28/2020   | Regular      | 0.00            | 1,263.35       | 56302  |
| 03809         | Romani, Anthony                             | 12/28/2020   | Regular      | 0.00            | 1,826.16       | 56303  |
| 03644         | Tully & Young, Inc.                         | 12/28/2020   | Regular      | 0.00            | 2,392.50       | 56304  |
| 02700         | Viking Shred LLC                            | 12/28/2020   | Regular      | 0.00            | 50.00          | 56305  |
| 03077         | VALIC                                       | 12/11/2020   | Bank Draft   | 0.00            | 4,155.34       | 171272 |
| 03077         | VALIC                                       | 12/24/2020   | Bank Draft   | 0.00            | 3,718.75       | 172727 |
| 03221         | Chemtrade Chemicals Corporation             | 12/07/2020   | EFT          | 0.00            | 4,971.20       | 407044 |
| 01439         | Cummins Inc.                                | 12/07/2020   | EFT          | 0.00            | 317.80         | 407045 |
| 01521         | DataProse, LLC                              | 12/07/2020   | EFT          | 0.00            | 4,813.46       | 407046 |
| 03776         | EETS Inc.                                   | 12/07/2020   | EFT          | 0.00            | 9,300.00       | 407047 |
| 01574         | Endress + Hauser, Inc.                      | 12/07/2020   | EFT          | 0.00            | 10,972.59      | 407048 |
| 01611         | Ferguson Enterprises, Inc                   | 12/07/2020   | EFT          | 0.00            | 1,385.71       | 407049 |
| 03702         | Flowline Contractors, Inc.                  | 12/07/2020   | EFT          | 0.00            | 23,734.29      | 407050 |
| 01706         | Graymont Western US Inc.                    | 12/07/2020   | EFT          | 0.00            | 6,669.94       | 407051 |
| 01416         | ICONIX Waterworks (US) Inc.                 | 12/07/2020   | EFT          | 0.00            | 3,030.89       | 407052 |
| 01778         | IDEXX Distribution, Inc.                    | 12/07/2020   | EFT          | 0.00            | 187.22         | 407053 |
| 03769         | Jeffco Painting & Coating, Inc.             | 12/07/2020   | EFT          | 0.00            | 14,575.35      | 407054 |
| 03628         | Lees Automotive Repair Inc.                 | 12/07/2020   | EFT          | 0.00            | 4,028.39       | 407055 |
| 03026         | PFM Asset Management                        | 12/07/2020   | EFT          | 0.00            | 981.91         | 407056 |

Check Report

Date Range: 12/01/2020 - 12/31/2020

| Vendor Number | Vendor Name  | Payment Date | Payment Type | Discount Amount | Payment Amount | Number        |
|---------------|--|--------------|--------------|-----------------|----------------|---------------|
| 01736         | Quadient Leasing USA, Inc. - Lease                   | 12/07/2020   | EFT          | 0.00            | 489.23         | 407057        |
| 03783         | Stratus Building Solutions of Northern California, I | 12/07/2020   | EFT          | 0.00            | 1,550.00       | 407058        |
| 02572         | Thatcher Company of California, Inc.                 | 12/07/2020   | EFT          | 0.00            | 4,500.00       | 407059        |
| 02581         | The Ferguson Group, LLC                              | 12/07/2020   | EFT          | 0.00            | 6,000.00       | 407060        |
| 01486         | WAPA - Department of Energy                          | 12/07/2020   | EFT          | 0.00            | 2,043.15       | 407061        |
| 03681         | Allied Electronics Inc.                              | 12/14/2020   | EFT          | 0.00            | 330.20         | 407062        |
| 01232         | Brower Mechanical, Inc.                              | 12/14/2020   | EFT          | 0.00            | 8,792.00       | 407063        |
| 03749         | Eide Bailly LLP                                      | 12/14/2020   | EFT          | 0.00            | 350.00         | 407064        |
| 01584         | ERS Industrial Services, Inc.                        | 12/14/2020   | EFT          | 0.00            | 276,942.04     | 407065        |
| 01611         | Ferguson Enterprises, Inc                            | 12/14/2020   | EFT          | 0.00            | 1,243.49       | 407066        |
| 03702         | Flowline Contractors, Inc.                           | 12/14/2020   | EFT          | 0.00            | 1,716.00       | 407067        |
| 01741         | HDR Engineering, Inc.                                | 12/14/2020   | EFT          | 0.00            | 3,190.55       | 407068        |
| 03628         | Lees Automotive Repair Inc.                          | 12/14/2020   | EFT          | 0.00            | 1,259.52       | 407069        |
| 02367         | McClatchy Newspapers Inc                             | 12/14/2020   | EFT          | 0.00            | 4,671.54       | 407070        |
| 02027         | Mcmaster-Carr Supply Company                         | 12/14/2020   | EFT          | 0.00            | 23.92          | 407071        |
| 02463         | New AnswerNet Inc.                                   | 12/14/2020   | EFT          | 0.00            | 270.00         | 407072        |
| 02406         | Savage Enterprises                                   | 12/14/2020   | EFT          | 0.00            | 1,000.00       | 407073        |
| 03387         | WageWorks, Inc                                       | 12/14/2020   | EFT          | 0.00            | 234.04         | 407074        |
| 03791         | Water Systems Consulting, Inc.                       | 12/14/2020   | EFT          | 0.00            | 3,507.50       | 407075        |
| 01574         | Endress + Hauser, Inc.                               | 12/15/2020   | EFT          | 0.00            | 2,157.64       | 407076        |
| 01242         | Bureau of Reclamation-MPR                            | 12/22/2020   | EFT          | 0.00            | 14,157.00      | 407077        |
| 03780         | CST Industries, Inc.                                 | 12/22/2020   | EFT          | 0.00            | 377,622.72     | 407078        |
| 01574         | Endress + Hauser, Inc.                               | 12/22/2020   | EFT          | 0.00            | 1,772.03       | 407079        |
| 01604         | Fastenal Company                                     | 12/22/2020   | EFT          | 0.00            | 55.42          | 407080        |
| 01611         | Ferguson Enterprises, Inc                            | 12/22/2020   | EFT          | 0.00            | 893.41         | 407081        |
| 03702         | Flowline Contractors, Inc.                           | 12/22/2020   | EFT          | 0.00            | 3,381.00       | 407082        |
| 03667         | Folsom Ready Mix Inc.                                | 12/22/2020   | EFT          | 0.00            | 1,473.32       | 407083        |
| 03784         | Forsgren Associates Inc.                             | 12/22/2020   | EFT          | 0.00            | 5,725.00       | 407084        |
| 01741         | HDR Engineering, Inc.                                | 12/22/2020   | EFT          | 0.00            | 33,412.98      | 407085        |
| 01416         | ICONIX Waterworks (US) Inc.                          | 12/22/2020   | EFT          | 0.00            | 775.81         | 407086        |
| 02027         | Mcmaster-Carr Supply Company                         | 12/22/2020   | EFT          | 0.00            | 336.48         | 407087        |
| 02710         | WageWorks, Inc                                       | 12/22/2020   | EFT          | 0.00            | 98.00          | 407088        |
| 01486         | WAPA - Department of Energy                          | 12/22/2020   | EFT          | 0.00            | 374.66         | 407089        |
| 03781         | A-1 Construction General Engineering Inc             | 12/28/2020   | EFT          | 0.00            | 109,234.62     | 407090        |
| 03681         | Allied Electronics Inc.                              | 12/28/2020   | EFT          | 0.00            | 248.77         | 407091        |
| 01328         | Association of California Water Agencies / Joint P   | 12/28/2020   | EFT          | 0.00            | 7,416.23       | 407092        |
| 01509         | Domenichelli & Associates, Inc.                      | 12/28/2020   | EFT          | 0.00            | 2,690.00       | 407093        |
| 01532         | E&M Electric & Machinery, Inc.                       | 12/28/2020   | EFT          | 0.00            | 49,225.00      | 407094        |
| 03628         | Lees Automotive Repair Inc.                          | 12/28/2020   | EFT          | 0.00            | 49.75          | 407095        |
| 03553         | Mallory Safety and Supply LLC                        | 12/28/2020   | EFT          | 0.00            | 1,522.53       | 407096        |
| 02158         | Pacific Storage Company                              | 12/28/2020   | EFT          | 0.00            | 54.08          | 407097        |
| 03387         | WageWorks, Inc                                       | 12/28/2020   | EFT          | 0.00            | 234.04         | 407098        |
| 02730         | Western Area Power Administration                    | 12/28/2020   | EFT          | 0.00            | 2,713.00       | 407099        |
| 01641         | Sun Life Assurance Company of Canada                 | 12/01/2020   | Bank Draft   | 0.00            | 10,496.67      | 462547        |
| 03078         | CalPERS Health                                       | 12/08/2020   | Bank Draft   | 0.00            | 38,498.27      | 1001732097    |
| 03078         | CalPERS Health                                       | 12/08/2020   | Bank Draft   | 0.00            | 48,171.48      | 1001732097    |
| 03078         | CalPERS Health                                       | 12/08/2020   | Bank Draft   | 0.00            | 861.18         | 1001732097    |
| 03078         | CalPERS Health                                       | 12/08/2020   | Bank Draft   | 0.00            | 46,541.80      | 1001732097    |
| 03130         | CalPERS Retirement                                   | 12/11/2020   | Bank Draft   | 0.00            | 36,602.88      | 1001733893    |
| 01366         | Citistreet/CalPERS 457                               | 12/11/2020   | Bank Draft   | 0.00            | 3,138.86       | 1001733897    |
| 01366         | Citistreet/CalPERS 457                               | 12/24/2020   | Bank Draft   | 0.00            | 3,138.86       | 1001750253    |
| 03130         | CalPERS Retirement                                   | 12/24/2020   | Bank Draft   | 0.00            | -224.45        | 1001750255    |
| 03130         | CalPERS Retirement                                   | 12/24/2020   | Bank Draft   | 0.00            | 36,347.48      | 1001750255    |
| 03130         | CalPERS Retirement                                   | 12/24/2020   | Bank Draft   | 0.00            | 127.52         | 1001750261    |
| 03163         | Economic Development Department                      | 12/24/2020   | Bank Draft   | 0.00            | 8,718.32       | 0-343-928-608 |
| 03163         | Economic Development Department                      | 12/28/2020   | Bank Draft   | 0.00            | 10.70          | 0-379-133-728 |
| 03163         | Economic Development Department                      | 12/11/2020   | Bank Draft   | 0.00            | 9,042.51       | 1-096-552-224 |
| 03164         | Internal Revenue Service                             | 12/11/2020   | Bank Draft   | 0.00            | 141.50         | 2700746507150 |
| 03164         | Internal Revenue Service                             | 12/11/2020   | Bank Draft   | 0.00            | 47,709.03      | 2700746507150 |
| 03164         | Internal Revenue Service                             | 12/17/2020   | Bank Draft   | 0.00            | 132.96         | 2700752054546 |
| 03164         | Internal Revenue Service                             | 12/24/2020   | Bank Draft   | 0.00            | 45,403.51      | 2700759012355 |

Check Report

Date Range: 12/01/2020 - 12/31/2020

| Vendor Number | Vendor Name                                    | Payment Date | Payment Type | Discount Amount | Payment Amount | Number         |
|---------------|--|--------------|--------------|-----------------|----------------|----------------|
| 03164         | Internal Revenue Service                       | 12/24/2020   | Bank Draft   | 0.00            | 23.71          | 2700759012355  |
| 03164         | Internal Revenue Service                       | 12/23/2020   | Bank Draft   | 0.00            | 20.21          | 2700759646468  |
| 01039         | American Family Life Assurance Company of Colu | 12/23/2020   | Bank Draft   | 0.00            | 603.55         | Q3869 12-23-20 |
| 01039         | American Family Life Assurance Company of Colu | 12/23/2020   | Bank Draft   | 0.00            | 603.55         | Q3869 12-23-20 |
| 03080         | California State Disbursement Unit             | 12/11/2020   | Bank Draft   | 0.00            | 832.14         | PAY0000000003  |
| 03080         | California State Disbursement Unit             | 12/24/2020   | Bank Draft   | 0.00            | 832.14         | PAY0000000003  |

Bank Code APBNK Summary

| Payment Type   | Payable Count | Payment Count | Discount    | Payment             |
|----------------|---------------|---------------|-------------|---------------------|
| Regular Checks | 154           | 88            | 0.00        | 627,706.08          |
| Manual Checks  | 0             | 0             | 0.00        | 0.00                |
| Voided Checks  | 0             | 12            | 0.00        | 0.00                |
| Bank Drafts    | 26            | 26            | 0.00        | 345,648.47          |
| EFT's          | 82            | 56            | 0.00        | 1,018,705.42        |
|                | <b>262</b>    | <b>182</b>    | <b>0.00</b> | <b>1,992,059.97</b> |

### All Bank Codes Check Summary

| Payment Type   | Payable Count | Payment Count | Discount    | Payment             |
|----------------|---------------|---------------|-------------|---------------------|
| Regular Checks | 154           | 88            | 0.00        | 627,706.08          |
| Manual Checks  | 0             | 0             | 0.00        | 0.00                |
| Voided Checks  | 0             | 12            | 0.00        | 0.00                |
| Bank Drafts    | 26            | 26            | 0.00        | 345,648.47          |
| EFT's          | 82            | 56            | 0.00        | 1,018,705.42        |
|                | <b>262</b>    | <b>182</b>    | <b>0.00</b> | <b>1,992,059.97</b> |

### Fund Summary

| Fund | Name         | Period  | Amount              |
|------|--------------|---------|---------------------|
| 999  | INTERCOMPANY | 12/2020 | 1,992,059.97        |
|      |              |         | <b>1,992,059.97</b> |



San Juan Water District, CA

# Vendor History Report

**By Vendor Name**

Posting Date Range 07/01/2020 - 12/31/2020

Payment Date Range -



Payroll Set: 01-San Juan Water District

| <b>Employee Number</b> | <b>Employee Name</b> | <b>Pay Code</b>     | <b># of Payments</b>          | <b>Units</b>  | <b>Pay Amount</b> |
|------------------------|----------------------|---------------------|-------------------------------|---------------|-------------------|
| <a href="#">0690</a>   | Costa, Ted           | Reg - Regular Hours | 6                             | 44.00         | 5,500.00          |
|                        |                      |                     | <b>0690 - Costa Total:</b>    | <b>44.00</b>  | <b>5,500.00</b>   |
| <a href="#">1028</a>   | Hanneman, Martin     | Reg - Regular Hours | 6                             | 31.00         | 3,875.00          |
|                        |                      |                     | <b>1028 - Hanneman Total:</b> | <b>31.00</b>  | <b>3,875.00</b>   |
| <a href="#">0670</a>   | Miller, Ken          | Reg - Regular Hours | 6                             | 24.00         | 3,000.00          |
|                        |                      |                     | <b>0670 - Miller Total:</b>   | <b>24.00</b>  | <b>3,000.00</b>   |
| <a href="#">1003</a>   | Rich, Daniel         | Reg - Regular Hours | 5                             | 29.00         | 3,625.00          |
|                        |                      |                     | <b>1003 - Rich Total:</b>     | <b>29.00</b>  | <b>3,625.00</b>   |
| <a href="#">0650</a>   | Tobin, Pamela        | Reg - Regular Hours | 6                             | 60.00         | 7,500.00          |
|                        |                      |                     | <b>0650 - Tobin Total:</b>    | <b>60.00</b>  | <b>7,500.00</b>   |
|                        |                      |                     | <b>Report Total:</b>          | <b>188.00</b> | <b>23,500.00</b>  |



Payroll Set: 01-San Juan Water District

| <u>Account</u>                | <u>Account Description</u>    | <u>Units</u>  | <u>Pay Amount</u> |
|-------------------------------|-------------------------------|---------------|-------------------|
| <a href="#">010-010-58110</a> | Director - Stipend            | 94.00         | 11,750.00         |
|                               | <b>010 - WHOLESALE Total:</b> | <b>94.00</b>  | <b>11,750.00</b>  |
| <a href="#">050-010-58110</a> | Director - Stipend            | 94.00         | 11,750.00         |
|                               | <b>050 - RETAIL Total:</b>    | <b>94.00</b>  | <b>11,750.00</b>  |
|                               | <b>Report Total:</b>          | <b>188.00</b> | <b>23,500.00</b>  |



Payroll Set: 01-San Juan Water District

| <b>Pay Code</b>     | <b>Description</b> | <b># of Payments</b> | <b>Units</b>  | <b>Pay Amount</b> |
|---------------------|--------------------|----------------------|---------------|-------------------|
| Reg - Regular Hours | Regular Hours      | 29                   | 188.00        | 23,500.00         |
|                     |                    | <b>Report Total:</b> | <b>188.00</b> | <b>23,500.00</b>  |



## 2019/20 Actual Deliveries and Revenue - By Wholesale Customer Agency

| July - December 2020          |                     |                     |                   |                     |                   |              |                     |              |
|-------------------------------|---------------------|---------------------|-------------------|---------------------|-------------------|--------------|---------------------|--------------|
|                               | Budgeted Deliveries | Budgeted Revenue    | Actual Deliveries | Actual Revenue      | Delivery Variance |              | Revenue Variance    |              |
| San Juan Retail               | 6,418.44            | \$ 1,545,492        | 7,904.35          | \$ 1,666,059        | 1,485.91          | 23.2%        | \$ 120,567          | 7.8%         |
| Citrus Heights Water District | 5,960.31            | \$ 1,459,154        | 6,397.05          | \$ 1,494,591        | 436.74            | 7.3%         | \$ 35,437           | 2.4%         |
| Fair Oaks Water District      | 3,983.45            | \$ 1,019,039        | 5,052.52          | \$ 1,105,783        | 1,069.07          | 26.8%        | \$ 86,744           | 8.5%         |
| Orange Vale Water Co.         | 2,006.71            | \$ 507,029          | 2,414.06          | \$ 540,081          | 407.35            | 20.3%        | \$ 33,052           | 6.5%         |
| City of Folsom                | 628.62              | \$ 154,135          | 724.13            | \$ 161,884          | 95.51             | 15.2%        | \$ 7,749            | 5.0%         |
| Granite Bay Golf Course       | 153.36              | \$ 5,421            | 276.11            | \$ 9,760            | 122.75            | 80.0%        | \$ 4,339            | 80.0%        |
| Sac Suburban Water District   | -                   | \$ -                | 3,091.42          | \$ 804,264          | 3,091.42          |              | \$ 804,264          |              |
| <b>TOTAL</b>                  | <b>19,150.91</b>    | <b>\$ 4,690,270</b> | <b>25,859.64</b>  | <b>\$ 5,782,422</b> | <b>6,708.73</b>   | <b>35.0%</b> | <b>\$ 1,092,152</b> | <b>23.3%</b> |

|                     |                 |
|---------------------|-----------------|
| Budgeted Deliveries | 19,150.91       |
| Actual Deliveries   | 25,859.64       |
| Difference          | <u>6,708.73</u> |
|                     | 35.0%           |

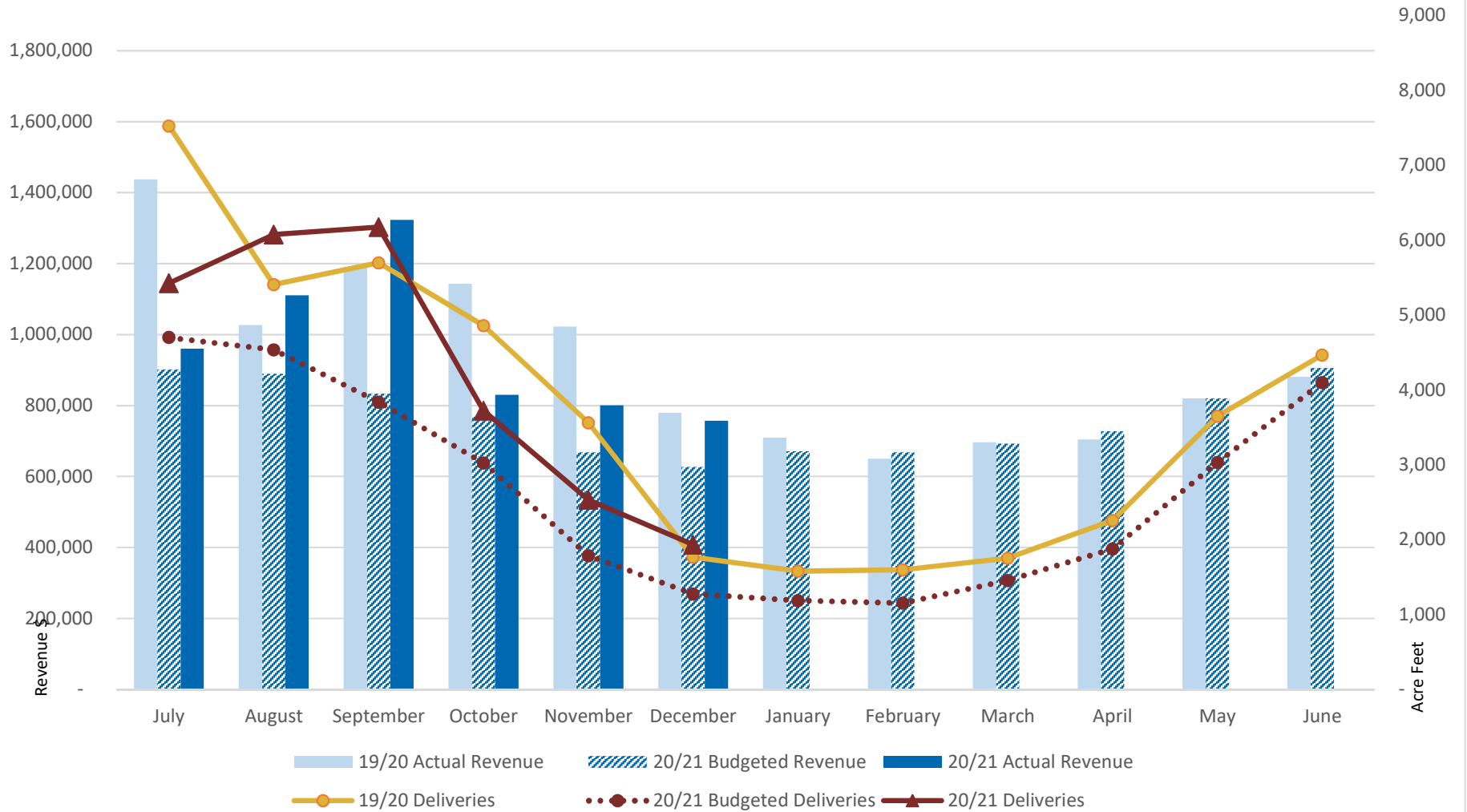
|                             |                     |
|-----------------------------|---------------------|
| Budgeted Water Sale Revenue | \$ 4,690,270        |
| Actual Water Sale Revenue   | \$ 5,782,422        |
| Difference                  | <u>\$ 1,092,152</u> |
|                             | 23.3%               |

**Conclusion:**

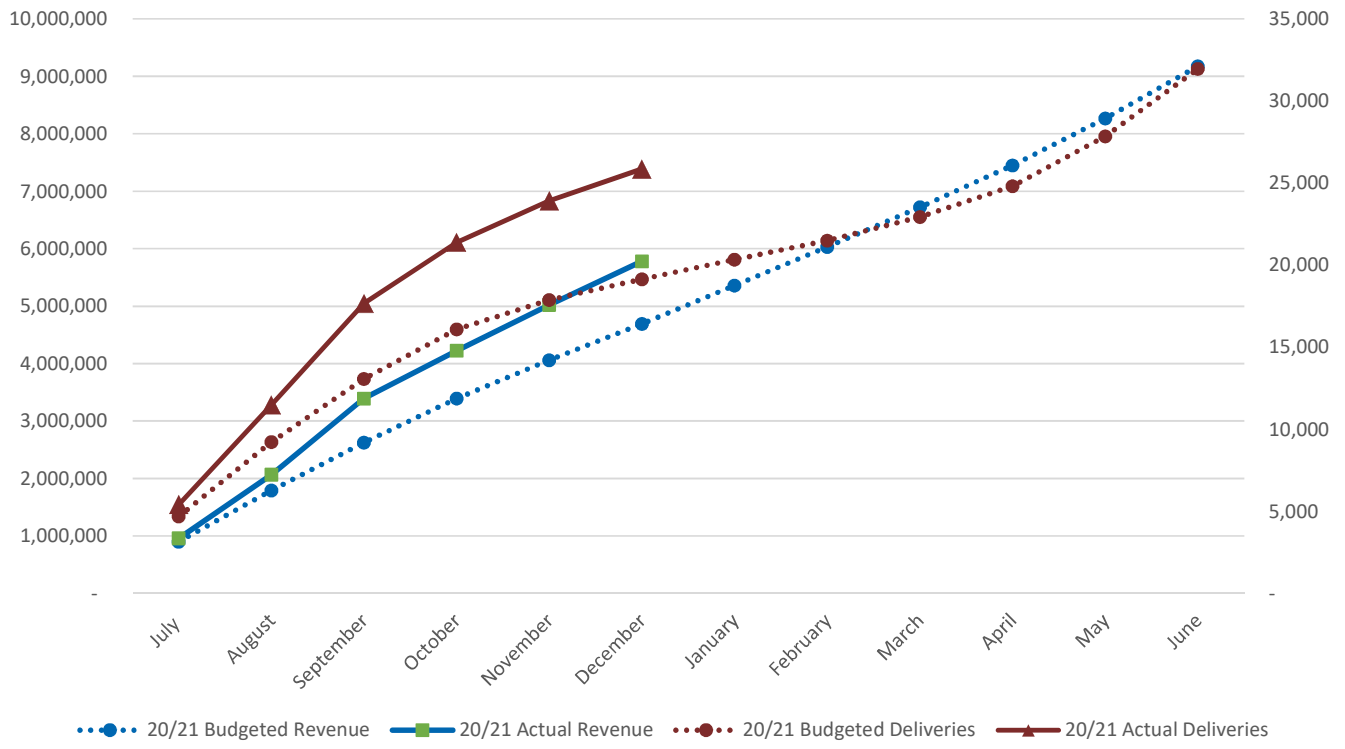
The budget anticipated an overall 10% decline in deliveries, per customer, and no deliveries to Sacramento Suburban Water District. Due to the possible effects from the COVID-19 pandemic, the budget anticipated a 10% decline in water deliveries. Those effects have not materialized as all customers have taken more water than anticipated, resulting in deliveries from July - December that are 35% greater than anticipated in the budget. As a result, revenues outpace the budget by 23.3%

Excluding SSWD, deliveries for July-December outpaced the prior year by 1,111 acre feet (5% increase).

## Comparison of Fiscal Year 2019/2020 Actual to 2020/2021 Projections of Deliveries and Revenue



### Cumulative Water Deliveries and Revenues FY 2020-21



# AGENDA ITEM VII-3

Tobin Report January 2021

ACWA-JPIA Nov 30, 2020

- **Approved Resolution 2020-B** authorizing virtual voting at the Spring Conference Executive Committee Election.
- **Executive Committee Election** to be held at 2021 Spring Board of Director's Meeting: There will be four seats each for a four-year term. The incumbents are Thomas Cuquet, S. Sutter WD; David Drake, Rincon Del Diablo Municipal WD; Melody McDonald, San Bernardino Valley Water Conservation District, and Randall Reed, Cucamonga Valley WD.
- **Retirement:** Dianna Sutton, Special Project Manager and Bobbette Wells, Executive Assistant to CEO have retired.
- **New Employment Laws for 2021:** Legislation passed and Gov. Newsom signed new employment laws providing COVID-19 related specific and the expansion of leave. **AB 685** talks about employers notifying employees and others of suspected and diagnosed cases of COVID-19 workplace outbreaks. **SB 1159** creates a disputable workers' compensation presumption that the illness or death related to COVID-19 is an occupational injury and eligible for benefits. **SB1383** expands the CA Family Rights Act and will deviate from FMLA by applying to all employers with 5 or more employees. **AB 992** clarifies what kind of communications a public official has via social media and what kinds of communications are prohibited.

ACWA

- **Executive Committee met on Nov 16, 2020** and took action to approve minutes from the Sept 25, 2020 and Nov 2, 2020 meetings and approved a revision to the Public Salary Schedule to reflect a 1.3% cost of living adjustment to salary ranges, effective Jan 1, 2021.
- **Pam Tobin, VP of ACWA Leadership, the Member Outreach & Engagement** team has developed a series of listening sessions for members. The virtual meeting series helps member agency leadership discuss local issues with ACWA's Leadership, to gain insight to key issues, programs and policies by offering direct access to the organizations leaders. So far we held meetings with almost 45 member agencies to date.
- **Impacts of Prohibition on Shutoff's and Proposed Legislation:** On Tuesday, Kris Anderson and I met with Senator Dodd's staff and some of the environmental justice organizations regarding two bills that Senator Dodd will be carrying this year. The purpose of that meeting was for them to give ACWA a heads up regarding the concepts in and timing for the two bills. One bill will propose the framework for the low-income water rate assistance program. The second bill will propose new provisions related to shutoffs, including provisions related to arrears. **the bill numbers will be SB 222 and SB 223**
- **The California Legislature is back for the 2021-'22 session**, which is expected to include several bills on issues critical to the water industry, including wildfires, infrastructure financing and water rates. ACWA staff will meet with newly elected legislators to introduce the association as a valuable resource of information on water-related topics.
- **U.S. Treasury launches \$25 Billion in assistance** from rent, utilities bills program. it appears that special districts are not eligible to apply directly to the federal government for funds, but may be able to access through the state, counties or cities.

- **Infrastructure:** On Jan 11, 2021, coalition letters about the need to invest in ageing infrastructure was sent to President-elect Joe Biden and Congressional Leaders. To address the shortcomings of our aging Western agricultural and rural water infrastructure in any future infrastructure or recovery package. We represent thousands of Western farmers, ranchers, water providers, businesses and communities who provide the food our nation relies upon through use of millions of acres of productive land, as well as many of the local and regional public water agencies that supply water to over fifty million Western urban, suburban and rural residents.
- **Bay-Delta Policy Workgroup Meeting and VA efforts:** The Newsom Administration and Legislature recently set aside \$70 million for habitat restoration actions and other measures contained within the voluntary agreements. This commitment reflects the Administration's and State Legislature's support for this collaborative initiative.
- **Wildfire Legislation:** ACWA, in coordination with several associations, water agencies, and counties, sent a letter today to Congressional leaders urging action on federal wildfire legislation. See FY2021 Headwaters Appropriations attachment.
- **ACWA is Planning for Office Re-entry.**
- **Updated organizational changes.** Paula Currie retired the end of December and Melanie Medina has now become the "events manager" and Phil Director of finance also retired and Dan Gumpert has been appointed as "controller" and Tiffany Giammona has been promoted to "senior director of operations and member engagement". New organizational chart is attached.
- **910 K Street Bldg still for sale 980 Ninth Street** Office in talks to attempt renegotiated lower lease fees considering COVID-19 and the financial challenges.

#### Events

- ACWA DC2021 Virtual Conference Feb 24, 2021 flyer attached.
- ACWA's 2021 Legislative Symposium will take place virtually on March 11, 2020 (9:00 AM – 1:00 PM).

San Juan Water District  
 Director Committee Assignments 2021

Internal Committee Assignments

| Committee                              | Chair          | Member     | Alternate      |
|--|----------------|------------|----------------|
| Engineering                            | Marty Hanneman | Dan Rich   | Ken Miller     |
| Finance                                | Ken Miller     | Ted Costa  | Dan Rich       |
| Personnel                              | Ken Miller     | Ted Costa  | Marty Hanneman |
| Public Information                     | Ken Miller     | Dan Rich   | Pam Tobin      |
| Urban Water Management/ Water Transfer | Dan Rich       | Ken Miller | Marty Hanneman |
| 2X2 PCWA/SJWD Ad Hoc                   | Pam Tobin      | Dan Rich   | Ted Costa      |
| 2X2 SSWD/SJWD Ad Hoc                   | Ted Costa      | Pam Tobin  | Dan Rich       |
| Collaborative/Integration              | Dan Rich       | Ken Miller | Ted Costa      |

External Committee Assignments

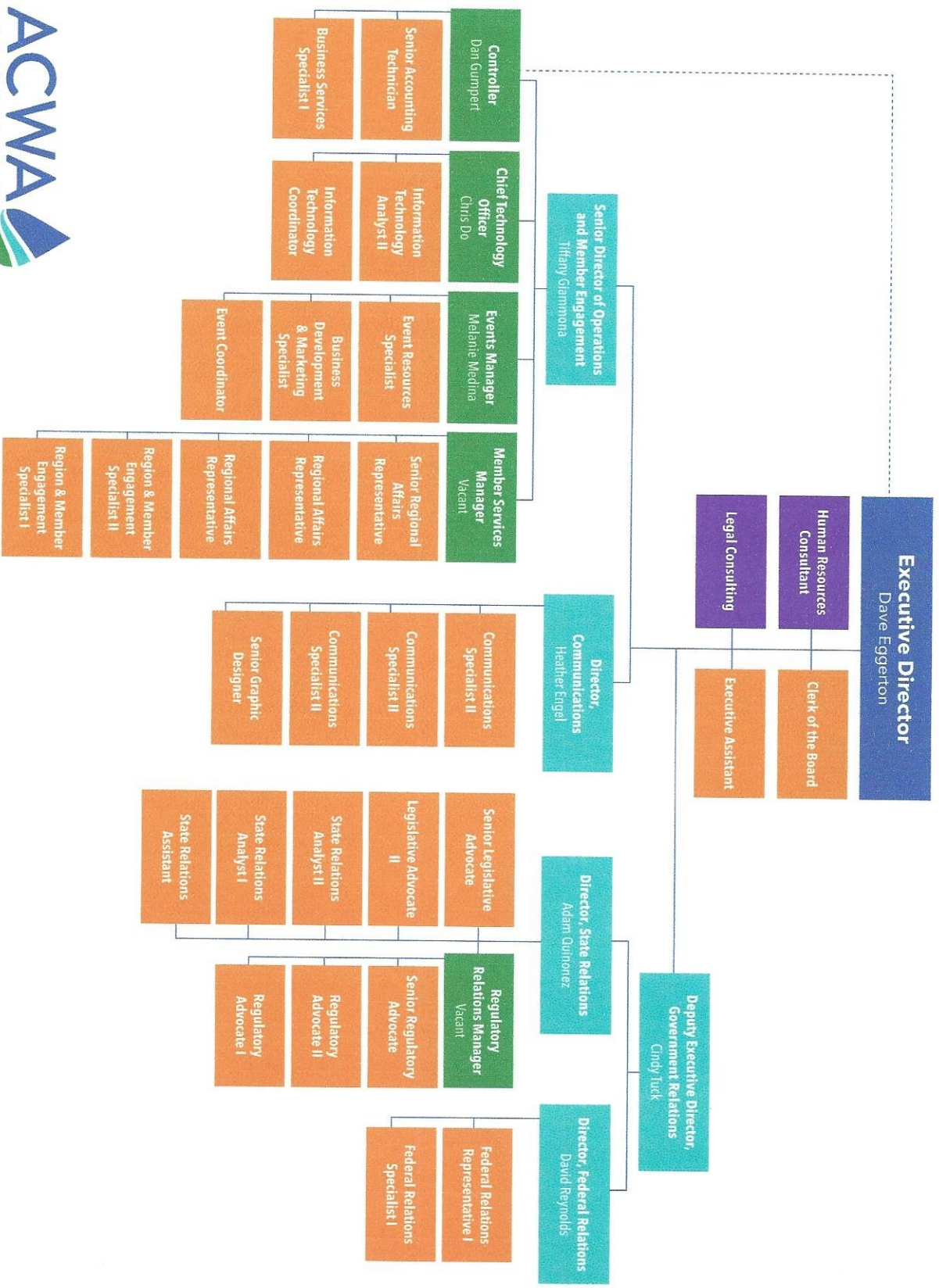
| Committee             | Assignment                         | Alternate                 |
|-----------------------|------------------------------------|---------------------------|
| ACWA Energy           | Ted Costa                          | Dan Rich                  |
| ACWA & ACWA-JPIA      | Pam Tobin                          |                           |
| CVP Water Users Assn. | Ted Costa                          |                           |
| RWA                   | Pam Tobin/Greg Z                   | Marty Hanneman/Ted Costa  |
| SGA                   | Ted Costa                          | Marty Hanneman/1 Dan Rich |
| Water Forum           | Greg Z/Amber Beckler/Paul Helliker |                           |

### FY 2021 Headwaters Appropriations

| Program  | 2019<br>Enacted | 2020<br>Enacted | 2021<br>Omnibus                    |
|--|-----------------|-----------------|------------------------------------|
| <b>Department of Agriculture, Forest Service</b> |                 |                 |                                    |
| <b>National Forest System</b>                    |                 |                 | <b>\$1.78 billion</b>              |
| Hazardous Fuels                                  | \$435 million   | \$445 million   | \$180 million                      |
| Vegetation and Watershed Management              | \$180 million   | \$182 million   | \$28 million                       |
| Collaborative Forest Landscape Restoration       | \$40 million    | \$40 million    | \$13.78 million                    |
| Capital Improvement and Maintenance (roads)      | -               | -               | \$140 million                      |
| <b>State and Private Forestry</b>                |                 |                 | <b>\$267 million</b>               |
| State Fire Assistance (National Fire Capacity)   | \$81 million    | \$82 million    | \$73.4 million                     |
| Landscape Scale Restoration                      | \$14 million    | \$14 million    | not delineated                     |
| <b>Department of Interior</b>                    |                 |                 |                                    |
| <b>Wildland Fire Management</b>                  |                 |                 | <b>\$992 million</b>               |
| Fuels Management                                 | \$189 million   | \$194 million   | \$219 million                      |
| Wildfire Suppression Operations                  | -               | -               | \$310 million transferable to USDA |



Effective 01/04/2021







ACWA DC2021  
VIRTUAL CONFERENCE

FEB 24, 2021

9:00 AM TO 12:00 PM (PT)

Congressional Speech Program

MARCH 17, 24 & 31

10:00 AM TO 11:00 AM (PT)

Federal Water Issues Webinars

**REGISTER ONLINE**

[www.acwa.com](http://www.acwa.com)

**ADVANTAGE PRICING\***

Full Registration: \$225

Webinar Only: \$50/webinar

**STANDARD PRICING**

Full Registration: \$340

Webinar Only: \$75/webinar

Full registration includes conference on Feb. 24 and all three webinars on March 17, 24 and 31.

*\*To be eligible for 'Advantage Pricing', you MUST be an ACWA Public Agency Member, Associate, or Affiliate*

Join your peers online on Feb. 24 for a half-day jam packed with members of the California Congressional Delegation to learn firsthand about the current priorities of Congress without traveling to D.C.

Also, immerse yourself in federal water issues on March 17, 24 and 31.

- **March 17: Congressional Staff Panel**  
Priorities for 117th Congress, COVID-19 Relief, Infrastructure, and Wildfire
- **March 24: Regulatory Landscape**  
WOTUS, PFAS, Lead and Copper Rule
- **March 31: First 100 Days Outlook of the Biden Administration**  
Nominations, Climate Change, and Build Back Better Initiative

**REGISTER NOW » [www.acwa.com/events](http://www.acwa.com/events)**



 **SPONSORSHIP**

We are looking for organizations to sponsor this event. Your sponsorship shows your organization's support of ACWA and its members while gaining visibility among the state's water leaders. Please contact **Stacey Siqueiros** at **(916) 441-4545** or **[staceys@acwa.com](mailto:staceys@acwa.com)**.

 **QUESTIONS?**

Please contact ACWA's events team at **[events@acwa.com](mailto:events@acwa.com)** or **(916) 441-4545**.



## EVENTS

Submit Event

13 RESULTS

FEBRUARY

24

### **ACWA DC2021 – WASHINGTON D.C. VIRTUAL CONFERENCE**

JANUARY

26

### **WATER CONVEYANCE WORKSHOP – CENTRAL CALIFORNIA**

ONLINE

The California Water Commission is conducting a series of public workshops as part of its efforts to assess a potential [...]

JANUARY

27

### **UWMP WEBINAR – HOW TO PREPARE A WATER SHORTAGE CONTINGENCY PLAN**

ONLINE

DWR will host its eighth topic-specific webinar to support training those preparing Urban Water Management Plans, due July 1, 2021. [...]

FEBRUARY

2

### **BUILDING RESILIENCE FOR CITIES AND FARMS WITH WATER PARTNERSHIPS**

ONLINE

California's urban and agricultural regions face different but equally daunting water challenges. Partnerships can help build a more secure water [...]

FEBRUARY

3

THRU FEBRUARY 5

### **ADAPTIVE MANAGEMENT FORUM**

ONLINE

The goals of the 2021 Forum are to: Synthesize lessons learned from prior ecosystem restoration and water management projects and [...]

FEBRUARY

**10** THRU FEBRUARY 11**CALDESAL VIRTUAL ANNUAL CONFERENCE**

ONLINE

CalDesal's Virtual Annual Conference held on two half-days: Wednesday, February 10, 2021 from 12:00-5:30 p.m. to Thursday, February 11, 2021 [...]

FEBRUARY

**11****WATER AFFORDABILITY IN THE UNITED STATES**

ONLINE

Hear from Dr. Casey Wichman, assistant professor at Georgia Institute of Technology and former Research Director of the Energy and [...]

MARCH

**11****ACWA 2021 VIRTUAL LEGISLATIVE SYMPOSIUM**

ONLINE EVENT

**\*\* SAVE THE DATE \*\*** ACWA's 2021 Legislative Symposium will take place virtually on March 11, 2020 (9:00 AM – [...])

MARCH

**23** THRU MARCH 24**2021 OPERATOR SYMPOSIUM**

ONLINE

Due to COVID-19 restrictions the California-Nevada Section of the American Water Works Association (CA-NV AWWA) will host a virtual Operator [...]

MARCH

**23** THRU MARCH 24**2021 VIRTUAL OPERATOR SYMPOSIUM: WATER SYSTEM OPERATORS TO LEARN VIRTUALLY**

Due to COVID-19 restrictions the California-Nevada Section of the American Water Works Association (CA-NV AWWA) will host a virtual Operator [...]

PAGE 1 OF 2

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# AGENDA ITEM VIII-1

**Finance Committee Meeting Minutes  
San Juan Water District  
January 26, 2021  
4:00 p.m.**

**Committee Members:** Ken Miller, Director (Chair)  
Dan Rich, Director

**District Staff:** Paul Helliker, General Manager  
Donna Silva, Finance Director  
Teri Grant, Board Secretary/Administrative Assistant

**Members of the Public:** Pam Tobin, SJWD Director

**1. Review General Manager Reimbursements (W & R)**

There was no reimbursement request from the General Manager.

**2. Review Check Register from December 2020 (W & R)**

The committee reviewed the December 2020 check register and found it to be in order.

**3. Review proposed revisions to the Wholesale Water Rate Fee Schedule to adjust the allocation of the fixed service charge based on the rolling five year average of water deliveries (W)**

Ms. Silva reviewed a staff report which will be attached to the meeting minutes. She explained that the recommended action does not change the total fees, just the allocation of the quarterly service charges amongst the wholesale customers. In addition, the wholesale customer agencies were provided a 150-day notice and on November 19, 2020, a joint comment letter was received from Citrus Heights and Fair Oaks Water Districts requesting a significant amount of financial information which was provided to them.

The committee discussed the allocation change and agreed with the staff recommendation.

*Recommendation: Approve revisions to the Wholesale Water Rate Fee Schedule, effective January 1, 2021, to change the allocation of the fixed service charge*

**4. Review proposed revisions to specific user fees to reflect increases costs and new equipment use charges (W & R)**

Ms. Silva reviewed a staff report which will be attached to the meeting minutes. She explained that there are 3 new fees being recommended and an increase to the Backflow Device Testing Fee.

The committee discussed the fees and agreed with the staff recommendation.

*Recommendation: Approve revisions to specific user fees to reflect increased costs and approve new equipment use charges*

**5. Other Finance Matters (W & R)**

Ms. Silva informed the committee that the contract was signed for the Retail Financial Plan study.

**6. Public Comment**

There were no public comments.

The meeting was adjourned at 4:27 p.m.