

**SAN JUAN WATER DISTRICT
BOARD MEETING AGENDA
June 26, 2019
6:00 p.m.
9935 Auburn Folsom Road
Granite Bay, CA 95746**

The Board may take action on any item on the agenda, including items listed on the agenda as information items. The Board may add an item to the agenda (1) upon a determination by at least three Board members that an emergency situation exists, or (2) upon a determination by at least four Board members (or by three Board members if there are only three Board members present) that the need to take action became apparent after the agenda was posted.

The public may address the Board concerning an agenda item either before or during the Board's consideration of that agenda item. Public comment on items within the jurisdiction of the Board is welcome, subject to reasonable time limitations for each speaker. Upon request, agenda items may be moved up to accommodate those in attendance wishing to address that item. Please inform the General Manager.

Documents and materials that are related to an open session agenda item that are provided to the District Board less than 72 hours prior to a regular meeting will be made available for public inspection and copying at the District office during normal District business hours.

In compliance with the American's with Disabilities Act, if you have a disability and need a disability-related modification or accommodation to participate in this meeting, please contact the Board Secretary at 916-791-0115. Requests must be made as early as possible, and at least one full business day before the start of the meeting.

Please silence cell phones and refrain from side conversations during the meeting.

I. ROLL CALL

II. PUBLIC FORUM

During the Public Forum, the Board may briefly respond to statements made or questions posed by the public, or ask District staff for clarification, refer the matter to District staff or ask District staff to report back at a future meeting. The Board will not take action on any matter raised during the Public Forum, unless the Board first makes the determinations to add the matter to the agenda.

III. CONSENT CALENDAR

All items under the Consent Calendar are considered to be routine and will be approved by one motion. There will be no separate discussion of these items unless a member of the Board, Audience, or Staff request a specific item removed after the motion to approve the Consent Calendar.

1. Minutes of the Board of Directors Meeting, May 22, 2019 (W & R)
Recommendation: Approve draft minutes
2. Annual Paving Contract Renewal (W & R)
Recommendation: Authorization and approval to exercise the second year contract renewal with Sierra National Asphalt (SNA) for the annual paving services agreement in the amount of \$51,717.64
3. Annual Installation Services Contract (R)
Recommendation: Authorization and approval to award the Annual Installation Services agreement for FY 2019/20 to Rawles Engineering Inc. in the amount of \$217,940
4. Accessibility Transition Plan (W & R)
Recommendation: Accept the Accessibility Transition Plan

5. Regional Water Meter Replacement Program MOU – Amendment #1 (W & R)
Recommendation: **Authorization of the General Manager to execute Amendment #1 to the Water Meter Consortium Memorandum of Understanding for the Regional Water Meter Replacement Planning Study for the amount of \$95,869 and authorizing a total budget of \$106,000 (includes 10% contingency)**
6. 48-in Bypass Pipeline Rehabilitation Project (W)
Recommendation: **Consider a motion to approve entering into an agreement with J. Fletcher Creamer & Son, Inc. for construction of the improvements**
7. Hinkle Reservoir Outage Operations Planning Project (W)
Recommendation: **Consider a motion to approve entering into a professional services agreement with HDR Engineering, Inc. for the amount of \$196,800 and authorizing a total budget of \$216,480 (includes 10% contingency)**

IV. PUBLIC HEARING

1. 2019 Public Health Goal (PHG) Report – George Machado
Accept and respond to public comment on the report in accordance with Health & Safety Code section 116470(c).
2. Adoption of Ordinance 9100 – An Ordinance of the Board of Directors of the San Juan Water District Amending Section 9000.5.A of Ordinance No. 9000 of the District Code of Ordinances Respecting Meter Box Clearance Requirements (W & R)
Action: **Consider second reading of Ordinance No. 9100 or waiving second reading**
Action: **Consider adoption of Ordinance 9100 which amends the District Water Systems provisions contained in the District's Code of Ordinances to provide additional clarification on what type of planting material and where that material can be located around District equipment. It also provides the District the authority to gain reimbursement for any costs incurred while clearing any equipment on the customer's behalf.**
3. FY 2019-20 Wholesale and Retail Budget (W & R)
Action: **Consider motion to adopt Resolution No. 19-02 adopting the FY 2019-2020 Budget**

V. OLD BUSINESS

1. Compensation Study Update (R)
Action: **Consider a motion to select the market position for the District salary ranges**
2. Multi-Agency Collaboration/Integration Project Draft Request for Proposals (W & R)
Discussion

VI. NEW BUSINESS

1. Wholesale Water Rate Schedule (W)
Action: **Consider a motion to approve Revised Wholesale Rate Schedule Reducing Debt Service Charge**

2. ACWA Elections and Participation (W & R)
Action: Consider Resolution 19-03 nominating Pam Tobin for ACWA Vice President
Action: Consider Resolution 19-04 nominating Paul Helliker for Region 4 Board
3. Approve Accrual of GM Vacation Time (W & R)
Action: Consider a motion to approve accrual of GM vacation time
4. Approve Amendment to Reserve Policy (W & R)
Action: Consider a motion to approve amending the Board of Directors' Reserve Policy to change the allocation of Property Tax Revenues between the Wholesale and Retail Capital Funds

VII. INFORMATION ITEMS

1. General Manager's Report
 - 1.1 General Manager's Monthly Report (W & R)
Staff Report on District Operations
 - 1.2 Miscellaneous District Issues and Correspondence
2. Director of Finance's Report
 - 2.1 Miscellaneous District Issues and Correspondence
3. Operation Manager's Report
 - 3.1 Miscellaneous District Issues and Correspondence
4. Legal Counsel's Report
 - 4.1 Legal Matters

VIII. DIRECTORS' REPORTS

1. SGA
2. RWA
3. ACWA
 - 3.1 Local Government/Federal Affairs/Region 4 - Pam Tobin
 - 3.2 JPIA – Pam Tobin
 - 3.3 Energy Committee - Ted Costa
4. CVP Water Users Association
5. Other Reports, Correspondence, and Comments

IX. COMMITTEE MEETINGS

1. Engineering Committee – June 25, 2019
2. Finance Committee – June 25, 2019

X. UPCOMING EVENTS

1. NWRA – Western Water Seminar
August 7-9, 2019
Portland, OR

XI. ADJOURN

UPCOMING MEETING DATES

July 24, 2019
August 28, 2019

I declare under penalty of perjury that the foregoing agenda for the June 26, 2019 regular meeting of the Board of Directors of San Juan Water District was posted by June 21, 2019, on the outdoor bulletin boards at the District Office Building, 9935 Auburn Folsom Road, Granite Bay, California, and was freely accessible to the public.

Teri Grant, Board Secretary