

**Finance Committee Meeting Minutes
San Juan Water District
July 9, 2024
4:00 p.m.**

Committee Members: Pam Tobin, Director (Chair)
Ken Miller, Director (Member)

District Staff: Paul Helliker, General Manager
Donna Silva, Finance Director
Teri Grant, Board Secretary/Administrative Assistant

Member of the Public: Mike Spencer, Chief Operator

1. Review General Manager Reimbursements (W & R)

The committee reviewed the May credit card charges for the General Manager and found them to be in order and there was no reimbursement request from the General Manager.

2. Review Check Register from June 2024 (W & R)

The committee reviewed the June 2024 check register and found it to be in order.

3. Other Finance Matters (W & R)

Ms. Silva informed the committee that the District is required to pay the unfunded liability to CalPERS monthly; however, in July they offer a discount if paid in full for the year. Therefore, staff paid the discounted amount and saved the District \$6,617.

4. Public Comment

There were no public comments.

The meeting was adjourned at 4:04 p.m.