

**SAN JUAN WATER DISTRICT
BOARD MEETING AGENDA
August 10, 2016
6:00 p.m.
9935 Auburn Folsom Road
Granite Bay, CA 95746**

The Board may take action on any item on the agenda, including items listed on the agenda as information items. The Board may add an item to the agenda (1) upon a determination by at least three Board members that an emergency situation exists, or (2) upon a determination by at least four Board members (or by three Board members if there are only three Board members present) that the need to take action became apparent after the agenda was posted.

The public may address the Board concerning an agenda item either before or during the Board's consideration of that agenda item. Public comment on items within the jurisdiction of the Board is welcome, subject to reasonable time limitations for each speaker. Upon request, agenda items may be moved up to accommodate those in attendance wishing to address that item. Please inform the General Manager. Times on the agenda are estimates, and items may be discussed at a different time than listed.

Documents and materials that are related to an open session agenda item that are provided to the District Board less than 72 hours prior to a regular meeting will be made available for public inspection and copying at the District office during normal District business hours.

In compliance with the American's with Disabilities Act, if you have a disability and need a disability-related modification or accommodation to participate in this meeting, please contact the Board Secretary at 916-791-0115. Requests must be made as early as possible, and at least one full business day before the start of the meeting.

ESTIMATED TIMES

6:00 p.m.

I. PUBLIC FORUM

During the Public Forum, the Board may briefly respond to statements made or questions posed by the public, or ask District staff for clarification, refer the matter to District staff or ask District staff to report back at a future meeting. The Board will not take action on any matter raised during the Public Forum, unless the Board first makes the determinations to add the matter to the agenda.

6:00 p.m.

II. PUBLIC HEARING

1. FY 2016-2017 Budget

Presentation and discussion

**Action: Consider adoption of Resolution No. 16-12 adopting the
FY 2016-2017 Budget**

6:30 p.m.

III. CONSENT CALENDAR

All items under the Consent Calendar are considered to be routine and will be approved by one motion. There will be no separate discussion of these items unless a member of the Board, Audience, or Staff request a specific item removed after the motion to approve the Consent Calendar.

1. Minutes of the Board of Directors Meeting, July 13, 2016

Recommendation: Approve draft minutes

2. Payment of Bills and Claims

Recommendation: Adopt Resolution No. 16-13

3. Wholesale/Retail Financial Plan and Rate Update Study Contract Amendment

Recommendation: Authorize General Manager to sign the contract amendment with The Reed Group for an additional \$23,420 bringing the contract total to \$71,870 for the Financial Plan and Rate Update Study

4. Memorandum of Agreement Regarding Sharing of Costs for Legislative Advocacy Services

Recommendation: Authorize General Manager to sign the Memorandum of Agreement between the District and the cities of Roseville and Folsom in the amount of \$38,667 for federal legislative advocacy services

6:35 p.m.

IV. PRESENTATION

1. Board Governance – Josh Horowitz

ACTION AND INFORMATIONAL ITEMS

7:00 p.m.

V. COMMITTEE REPORTS

1. Legal Affairs Committee (7/20/16)

- 1.1 ACWA Request for Legislative Sponsorship Proposals for the First Year of 2017-2018 Legislative Session (W)
- 1.2 Ordinance Review (W & R)
- 1.3 Cell Tower Agreements (W)
- 1.4 Other Legal Affairs Matters
- 1.5 Public Comment

2. Personnel Committee (7/25/16)

- 2.1 Employee Policy Review (W & R)
- 2.2 Vision and Dental Plans (W & R)
 - Action: Consider a motion to transition to the ACWA JPIA vision and dental insurance plans**
- 2.3 Summary of Leadership Program (W & R)
- 2.4 Other Personnel Matters
- 2.5 Public Comment
- 2.6 Closed Session
- 2.7 Open Session

3. Public Information Committee (7/26/16)

- 3.1 Board Member Emails (W)
 - Action: Direct staff to purchase tablets and set up email addresses for the Board members**

3.2 2016-17 Workplan and Budget (W & R)

Action: Authorize the General Manager to sign the contract for FY 2016-17 with Crocker & Crocker in the amount not to exceed \$140,000

3.3 Customer Survey (R)

3.4 Wholesale Mailer (W)

3.5 Customer Committee for Financial Plan and Community Outreach (R)

3.6 Other Public Information Matters

3.7 Public Comment

4. Finance Committee (8/9/16)

4.1 Review Bills & Claims (W & R)

4.2 Authorization to Replace Vehicle #30 – Pooled Vehicle

Action: Authorize staff to purchase a 2017 Ford Escape SE 4WD in the amount of \$24,527 to replace Vehicle #30 for general District use

4.3 Fourth Quarter Financial Report

4.4 Fourth Quarter Treasurer's Report

4.5 Other Finance Matters

4.6 Public Comment

7:25 p.m.

VI. INFORMATION AND ACTION ITEMS

1. General Manager's Report

1.1 Report Back Item

1.2 Miscellaneous District Issues and Correspondence

2. Assistant General Manager's Report

2.1 Report Back Items

2.2 Miscellaneous District Issues and Correspondence

3. Director of Finance

3.1 Report Back Items

3.2 Miscellaneous District Issues and Correspondence

4. Legal Counsel's Report

4.1 Legal Matters

5. Directors' Reports

5.1 SGA

5.2 RWA

5.3 ACWA

5.3.1 Local/Federal Government/Region 4 - Pam Tobin

5.3.2 JPIA - Bob Walters

- 5.3.3 Energy Committee - Ted Costa
- 5.4 CVP Water Users Association
- 5.5 Other Reports, Correspondence, and Comments

7:50 p.m.

VII. UPCOMING EVENTS

1. ACWA Continuing Legal Education for Water Professionals
September 15-16
San Diego, CA
2. ACWA Regulatory Summit
October 3-4
Sacramento, CA

President Tobin to call for Closed Session

VIII. CLOSED SESSION

1. Conference with legal counsel--anticipated litigation; Government Code sections 54954.5(c) and 54956.9(b); significant exposure to litigation involving state and federal administrative proceedings and programs affecting District water rights.
2. Conference with legal counsel -- anticipated litigation; Government Code sections 54956.9(a) and (d)(4); consideration of initiation of litigation involving one case.
3. Public employee performance evaluation involving the Assistant General Manager; Government Code sections 54954.5(e) and 54957.
4. Conference to provide District's labor negotiators, Pam Tobin and Bob Walters, with direction concerning changes to Assistant General Manager's compensation and benefits; Government Code sections 54954.5(f) and 54957.6.

IX. OPEN SESSION

Report from Closed Session

X. ADJOURN

UPCOMING MEETING DATES

September 14, 2016
September 19, 2016 (Joint Meeting at FOWD)
September 28, 2016

I declare under penalty of perjury that the foregoing agenda for the August 10, 2016 regular meeting of the Board of Directors of San Juan Water District was posted by August 5, 2016, on the outdoor bulletin boards at the District Office Building, 9935 Auburn Folsom Road, Granite Bay, California, and was freely accessible to the public.

Teri Grant, Board Secretary