



**SAN JUAN WATER DISTRICT
BOARD MEETING AGENDA
9935 Auburn Folsom Road
Granite Bay, CA 95746**

**January 24, 2024
6:00 p.m.**

This Board meeting will be conducted both in-person at the District's Boardroom at the address above and via videoconference. When all Board members are in the Boardroom, the District's Board meetings are not required to be broadcast via videoconference and are done so as a convenience to the public; furthermore, if the transmission goes down, for any reason, the meeting will continue in person as scheduled.

To attend via videoconference, please use the following link:

Please join the meeting from your computer, tablet or smartphone.

<https://meet.goto.com/245724141>

You can also dial in using your phone.

United States: [+1 \(872\) 240-3212](tel:+18722403212)

Access Code: 245-724-141

Please mute your line.

Whether attending via videoconference or in person, the public is invited to listen, observe, and provide comments during the meeting. The Board President will call for public comment on each agenda item at the appropriate time – at that time, please unmute your line in order to speak.

*****Important Notice:** For any meetings that include a Closed Session, the videoconference will be terminated when the Board adjourns into Closed Session. Members of the public who would like to receive the report out from Closed Session and time of adjournment from Closed Session into Open Session and adjournment of the meeting should provide a valid email address to the District's Board Secretary, Teri Grant, at: tgrant@sjwd.org, before or during the meeting. No other business will be conducted after the Board adjourns from Closed Session into Open Session. Promptly after the meeting, the Secretary will email the written report to all persons timely requesting this information.

The Board may take action on any item on the agenda, including items listed on the agenda as information items. The Board may add an item to the agenda (1) upon a determination by at least three Board members that an emergency situation exists, or (2) upon a determination by at least four Board members (or by three Board members if there are only three Board members present) that the need to take action became apparent after the agenda was posted.

The public may address the Board concerning an agenda item either before or during the Board's consideration of that agenda item. Public comment on items within the jurisdiction of the Board is welcome, subject to reasonable time limitations for each speaker. Upon request, agenda items may be moved up to accommodate those in attendance wishing to address that item. Please inform the General Manager if you have such a request to expedite an agenda item.

Documents and materials that are related to an open session agenda item that are provided to the District Board less than 72 hours prior to a regular meeting will be made available for public inspection and copying at the District office during normal District business hours.

If you are an individual with a disability and need assistance or accommodation to participate in this Board meeting, please call Teri Grant, Board Secretary, at 916-791-0115, or email Ms. Grant at tgrant@sjwd.org.

Please silence cell phones and refrain from side conversations during the meeting.

I. ROLL CALL

II. PUBLIC FORUM AND COMMENTS

This is the opportunity for members of the public to comment on any item(s) that do not appear on the agenda. During the Public Forum, the Board may ask District staff for clarification, refer the matter to District staff or ask District staff to report back at a future meeting. The Board will not take action on any matter raised during the Public Forum, unless the Board first makes the determination to add the matter to the agenda.

III. CONSENT CALENDAR

All items under the Consent Calendar are considered to be routine and will be approved by one motion. There will be no separate discussion of these items unless a member of the Board, Audience, or Staff request a specific item removed after the motion to approve the Consent Calendar.

1. Minutes of the Board of Directors Special Meeting, December 13, 2023 (W & R)
Recommendation: Approve draft minutes
2. Minutes of the Board of Directors Meeting, December 13, 2023 (W & R)
Recommendation: Approve draft minutes

IV. NEW BUSINESS

1. 2024 Board Committees (W & R)
Discussion
2. ACWA DC2024 Conference Attendance (W & R)
Action: Consider a motion to approve Director Tobin's out of state attendance at the ACWA DC2024 Conference
3. American River Watershed Sanitary Survey Update (W)
Information
4. CCTM1 Lease Agreement Approval (W & R)
Action: Consider a motion to approve the execution of a lease agreement with CCTM1, LLC related to the property containing CCTM1's cell tower and instrumentation

V. OLD BUSINESS

1. FY 2023-24 Operations Plan Report Card (W & R)
Review 2nd Quarter Progress
2. Strategic Plan Update (W & R)
Review and Discuss
3. San Juan and the Regional Water Authority (W & R)
Discussion
4. Ad Hoc Health Benefits Committee Update (W & R)
Discussion
5. Conjunctive Use and Groundwater Banking Activities Update (W & R)
Discussion
6. 2024 Hydrology and Operations Update (W & R)
Discussion

VI. INFORMATION ITEMS

1. General Manager's Report
 - 1.1 General Manager's Monthly Report (W & R)
Staff Report on District Operations
 - 1.2 Miscellaneous District Issues and Correspondence
2. Director of Finance's Report
 - 2.1 Rates/Fees/Charges updated by 3.13% CPI or 2.55% CCI effective Jan. 1, 2024, where applicable
 - 2.2 Miscellaneous District Issues and Correspondence
3. Director of Operations' Report
 - 3.1 Miscellaneous District Issues and Correspondence

4. Director of Engineering Services' Report
 - 4.1 Miscellaneous District Issues and Correspondence
5. Legal Counsel's Report
 - 5.1 Legal Matters

VII. DIRECTORS' REPORTS

1. Sacramento Groundwater Authority (SGA) – T. Costa
2. Regional Water Authority (RWA) – D. Rich
3. Association of California Water Agencies (ACWA)
 - 3.1 ACWA – P. Tobin
 - 3.2 Joint Powers Insurance Authority (JPIA) – P. Tobin
4. Central Valley Project (CVP) Water Association – T. Costa
5. Other Reports, Correspondence, Comments, Ideas and Suggestions

VIII. COMMITTEE MEETINGS

1. Finance Committee – January 16, 2024
<https://www.sjwd.org/2024-01-16-committees-meeting-finance>

IX. UPCOMING EVENTS

1. ACWA DC2024 Conference
February 27-29, 2024
Washington, DC
2. 2024 ACWA Spring Conference
May 7-9, 2024
Sacramento, CA

President Zamorano to call for Closed Session

X. CLOSED SESSION

1. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION (Section 54956.9)
Citrus Heights Water District, et al. vs. San Juan Water District, Case Number:
23WM000080, Sacramento County Superior Court
2. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION
Significant exposure to litigation pursuant to California Government Code Section
54956.9(d)(2)

XI. OPEN SESSION

Report from closed session

XII. ADJOURN

UPCOMING MEETING DATES

February 28, 2024

March 27, 2024

I declare under penalty of perjury that the foregoing agenda for the January 24, 2024, regular meeting of the Board of Directors of San Juan Water District was posted by January 19, 2024, on the outdoor bulletin boards at the District Office Building, 9935 Auburn Folsom Road, Granite Bay, California, and was freely accessible to the public. The agenda and the board packet was also posted on the District's website at sjwd.org.

Teri Grant, Board Secretary

SAN JUAN WATER DISTRICT

Board of Director's Special Board Meeting Minutes

December 13, 2023 – 5:00 p.m.

BOARD OF DIRECTORS

Dan Rich	President
Manuel Zamorano	Vice President
Ted Costa	Director
Ken Miller	Director
Pam Tobin	Director via teleconference

SAN JUAN WATER DISTRICT MANAGEMENT AND STAFF

Paul Helliker	General Manager
Tony Barela	Director of Operations
Greg Zlotnick	Water Resources Manager
Teri Grant	Board Secretary/Administrative Assistant
Ryan Jones	General Counsel

OTHER ATTENDEES

Mark Hildebrand	Hildebrand Consulting
-----------------	-----------------------

AGENDA ITEMS

- I. Roll Call
- II. Closed Session
- III. Open Session
- IV. Adjourn

President Rich called the meeting to order at 5:02 p.m.

I. ROLL CALL

The Board Secretary took a roll call of the Board. The following directors were present in the Boardroom: Ted Costa, Ken Miller, Dan Rich, and Manuel Zamorano. The following director was present via videoconference: Pam Tobin.

II. CLOSED SESSION

General Counsel Jones informed the Board prior to going into Closed Session about the anticipated litigation item that the justification for the closed session was to discuss possible litigation as a result of the joint comment letter from Citrus Heights Water District and Fair Oaks Water District drafted by their attorneys regarding the Wholesale Financial Plan and Cost Allocation Study.

1. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION

Significant exposure to litigation pursuant to California Government Code Section 54956.9(d)(2) - one case

III. OPEN SESSION

There was no reportable action.

IV. ADJOURN

The meeting was adjourned at 5:44 p.m.

ATTEST:

MANUEL ZAMORANO, President
Board of Directors
San Juan Water District

TERI GRANT, Board Secretary

SAN JUAN WATER DISTRICT

Board of Director's Board Meeting Minutes
December 13, 2023 – 6:00 p.m.

BOARD OF DIRECTORS

Dan Rich	President
Manuel Zamorano	Vice President
Ted Costa	Director
Ken Miller	Director
Pam Tobin	Director

SAN JUAN WATER DISTRICT MANAGEMENT AND STAFF

Paul Helliker	General Manager
Donna Silva	Director of Finance
Tony Barela	Director of Operations
Andrew Pierson	Director of Engineering
Devon Barrett	Customer Service Manager
Adam Larsen	Field Services Manager
Greg Turner	Water Treatment Manager
Greg Zlotnick	Water Resources Manager
Teri Grant	Board Secretary/Administrative Assistant
Ryan Jones	General Counsel
Elizabeth Ewens	Water Counsel

OTHER ATTENDEES

Anonymous	
Bill Van Duker	
Habib Isaac	
Hunter M	
J Smith	
Jodi Ash	
Mike Nishimura	
Stacy Helliker	
Thomas	
User 1	
Al Johnson	Citrus Heights Water District
Josh Nelson	Citrus Heights Water District
Ray Riehle	Citrus Heights Water District
Michael McRae	Fair Oaks Water District
Chris Petersen	Fair Oaks Water District
Tom Gray	Fair Oaks Water District
Mark Hildebrand	Hildebrand Consulting
Craig Locke	Sacramento Suburban Water District
Mark Hargrove	SJWD Employee
Mike Spencer	SJWD Employee

AGENDA ITEMS

- I. Roll Call
- II. Public Forum and Comments
- III. Consent Calendar
- IV. New Business
- V. Old Business
- VI. Information Items
- VII. Directors' Reports
- VIII. Committee Meetings
- IX. Upcoming Events
- X. Adjourn

President Rich called the meeting to order at 6:03 p.m.

I. ROLL CALL

The Board Secretary took a roll call of the Board. The following directors were present in the Boardroom: Ted Costa, Ken Miller, Dan Rich, Pam Tobin and Manuel Zamorano.

President Rich informed the Board that he would like to move Agenda Item IV-1, 2024 Board Officers, to just prior to Agenda Item VII - Directors' Reports.

Director Costa moved to move Agenda Item IV-1, 2024 Board Officers, to just prior to Agenda Item VII - Directors' Reports. Director Tobin seconded the motion and it carried unanimously.

The meeting minutes will remain in the original agenda order.

II. PUBLIC FORUM

There were no public comments.

III. CONSENT CALENDAR

All items under the Consent Calendar are considered to be routine and are approved by one motion. There was no separate discussion of these items unless a member of the Board, audience, or staff requested a specific item removed. Consent Calendar item documents are available for review in the Board packet.

1. Minutes of the Board of Directors Meeting, November 8, 2023 (W & R)

Recommendation: Approve draft minutes

2. Bacon Pump Station Facility Generator Replacement Project (R)

Recommendation: To authorize and approve Amendment No. 1 for professional services to Inferred Construction Management Group, Inc. for the Bacon Pump Station Facility Generator Replacement Project

Director Costa moved to approve the Consent Calendar. Vice President Zamorano seconded the motion and it carried unanimously.

IV. NEW BUSINESS

1. 2024 Board Officers (W & R)

President Rich announced that the Board needed to nominate a new President and Vice President.

President Rich moved to elect Manuel Zamorano as Board President and Ted Costa as Vice President. Director Tobin seconded the motion and it carried unanimously.

Director Rich passed the gavel to President Zamorano right before Agenda Item VII.

2. RWA and Groundwater Banking (W & R)

Director Costa reported that he asked that this item be placed on the agenda so that the Board can evaluate the District's membership in RWA, specifically the cost versus results. The Board directed the General Manager to invite RWA to a future Board meeting. President Rich requested that the staff report for this item include the membership costs. Mr. Tom Gray commented that Fair Oaks Water District conducted a cost analysis showing the cost for RWA and how much grant funds were received. Ms. Silva commented that the District has received grant funds as well and will provide that information for the staff report.

V. OLD BUSINESS

1. Wholesale Financial Plan and Water Rate Study (W)

Ms. Silva reviewed a staff report which was included in the Board packet and conducted a brief presentation. A copy of the presentation slides will be attached to the meeting minutes. She commented that staff does not recommend further reductions to the fixed cost determination of 83%, and setting the fixed rate lower than fixed costs could jeopardize the financial stability of the District.

President Rich opened the floor for public comments.

Mr. Josh Nelson, CHWD General Counsel, addressed the Board and mentioned the submission of the comment letter and of a Public Records Act request for background information on the proposed Wholesale Financial Plan. He voiced concern regarding the proposed rates and requested that the Board delay adoption of the proposed rates.

Mr. Ray Riehle, CHWD Board President, addressed the Board and requested that the Board work with the Wholesale Customer Agencies to arrive at the wholesale rates and not approve the proposed rates tonight.

Mr. Tom Gray, FOWD General Manager, addressed the Board and voiced concern regarding the operational problem with the proposed rate structure, including the disincentive to pump groundwater. He referenced the 2007 Wholesale Master Plan regarding groundwater wells. He requested that the Board wait to approve the rate schedule and work together to revise the proposed rate schedule.

Mr. Mike McRae, FOWD Board President, addressed the Board and voiced concern that the wholesale fixed costs are too high, regardless of the methodology to arrive at the fixed cost. He requested that the Board delay the vote regarding this item and suggested that the three boards meet to discuss this topic.

Mr. Chris Peterson, FOWD Vice President, addressed the Board and stated that he was pleased with the 2x2 meetings between FOWD and SJWD regarding discussions on conjunctive use between the agencies. He requested that the Board not vote on this item at this time and instead work with the Wholesale Customer Agencies to arrive at a common understanding and a decision that will encourage the agencies to come together for conjunctive use. In addition, he would like to see groundwater transfers addressed.

Ms. Jodi Ash, resident of Citrus Heights, addressed the Board and voiced concern regarding rate increases and requested that the Board delay their vote on this item.

Mr. Mike Nishimura, resident of Citrus Heights, addressed the Board and voiced concern that the SJWD Board is not taking CHWD customers into consideration with the proposed rates and requested that the Board think this over and take this into account.

Mr. Bill Van Duker, resident of Citrus Heights, addressed the Board and voiced concern regarding the cost allocation plan, the SJWD responses, and the overall fairness to all the agencies.

Mr. Al Johnson, CHWD consultant, addressed the Board and voiced concern regarding agencies being charged only their fair share and objects to the shifting of costs from one service provider to another. In addition, he voiced concern that the recent recommendation for revising the rate study does not demonstrate a reasonable cost of service. He stated that the major concerns with the study are 1) Use more standard splits of cost allocation of staff time, 2) Increasing the fixed cost to 83% is too high, 3) The Wholesale Rate Schedule should use the 5-year rolling average, and 4) CHWD needs a 30-day window to notify customers of any pass-through rate increase. He, therefore, requested that the Board delay the vote on this item and stated that FOWD and CHWD are available to meet at any time to work through these issues.

Mr. McRae addressed President Rich's comment regarding FOWD's fixed charge percentage and stated that those who use the water should pay for the water.

In response to President Rich's question, GM Helliker stated that the cost of services analysis has not changed and in July the fixed charges were decreased to 83% and the Wholesale Financial Plan was updated to reflect that change. In addition, he stated that, after discussions with the Wholesale Customer Agencies, staff recommended changing from the 10-year Peak analysis to the 10-year Average analysis for determining the Wholesale Rate Schedule. Furthermore, he stated that switching to the 5-year Rolling Average resulted in the relative proportion of costs to FOWD and CHWD decreased while that skewed the cost to be paid more by San

Juan Retail for the last four years, so now changing to the 10-year Average reverses that action.

In response to President Rich's question, Ms. Silva explained that the amount paid per acre foot depends upon how much water is taken; therefore, under the proposed 10-year Average Schedule, San Juan Retail pays the highest per acre for fixed costs, then CHWD, then FOWD, then Orange Vale and lastly City of Folsom. She explained that when the variable cost is added, then that scenario could change.

Mr. McRae suggested that the three boards meet to discuss this topic. In response to President Rich's question, Ms. Silva informed the Board that she does not recommend delaying approval of the rate schedule for too long since inflation has increased, and rates have not been adjusted for three years. She explained that it is necessary to implement rate adjustments to keep up with inflation and the longer it is postponed, the greater the rate increases will need to be. In addition, she explained that the rates would become effective January 1, 2024, and the fixed quarterly charges are assessed for the 3 months going forward (January-March), and the water usage is billed in arrears. She informed the Board that they could adopt the rate schedule tonight, then have discussions with the other boards and amend the rates at a later date, subject to a 150-day notification period.

Director Miller voiced concern that on December 7th an 8-page comment letter, with 500+ attachments, was received essentially three working days prior to the Board meeting, followed by a request to push out the Board's decision after a six-month comment period was already in effect. He voiced his disappointment in the lack of communication and that two San Juan Board members were pointed out in reference to approval of the 2007 Master Plan regarding wells being constructed at FOWD.

Director Costa commented that he would be willing to have a joint board meeting to discuss this topic if the Wholesale Customer Agencies wanted to set one up. In addition, he mentioned that banking water should be discussed.

Director Tobin commented that a joint board meeting should be held in a workshop format to discuss this topic and come to an agreement.

Vice President Zamorano commented that the rate schedule should be voted on tonight then continue to be discussed with the Wholesale Customer Agencies. President Rich commented that the Wholesale Customer Agencies want to review the background information on the rate study which will take time, and he does not expect that to be completed within a month.

President Rich moved to approve the Five-Year Wholesale Water Rate Schedule based on a 10-year average. Director Costa seconded the motion and it carried with 5 Aye votes and 1 No vote (Director Tobin).

Mr. Hildebrand commented that FOWD paying more per acre foot amounts to them being in transition from using more surface water to pumping more water. He explained that they are fundamentally changing how they use water, and it will take five to ten years before the average reflects that change. Ms. Silva commented that

if CHWD and FOWD continue to use groundwater on a long-term basis, then there could be a significant long-term impact to San Juan Retail.

2. Conjunctive Use and Groundwater Banking Activities Update (W & R)

GM Helliker reported that the 2x2 Ad Hoc committee with CHWD met on September 5th and groundwater banking was not addressed, and there are no future meetings scheduled. In addition, he reported that the 2x2 Ad Hoc committee with FOWD met on October 24th and directed Mr. Gray and him to set up a meeting of the general managers – that meeting has not been scheduled yet.

3. 2023 Hydrology and Operations Update (W & R)

GM Helliker reviewed data which included the current reservoir storage levels across the state, data on releases, temperature and precipitation outlooks, and storage levels and projections at Folsom Reservoir.

GM Helliker reviewed the drought forecast, which showed this region to be in normal conditions. He informed the Board that Folsom Reservoir is projected to be at 406,000 acre feet by the end of December.

4. Fiscal Year 2022-2023 Results of Operations – Budget to Actual (W & R)

Ms. Silva provided a staff report which was included in the Board packet. She informed the Board that the independent audit is complete and she expects the auditors to meet with the Finance Committee in January. She informed the Board that the Annual Comprehensive Financial Report is being worked on as well. She reported the following information for the fiscal year ending June 30, 2023:

Wholesale Operations	Revenues higher than budget and mid-year estimate Expenses lower than budget but higher than the mid-year estimate
Wholesale Capital	Revenues lower than budget (due to funding on the Hinkle Project being delayed to FY 2023-24) Expenses lower than budget and mid-year estimate
Retail Operations	Revenues higher than budget and mid-year estimate Expenses lower than budget and mid-year estimate
Retail Capital	Revenues lower than budget (due to funding on the Eureka Road Pipeline Project being delayed to FY 2023-24) Expenses lower than budget and mid-year estimate

Ms. Silva reported that she had to adjust the allocation from the 2009 COPs that funded the Solar Field Project, along with the cost of the project, to reflect the wholesale and retail benefit.

VI. INFORMATION ITEMS

1. GENERAL MANAGER'S REPORT

1.1 General Manager's Monthly Report (W & R)

GM Helliker provided the Board with a written report for November which was included in the Board packet.

1.2 Miscellaneous District Issues and Correspondence

GM Helliker reported that the State Water Board held three hearings on the proposed Water Quality Control Plan, and he testified at the December 1st hearing. He anticipates a few workshops to be scheduled in the Spring. He stated that the consensus is that a strong case was made for the Voluntary Agreements and he expects that they should be approved.

GM Helliker reported that the State Water Board released their proposed Conservation Standards Regulations in October, have created workgroups, which he is part of, and will be responding to the over 400 comments that they received.

GM Helliker reported that RWA held some scoping meetings regarding the Environmental Impact Report on the water bank. He informed the Board that there is no clear definition of the project other than getting Reclamation's federal acknowledgement of the water bank. In addition, he informed the Board that there is a SGA meeting tomorrow and the water accounting framework will be discussed.

2. DIRECTOR OF FINANCE'S REPORT

2.1 Miscellaneous District Issues and Correspondence

No report.

3. DIRECTOR OF OPERATIONS' REPORT

3.1 Miscellaneous District Issues and Correspondence

No report.

4. DIRECTOR OF ENGINEERING SERVICES' REPORT

4.1 Miscellaneous District Issues and Correspondence

No report.

5. LEGAL COUNSEL'S REPORT

5.1 Legal Matters

No report.

VII. DIRECTORS' REPORTS

1. SACRAMENTO GROUNDWATER AUTHORITY (SGA)

Director Costa reported that SGA meets tomorrow.

2. REGIONAL WATER AUTHORITY (RWA)

Director Rich reported that RWA representatives attended the last 2x2 Ad Hoc Committee meeting with Fair Oaks Water District.

3. ASSOCIATION OF CALIFORNIA WATER AGENCIES (ACWA)

3.1 ACWA - Pam Tobin

Director Tobin reported that she provided some materials which were incorporated into the Board packet. She reported that there were 1,771 attendees at the ACWA Fall Conference. In addition, the ACWA Foundation awarded \$50,000 in scholarships.

3.2 Joint Powers Insurance Authority (JPIA) - Pam Tobin

Director Tobin informed the Board that the ACWA JPIA Liability Program has 646 members and will have a 10% rate increase for 23-24; the Property Program has 288 members and will have a 20% rate increase for 23-24; and the Workers' Compensation Program has 208 members and has a flat rate renewal for 23-24 with a two-year rate guarantee.

3.3 Energy Committee - Ted Costa

Director Costa is no longer on the committee and requested that this agenda item be removed from the Board agendas.

4. CVP WATER USERS ASSOCIATION

Director Costa reported that CVP Water Users Association met December 7, 2023. They discussed hiring a new Executive Director as the current one is leaving.

5. OTHER REPORTS, CORRESPONDENCE, COMMENTS, IDEAS AND SUGGESTIONS

Director Tobin reported that San Juan Water District received the Top Outreach Agency Award for ACWA's Region 4 and the award should be received at the office.

VIII. COMMITTEE MEETINGS

1. Finance Committee – November 5, 2023

The committee meeting minutes were included in the Board packet.

At 8:18 p.m., President Zamorano announced that the Board was adjourning to Closed Session.

IX. CLOSED SESSION

1. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION (Section 54956.9)

Citrus Heights Water District, et al. vs. San Juan Water District, Case Number: 23WM000080, Sacramento County Superior Court

2. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION

Significant exposure to litigation pursuant to California Government Code Section 54956.9(d)(2) - one case

X. OPEN SESSION

There was no reportable action.

XI. ADJOURN

The meeting was adjourned at 8:36 p.m.

MANUEL ZAMORANO, President
Board of Directors
San Juan Water District

ATTEST: _____
TERI GRANT, Board Secretary

The meeting minute attachments are located under Meeting Minutes – *Draft* on the webpage.

**SAN JUAN WATER DISTRICT
DIRECTOR COMMITTEE ASSIGNMENTS
2023**

INTERNAL COMMITTEE ASSIGNMENTS

<u>Committee</u>	<u>Chair</u>	<u>Member</u>	<u>Alternate</u>
Engineering	Dan Rich	Ken Miller	Manuel Zamorano
Finance	Ted Costa	Ken Miller	Manuel Zamorano
Legal Affairs	Ted Costa	Manuel Zamorano	Dan Rich
Personnel	Ken Miller	Ted Costa	Manuel Zamorano
Public Information	Manuel Zamorano	Pam Tobin	Ken Miller
Urban Water Management/ Water Transfer	Dan Rich	Manuel Zamorano	Ted Costa

EXTERNAL COMMITTEE ASSIGNMENTS

<u>Committee</u>	<u>Assignment</u>	<u>Alternate</u>
ACWA Energy	Ted Costa	
ACWA	Pam Tobin	
ACWA JPIA	Pam Tobin	
CVP Water Users Assn.	Ted Costa	
RWA	Dan Rich/Greg Z.	Ted Costa
SGA	Ted Costa	Dan Rich
FOWD 2x2	Ted Costa, Dan Rich	

ACWA DC 2024

WASHINGTON D.C. WATER CONFERENCE

FEB 27 - 29 | #ACWACONF

PRELIMINARY AGENDA

TUE., Feb. 27 – *Willard Intercontinental Hotel*

9:00 – 10:00 a.m.	Breakfast
10:15 – 12:30 p.m.	Federal Advocacy 101
12:30 – 1:30 p.m.	Lunch
2:00 – 4:30 p.m.	Afternoon Programming
6:00 – 8:00 p.m.	ACWA Congressional Reception with the California Association of Sanitation Agencies <i>U.S. Botanic Gardens, 100 Maryland Ave SW, Washington, DC 20001</i>

WED., Feb. 28 – *Willard Intercontinental Hotel and Capitol Visitor Center*

8:00 a.m. – 9:00 a.m.	Breakfast
8:45 – 11:30 a.m.	Morning Programming
11:45 a.m. – 12:45 p.m.	Lunch
1:30 p.m.	Group Picture
2:00 – 5:00 p.m.	Congressional Speech Program

THUR., Feb. 29 – *Willard Intercontinental Hotel*

8:30 – 9:30 a.m.	Closing Breakfast
------------------	-------------------

Members are encouraged to schedule independent advocacy meetings during this time.

STAFF REPORT

To: Board of Directors
From: Tony Barela, PE
Director of Operations
Date: January 24, 2024
Subject: CCTM1 Lease Agreement Approval

Recommended Action

Staff requests a Board motion to authorize the execution of a lease agreement between CCTM1, LLC (CCTM1) and San Juan Water District related to the property containing CCTM1's cell tower and instrumentation. The staff recommendation was reviewed by the Finance Committee, which recommends review and approval by the Board of Directors.

Background

San Juan Water District (District) entered into an agreement with Pacific Bell Mobile Services, now CCTM1, LLC, on January 11, 1996, for an approximate 470 square foot easement located at the south end of the District's main site (See Figure 1). The easement site contains CCTM1's cellular tower and instrumentation. This contract is scheduled to expire in January 2026. Upon request from CCTM1, Staff engaged in negotiations for renewing their agreement for the next 30-years.

The renewed agreement will extend the use of the site for 30 years and will expire in 2054. Staff evaluated possible conflicts with the easement location for future uses of the site and no conflicts were identified. Conditions of the agreement were negotiated and reviewed by Staff and the District's legal counsel.



Figure 1 - Cellular Tower Easement Location

Status

Staff has completed negotiations with CCTM1 and CCTM1 has signed the agreement. Staff believes the negotiated conditions of the agreement are beneficial to the District and recommends approval. With approval, staff will execute and record the agreement as appropriate.

Budget Impact

Exhibit D – Schedule of Fees (Figure 2) is attached below for reference. Additionally, there are upfront payments to the District to cover staff time for preparation of this agreement.

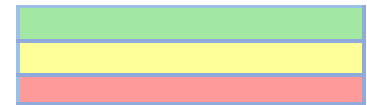
EXHIBIT D
TO COMMUNICATIONS SITE LICENSE AGREEMENT
SCHEDULE OF FEES OVER INITIAL TERM AND RENEWAL TERMS

<u>Payment No.</u>	<u>Year</u>	<u>Fee</u>
1	2023	\$ 14,400.00
2	2024	\$ 15,120.00
3	2025	\$ 15,876.00
4	2026	\$ 47,787.79*
5	2027	\$ 50,177.18
6	2028	\$ 52,686.04
7	2029	\$ 55,320.34
8	2030	\$ 58,086.36
9	2031	\$ 60,990.68
10	2032	\$ 64,040.21
11	2033	\$ 67,242.22
12	2034	\$ 70,604.33
13	2035	\$ 74,134.55
14	2036	\$ 77,841.27
15	2037	\$ 81,733.34
16	2038	\$ 85,820.00
17	2039	\$ 90,111.01
18	2040	\$ 94,616.56
19	2041	\$ 99,347.38
20	2042	\$ 104,314.75
21	2043	\$ 109,530.49
22	2044	\$ 115,007.01
23	2045	\$ 120,757.37
24	2046	\$ 126,795.23
25	2047	\$ 133,135.00
26	2048	\$ 139,791.74
27	2049	\$ 146,781.33
28	2050	\$ 154,120.40
29	2051	\$ 161,826.42
30	2052	\$ 169,917.74

*Commencing in 2026 Fees include one-time rent increase of amount payable under Original Agreement at its expiration plus annual escalations of 5%. Notwithstanding the foregoing, in the event the Original Agreement is terminated earlier than 2026 for any reason, the Fee herein shall immediately incorporate the one-time rent increase discussed and the rent schedule shall be adjusted accordingly.

Figure 2 - Exhibit D - Schedule of Fees

On Track
 Delayed
 Issues



Operations Plan Report Card FY 2023-24

ADMINISTRATION/WATER RESOURCES/IT

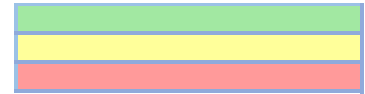
Task - Strategic Plan Goal & Objective	Original Target Date	Updated Target Date	Completion Date	Comments
Update the District's Strategic Plan - All/All	6/2024			
Water Quality Control Plan – represent District interests and collaborate with regional and statewide partners to ensure the WQCP is reasonable and achievable - A/5	Ongoing			
Delta conveyance – engage as necessary to protect District interests as new project developed, permits sought - A/5	Ongoing			
Represent the District's interests in the implementation of groundwater banking and in the expansion of the regional groundwater bank - A/1,2,4	Ongoing			
Monitor and respond to regulatory proposals from the SWRCB and DWR in the “Making Conservation a Way of Life” program (water loss regulations, indoor and outdoor efficiency standards, reporting, etc.); collaborate with ACWA, RWA and others around the state to ensure regulations are reasonable - A/1,5; C/2; D/5	Ongoing			
If conditions warrant and allow, complete actions necessary to implement a groundwater substitution and/or conserved water transfer - A/5	6/2024			
Prepare annual water rights reports to SWRCB and submit estimated schedule of deliveries of PCWA and CVP supplies to Reclamation - A/All	Post-14 > 2/2024 Pre-14 > 2/2024 Reclamation > 3/2024			
Provide Monthly summary reports to Reclamation showing usage of water rights, PCWA, and CVP supplies, as well as treatment of SSWD's PCWA deliveries - A/All	The 10 th of the following month			Ongoing
Plan 2 nd Annual SJWD Employee Kids Day - E/3	7/2024			Planning started
Complete Board Ordinance Updates - C/1	Ongoing			
Update Records Retention Schedule - C/1	1/2024	4/2024		Managers to provide input by 2/1/2024

CUSTOMER SERVICE

Task - Strategic Plan Goal & Objective	Target Date	Updated Target Date	Completion Date	Comments
Cross train customer service staff to be proficient in customer service related functions to build redundancy to accommodate vacations, illnesses and staff turnover - C/3	Ongoing			
Work with Field Service and Water Efficiency staff to diagnose customer meter problems and repair promptly - C/2,3	Ongoing			
Work with Field Service staff to update utility billing databases for the meter replacement rollout to ensure accurate customer billing - C3	Ongoing			
Successful transition to new customer payment processor while minimizing customer impact - C/1,5	1/2024		12/22/2023	
Complete a Customer Satisfaction Survey achieving an 85% good or excellent customer satisfaction rating for customer service - C/6	6/2024			

Operations Plan Report Card FY 2023-24

On Track
 Delayed
 Issues



DISTRIBUTION (Field Services)

Task - Strategic Plan Goal & Objective	Target Date	Updated Target Date	Completion Date	Comments
Complete the 2024 CO-OP Maintenance Program - B/2	6/2024			
Complete the 2023 Cross Connection Control Program - B/2	12/2023		12/28/2023	
Complete the 2024 Leak Detection Program - B/2	6/2024			
Complete the 2023 Air/Vacuum Relief Valve Program - B/2	12/2023	12/2024		Program delayed due to new LCRR
Complete the 2024 Dead End Flushing Program - B/2	6/2024			
Complete the 2024 Valve Exercise Program - B/2	6/2024			
Complete the 2024 Hydrant Maintenance Program - B/2	6/2024			
Complete the 2024 District Meter Replacement and Testing Program - B/2	6/2024			
Complete the 2024 System Deficiency Goals - B/2	6/2024			
Complete the 2024 Pump Station Deficiency Goals - B/2	6/2024			
Provide technical support for system operations during the Kokila Reservoir Replacement Project - B/1,3	6/2024			

ENGINEERING SERVICES

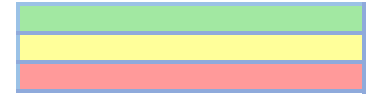
Task - Strategic Plan Goal & Objective	Target Date	Updated Target Date	Completion Date	Comments
Bid and start construction of the Kokila Reservoir Replacement Project - B/3	6/2024			
Complete design and construction and/or rehabilitation of one of the Backwash Hoods (construction of the second Backwash Hood to be completed in FY24/25) - B/3	6/2024			
Complete construction of the Administration Building Electrical Service Upgrade Project - B/3	6/2024			
Complete design and construction of the Service Lines and Air Release Valves Replacement Programs - B/3	6/2024			
Complete construction of the Lime Tower Improvements Project - B/3	6/2024	10/2024		Currently out to bid, construction anticipated to be completed by Oct. 2024
Complete construction of the Bacon Generator Replacement project - B/3	6/2024			

Operations Plan Report Card FY 2023-24

On Track

Delayed

Issues



FINANCE and HUMAN RESOURCES

Task - Strategic Plan Goal & Objective	Target Date	Updated Target Date	Completion Date	Comments
Complete analysis of health care providers - D/3a	12/2023		11/9/2023	
Complete funding agreement for State Revolving Loan Funds for Kokila Reservoir Project - D/3a	12/2023	unknown		waiting for technical package to be submitted.
Complete Wholesale Financial Plan and Rate Study - D/1	12/2023		12/13/2023	
Update Personnel Manual - E/3	12/2023	6/1/2024		delayed due to PRA's
Fill any open positions within six months - E/5	Ongoing			
Complete annual performance evaluations by the end of February - E/6	2/2024			
Complete revisions to Treatment Plant Shift Operators MOU - E/6	6/2024			

WATER EFFICIENCY

Task - Strategic Plan Goal & Objective	Target Date	Updated Target Date	Completion Date	Comments
Provide 6 educational customer workshops (wholesale) annually - C/2,7	Ongoing			
Implement rebate incentive programs and provide on-site assistance to 100 customers to support State mandated water use reductions requirements annually- C/1,2,5	Ongoing			
Conduct a student art calendar contest to be distributed to all wholesale agencies annually - C/2,7	Ongoing			
Test and replace inoperable meter reading equipment upon failure and send failed meter information to Field Services for replacement - C/3,5	Ongoing			

WATER TREATMENT

Task - Strategic Plan Goal & Objective	Target Date	Updated Target Date	Completion Date	Comments
Flocculation Drives Zone 2 – Chain Replacement - B/2	10/2023			
Filter Gallery Electrical Upgrade Phase 2 of 4 - B/2	3/2024			
Hinkle Reservoir: Perform internal inspection utilizing a diver - B/2	5/2024			
Primary Coagulant: Seasonal evaluation on the possible benefits of increased cationic polymer during seasonal water quality changes - B/2	6/2024			

STAFF REPORT

To: Board of Directors
From: Paul Helliker, General Manager
Date: January 24, 2024
Subject: Strategic Plan – Update Process

RECOMMENDED ACTION

Discussion

BACKGROUND

In 2018, after six months of analysis, workshops, various iterations of a range of documents and support from a strategic planning consultant, the San Juan Board of Directors adopted a Strategic Plan (Plan) to guide the District's operations. The Plan was intended to serve the District for a period of three to five years. Every year, staff prepare for Board approval an Operations Plan (Ops Plan), to complement the Plan, and define in more detail the specific priority tasks need to be accomplished in that year. Every quarter, the progress in accomplishing the tasks in the Ops Plan is reported via the Report Card prepared by District staff.

At the October 25, 2023, Board meeting, the Board agreed to update the strategic plan. The Board directed staff to review the current plan and propose revisions for the Board to consider. Staff have reviewed the current plan and believe that the foundation of the Plan is solid – the District's mission, vision, values and high-level goals are not proposed to be changed. Staff reviewed the strategic plan objectives and propose various revisions. Staff also recommend deleting the metrics in the plan, as they have been superseded by the annual targets in the operations plans.

The draft updated strategic plan is attached, for Board review and discussion.

For purposes of comparison, the current Plan is available at the following link:

<https://www.sjwd.org/files/7622f181d/Strategic+Plan+Adopted+032818.pdf>

The current Operations Plan is available at the following link:

<https://www.sjwd.org/files/7a4f197c2/Operations+Plan+2022-23+v+080322.pdf>

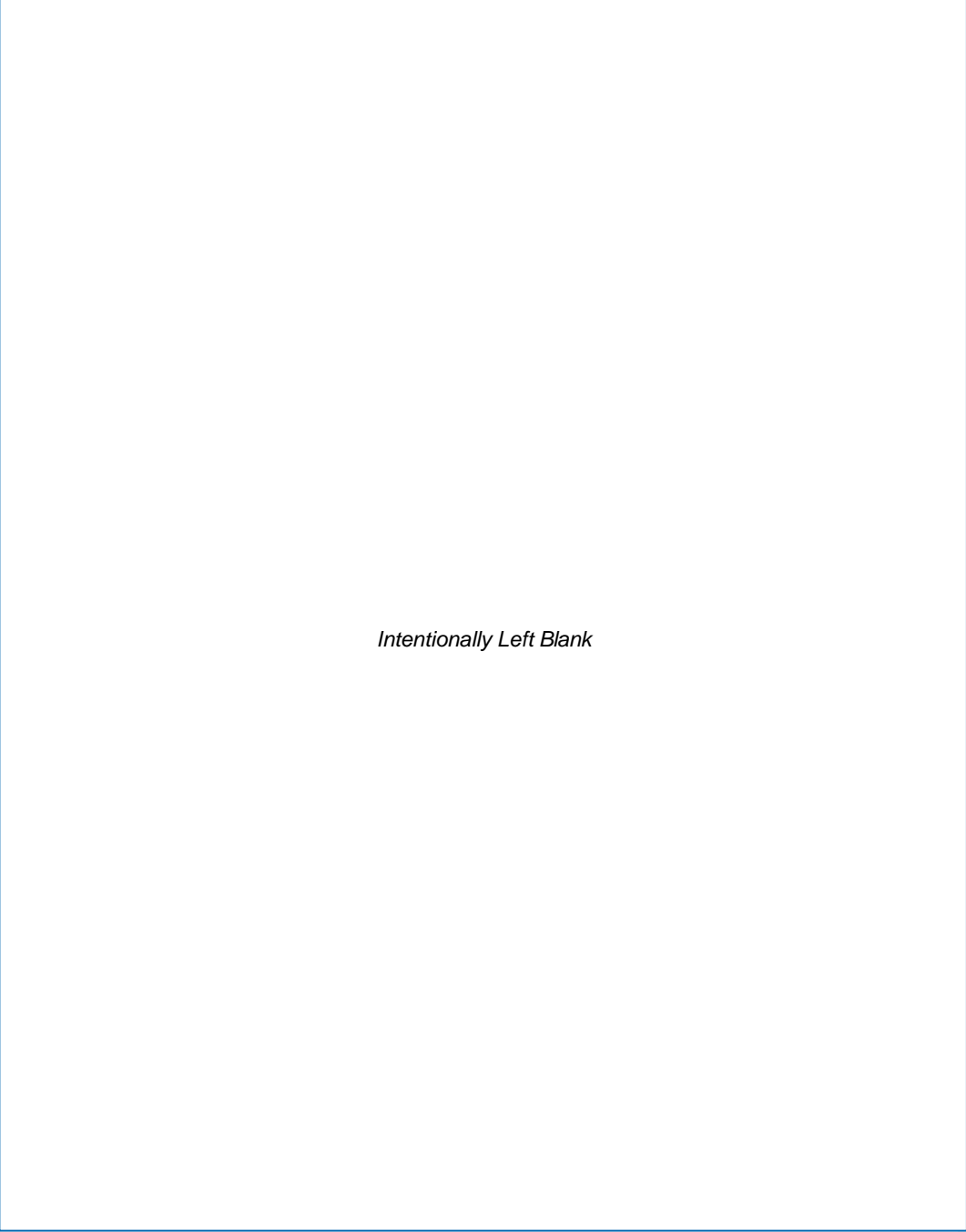
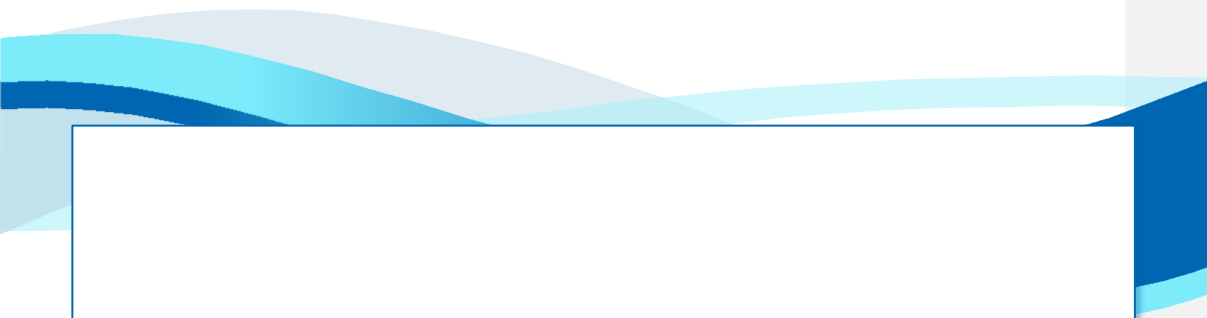
STRATEGIC PLAN

2018-2023



SAN JUAN WATER DISTRICT

Granite Bay, California



Intentionally Left Blank

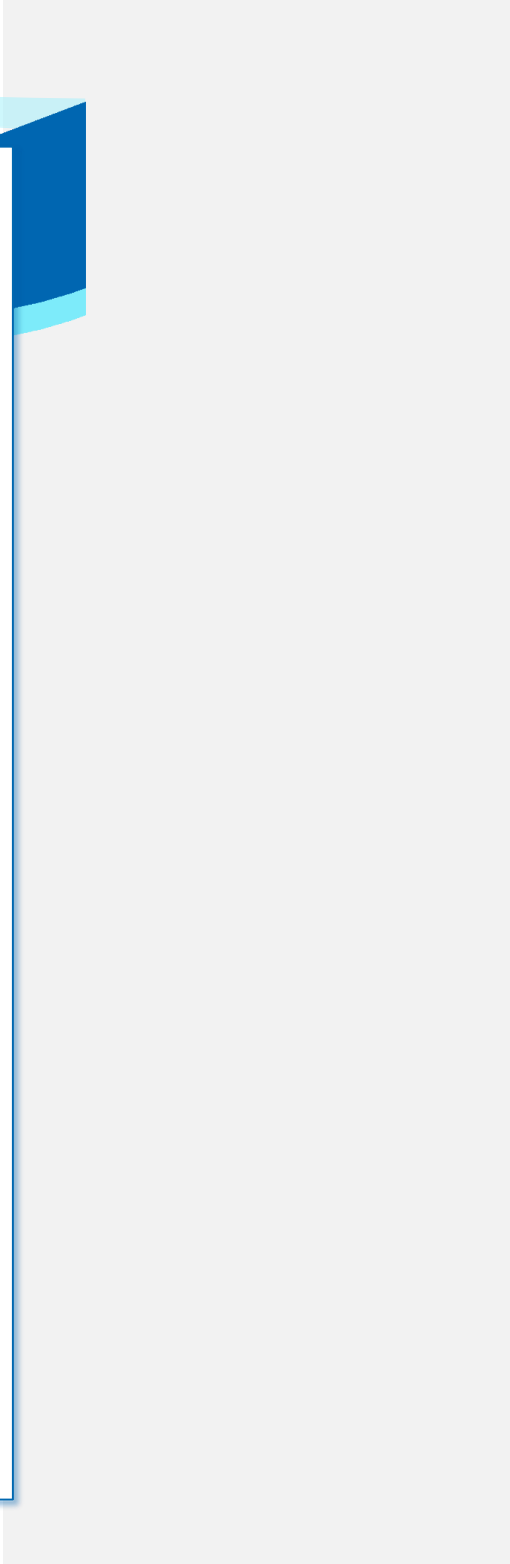


TABLE OF CONTENTS

FOREWORD	1
STRATEGIC PLAN PARTICIPANTS.....	2
MISSION STATEMENT.....	3
VISION STATEMENT.....	3
DISTRICT OVERVIEW.....	4
SAN JUAN WATER DISTRICT TIMELINE	5
SAN JUAN WATER DISTRICT COLLABORATIONS.....	7
GOALS.....	8
CORE VALUES.....	20

FOREWORD

Welcome to the San Juan Water District's Strategic Plan. With its 150+ year history and now more than 60 years of operation as San Juan Water District, the District continues to provide reliable water supply for communities in Sacramento and Placer Counties. Meeting the needs of our customers for reliable, high quality water supplies in an ever-changing regulatory and hydrologic environment can be challenging and requires thoughtful planning, as elucidated in this Strategic Plan.

Our mission, vision and values are the foundation for our operations and articulate our dedication to high quality service and environmental protection. The Strategic Plan encompasses these elements and outlines the goals and objectives that we will pursue to meet our mission and achieve our vision. The Plan incorporates the principles of fiscal responsibility, customer service and operational excellence.

This plan is our roadmap for the next two to five years, and will guide our decisions on annual budgets and operating plans. The Board of Directors and District management and staff will implement these plans to ensure efficient and effective operations that meet our commitment to our retail and wholesale customers, and our goal of protecting our water rights and supplies for years to come. [The District adopts annual operating plans to implement this strategic plan, which include performance metrics and target dates.](#)

Manuel Zamarano
President, Board of Directors


Paul Helliker
General Manager

STRATEGIC PLAN PARTICIPANTS

Ted Costa, ~~SJWD~~ Director
~~Marty Hanneman, SJWD Director~~ Ken Miller, ~~SJWD~~ Director
Dan Rich, ~~SJWD~~ Director
-Pam Tobin, ~~SJWD~~ Director
~~Manuel Zamorano, SJWD Director~~
Paul Helliker, ~~SJWD~~ General Manager
Donna Silva, ~~SJWD Finance~~ Director of Finance
Tony Barela, ~~SJWD Director of Operations~~ Manager
~~Rob Watson~~ Andrew Pierson, ~~SJWD Director of~~ Engineering Services-
~~Devon Barrett~~ Lisa Brown, ~~SJWD~~ Customer Service Manager-
~~Adam Larsen~~ George Machade, ~~SJWD~~ Field Services Manager
Greg Turner, ~~SJWD~~ Water Treatment Plant ~~Superintendent~~ Manager
Greg Zlotnick, ~~SJWD~~ Water Resources Manager
Chris von Collenberg, ~~SJWD~~ IT Manager
Teri Grant, ~~SJWD~~ Board Secretary/Administrative Assistant
~~Marcus Yasutake, City of Folsom~~
~~Tom Gray, Fair Oaks Water District~~
~~Sharon Wilcox, Orange Vale Water Company~~
~~Joe Duran, Orange Vale Water Company~~
~~John Wingerter, Orange Vale Water Company~~
~~Dan York, Sacramento Suburban Water District~~
~~Einar Maisch~~ Andy Fecko, ~~Placer County Water Agency~~
~~Tom Gohring, Water Forum~~
~~Ellen Cross, Strategy Driver, Inc., Facilitator~~

MISSION STATEMENT

Our mission is to ensure the delivery of a reliable water supply of the highest quality at the lowest reasonable price.



VISION STATEMENT

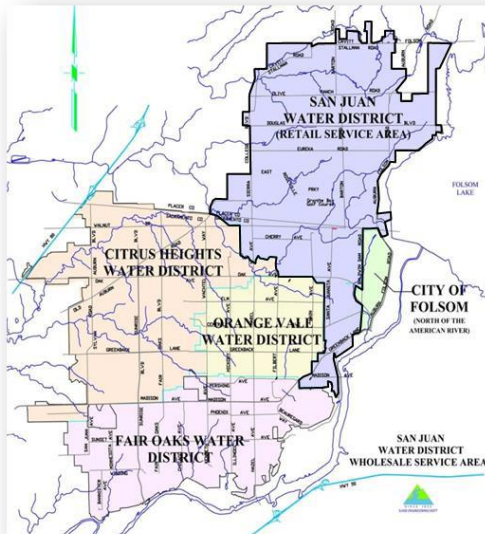
To be a recognized industry leader in the treatment and distribution of a reliable supply of safe and clean drinking water, while protecting and retaining the District's water rights and supply.

DISTRICT OVERVIEW

The San Juan Water District (District) began as the North Fork Ditch Company, which started providing water to the area in 1854. The San Juan Water District, as it exists today, was formed as the result of petitions being presented to the Board of Supervisors of Sacramento and Placer Counties by Citrus Heights Water District, Fair Oaks Water District, Orange Vale Water Company and a group of homeowners in South Placer County. An election was then held within the boundaries of the sponsoring petitioners on February 10, 1954. At this election, voters approved the formation of the San Juan Water District by nearly a two-thirds majority and elected five Directors. The District is a community services district formed under Section 60000 et seq., Title 5, Division 3 of the California Government Code.

The District provides both wholesale and retail water service. The wholesale area (which includes the District's 17 square mile retail area) covers approximately 46 square miles in northeastern Sacramento and southeastern Placer Counties. The District wholesales water to San Juan Retail, Citrus Heights and Fair Oaks Water Districts, Orange Vale Water Company, and to the City of Folsom for its customers north of the American River. The District serves a population of approximately 1504,000 within its wholesale service area.

The District's existing water supply consists of three separate raw water contracts. The first source of water is a settlement contract with the U.S. Bureau of Reclamation (Reclamation) that provides, in perpetuity, for the delivery of 33,000 acre-feet of water from the American River based upon the District's water rights, which date from 1853 and 1928. The second source is a ~~permanent repayment long term~~ contract with Reclamation for 24,200 acre-feet of Central Valley Project water, ~~that expires February 28, 2045, but which can be renewed.~~ The third source is a contract with Placer County Water Agency for up to 25,000 acre-feet of water. All sources of surface water are either stored or flow through Folsom Lake and delivery is taken at Folsom Dam outlets, either by gravity or pumped by Reclamation's Folsom Pumping Plant.



SAN JUAN WATER DISTRICT TIMELINE

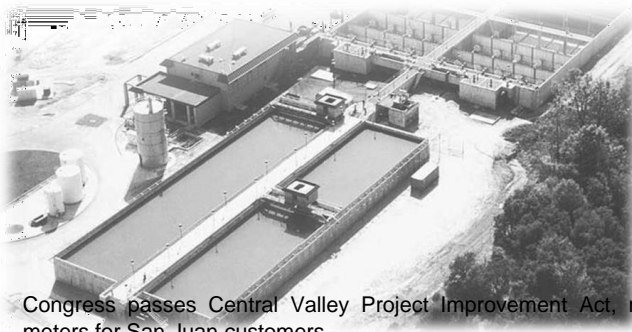
- 1853: Notice of appropriation of 3,000 miner's inches (about 60 CFS) from the North Fork of the American River for mining and agriculture posted at dam site by North Fork American River and Mining Company
- 1854: Construction of rock diversion dam on North Fork American River at Tamaroo Bar commenced; first water diversions
- 1889: Orange Vale Mutual Water Company signs a water supply contract with North Fork Ditch Company



- 1916: Hinkle Reservoir constructed on 15.4 acres of land purchased in 1902 from the Hinkle family
- 1917: Fair Oaks Irrigation District formed to irrigate 4,000 acres with water purchased from North Fork Ditch Company
- 1920: Citrus Heights Irrigation District formed to irrigate 3,157 acres with water purchased from North Fork Ditch Company
- 1928: Notice of appropriation of about 6,600 acre-feet filed in February. (This diversion right was limited to 15 cfs from June 1 thru November 1 when the final license was issued in the 1960's.)
- 1949: Congress authorizes Folsom Dam to create one-million acre foot reservoir
- 1954: Settlement agreement between Reclamation and North Fork Ditch Company: providing for Reclamation to deliver 33,000 acre feet per year at a maximum rate of 75 CFS from Folsom Reservoir
- Feb. 10, 1954: Voters create San Juan Suburban Water District
- May 25, 1954: New San Juan Suburban Water District acquires North Fork Ditch Company's water system and water rights

SAN JUAN WATER DISTRICT TIMELINE (con't)

- May 5, 1956: Folsom Dam dedicated
- 1957: First water deliveries from Folsom Reservoir to Hinkle Reservoir
- 1962: San Juan enters into Central Valley Project (CVP) water service contract with Reclamation for additional supplies
- 1967: San Juan and Reclamation agree to reduce the CVP water service contract entitlement
- 1972: San Juan enters into contract with Placer County Water Agency for supplemental water supply
- 1979: The water treatment plant constructed and begins operating, built with a portion of the \$4.2 million bonds issued in 1973



- 1992: Congress passes Central Valley Project Improvement Act, requiring water meters for San Juan customers
- 1996: San Juan enters into Warren Act Contract with Reclamation for delivery of PCWA contract water
- 1997: Cooperative Transmission Pipeline completed and operational, providing significant increased benefits for transmission capacity and reliability for San Juan, its wholesale customer agencies and other regional partners
- 2000: Water Forum Agreement signed
- 2001: Regional Water Authority established
- 2011: Solar Facility Project completed
- 2017: Water Treatment Plant renovated after permit upgrade in 2013 to 150 MGD

Commented [E1]: Add more recent major events (Hinkle project, etc.)

SAN JUAN WATER DISTRICT COLLABORATIONS

“Through Orange Vale Water Company’s collaborative relationship with San Juan Water District, the Wholesale Metering Project was a huge success. The new meters provided greater accuracy in monitoring water supply and demand for our customers, enhancing overall customer confidence.”— Sharon Wilcox, Former General Manager, Orange Vale Water Company

“Sacramento Suburban Water District [SSWD] has enjoyed a long and successful relationship with San Juan Water District [SJWD]. The districts have worked together on multiple fronts for many decades. With the construction of the Cooperative Transmission Pipeline [CTP] in 1996, and its extension, the Antelope Transmission Pipeline, the water transmission systems of both districts were connected. Since these transmission pipelines were built, SJWD has treated SSWD surface water and delivered it to SSWD as part of a successful SSWD conjunctive use program. In 2014 and 2015, a pump station on the CTP was constructed allowing SSWD’s groundwater supplies to be pumped into SJWD in extraordinary drought and emergency situations.”— Dan Bills, Finance Director, Sacramento Suburban Water District

“San Juan Water District was a founding member of the Regional Water Authority in 2001 and remains a valued partner to this day.”— John Woodling, Executive Director, Regional Water Authority

“Through our yearlong efforts, San Juan Water District and South Placer Fire Protection District managed a successful multi-agency effort to redefine how residential fire sprinkler systems are designed and installed to provide greater confidence in their life safety operation while reducing possible cross connection water quality concerns for all new developments.”— Chief Mike Ritter, South Placer Fire Protection District

GOALS

The District has adopted the following goals to guide its operations. Each of these goals tells us what we want to achieve and where we are going. The objectives that relate to each goal define what we need to accomplish in the near term. Each year, District staff prepare a budget and operational plan for approval by the Board, which allocate the resources and specify the tasks necessary to achieve these objectives. Finally, performance metrics define the quantifiable indicators which we will use to measure our progress in meeting these goals.

- ◆ **Ensure Water Supply Reliability**
- ◆ **Optimize Operations, Maintenance, and Delivery for High Quality and Reliable Water**
- ◆ **Ensure Customer Service through Consistent Access and Timely Responsiveness**
- ◆ **Operate the District Sustainably and in a Financially Sound Manner while Maintaining a Fair Rate Structure**
- ◆ **Provide a Capable High Quality Work Force and Ensure a Safe Work Environment**

GOAL A: Ensure Water Supply Reliability

Ensure a high-quality water supply now and into the future that is reliable and sustainable, and while protecting the District's water rights and contracts.

Strategic Objectives

1. Partner with RWA agencies and other water Districts in California to promote legislation and regulations that allow the District to accomplish its mission.
2. Develop and implement a [water transfer plan, including conjunctive use \(groundwater banking\) program, including and](#) substitution transfers.
- ~~3. Re-initiate merger discussions with SSWD.~~
- ~~4.3.~~ Plan for future droughts and climate change impacts, including implementing a robust emergency plan for Folsom operations.
- ~~5.4.~~ Strategically protect water rights and other District supplies in proceedings such as those associated with the [California Water Fix Delta Conveyance Project, new Biological Opinions](#) and the Bay-Delta Water Quality Control Plan, including promoting the Modified Flow Management Standard.
- ~~6.5.~~ Update the Urban Water Management Plan, to assess supply and demand conditions and future needs.
- ~~7.6.~~ Apply for federal and state grants for studies and projects to provide reliable water supplies.

Performance Metrics

Key Performance Indicator	FY2019 Target
Amount of water transferred in groundwater-substitution transfers	4,000 acre-feet
Amount of water transferred in conserved-water transfers	5,000 acre-feet
Percent of grant applications we expect to be approved	≥ 75%
Rate of success in achieving positions adopted by Board on regulations and legislation	≥ 75%



GOAL B: Optimize Operations, Maintenance, and Delivery for High Quality and Reliable Water

Meet or surpass public health and regulatory requirements, operate the District's treatment and delivery systems in a sound and sustainable manner and maintain and improve the District's infrastructure to meet the needs of our customers.

Strategic Objectives

1. Regularly update the Capital Improvement Plan (CIP) and update the infrastructure master plan(s) to prioritize & implement infrastructure rehabilitation/replacement ~~and align with future rate study by 2019.~~
2. Continually update Operations & Maintenance Programs and enhance technology that focuses on Prioritized, Predictive and Preventative Maintenance.
3. Implement the infrastructure repair and replacement projects in the Capital Improvement Program.
4. ~~Implement the Hinkle Reservoir Replacement Project. Coordinate with Wholesale Customer Agencies and regional partners for optimized operation during construction.~~
4. ~~Complete a review and update~~ Regularly update and implement ~~Implement and maintain the~~ Safety and Regulatory Compliance Program, to meet the latest standards.
5. Collaborate with neighboring Wholesale Customer water Agencies to optimize system operations and ensure water reliability, regulatory compliance, and operation performance for mutual benefit.
6. Meet or surpass State and Federal drinking water quality goals and standards and meet all regulatory reporting goals.
7. Maintain an active Emergency Preparedness Program to plan for and manage the District's functions during an emergency and allow for an efficient and effective recovery following an emergency.

Performance Metrics

Key Performance Indicator	FY2019 Target
Capital Improvement Projects Completed	100%
CMMS Optimization	Implement an evaluation of the current CMMS program, the District's use of the program and potential improvements to optimize the program.
% of water quality goals met	100%
% of water quality regulations met	100%
Meets 80% Turbidity Reduction Standard	100%
% of water system valves exercised annually	10%
% Backflows Tested & Certified	100%
# Residential Meters Tested	120
# Hydrant Maintenance Completed	150



GOAL C: Ensure Customer Service through Consistent Access and Timely Responsiveness

Provide excellent service to our retail area customers, and promote the wise and efficient use of water. Continue to build positive relationships with Wholesale Customer Agencies.

Strategic Objectives

1. Optimize availability of District information to promote transparency and customer education for common District functions and services (including rates, budget, capital projects, maintenance, value of water, etc.)
2. Implement a long-term efficiency program, which includes a robust customer engagement program that meets the State's regulatory requirements.
3. Provide accurate and timely billing for water service.

~~Ensure efficient migration of utility billing system to accounting and financial system.~~

4. Provide excellent customer service via a transparent and interactive service portal and timely response to requests.
5. Complete customer satisfaction survey every 5 years achieving an 85% good or excellent customer satisfaction rating for customer service.

~~6. Focus interactions with Wholesale Customer Agencies to promote and increase transparency, communication and collaboration where appropriate.~~

Performance Metrics

Key Performance Indicator	FY2019 Target
Utilize internal website transparency tools to ensure all transparency requirements are met.	Review website each January for compliance.
Utilize multiple forms of communication including social media, website, e-blasts, newsletters, bill inserts, bill messages, town hall meetings, neighborhood meetings, and Chambers of Commerce.	Create bi-monthly WaterGram, monthly e-blast, monthly bill message, and bill inserts as necessary. Conduct annual town hall meeting and neighborhood meetings and Chamber events as requested.
Meet statewide water reduction target.	413 GPCD by December 31, 2020.
Develop list of efficiency workshop topics and create a marketing plan for each event.	January of each year.
Maintain bill accuracy.	Evaluate each billing packet for 99% accuracy or greater
Implement safeguards in billing system to prevent risk of fraud/theft and secure customer information including isolation of at risk job tasks and creating internal system software security protocols.	Evaluate billing process annually for risks.
Implement a billing system portal that will provide customers comprehensive information 24/7 regarding water use, bill pay services and customer transactions.	Evaluate customer service features annually for effectiveness and usability.

GOAL D: Operate the District Sustainably and in a Financially Sound Manner while Maintaining a Fair Rate Structure

Manage the District's finances to meet funding needs and ensure that retail and wholesale water rates are fair and reasonable.

Strategic Objectives

1. ~~Implement, monitor and report on the Five Year Update wholesale and retail Financial Plans regularly, and revise water rates as necessary, including while ensuring that the rates are fair and reasonable, against actual financial performance, to determine if rates should be adjusted to maintain a fair rate structure.~~
2. Develop and manage annual operating and capital budgets in alignment with the Strategic Plan. Maintain reserves at or above Board policy levels.
3. Provide monthly reporting and semi-annual forecasting of budget to actual financial data to the public and the Board of Directors.
 - a. Proactively explore and implement strategies to control costs and maximize efficiency such as: minimize debt; if debt must be issued – seek favorable debt instruments and terms to reduce debt service costs; and reduce/eliminate Unfunded Pension Liability.
4. Seek revenue diversity and stability.
5. Review operations to identify potential efficiencies or cost savings.

Performance Metrics

Key Performance Indicator	FY2019 Target
Implement, monitor and report on the Five-Year Financial Plan against actual financial performance to determine if pre-approved rate increases could be lowered and to ensure continued relevance of Financial Plan.	Present prior year actual vs. Financial Plan analysis to the Board of Directors in October of each year.
Operating expenditures as a percent of operating expense budget	< or = 100%
Capital expenditures as a percent of capital budget	< or = to 100%
Operating and Capital revenues as a percent of budget	> or = to 100%
Debt service coverage target	> or = 2 time coverage (1.15 required)
Seek revenue diversity and stability	Review and adjust fee schedule to achieve full cost recovery, effective January 1 of each year

GOAL E: Provide a Capable High Quality Work Force and Ensure a Safe Work Environment

Create an environment that attracts, retains and engages a high performing diverse workforce in support of the District's mission and core values.

Strategic Objectives

1. Maintain a safe work environment, committed to regulatory and safety compliance, and supported by an aligned and high-quality staff training program.
2. Continue to invest in the District's most important asset – its employees – by improving and enhancing a flexible staff training and development program to meet the dynamic workforce needs and mission demands.
3. Attract and retain a skilled, diverse and engaged staff that is focused on the District's mission, vision, core values and culture.
4. Continue to optimize the District's business systems to provide the best investment and cost benefit by appropriately integrating labor with technology to deliver on the District's set goals and objectives.
5. Ensure adequate staffing levels to implement strategic priorities.
6. Identify and impart appropriate performance measures and apply those towards promoting, recognizing and compensating high performance employees.

Performance Metrics

Key Performance Indicator	FY2019 Target
Complete a BOD/GM goals and performance review process	Annually
Percentage of Performance Evaluations and Reviews completed on time	100%
Percentage of personnel completing all their assigned safety training annually	100%
Number of Injury/Illness incidents per year resulting in time away from work	1 or less per 50 personnel
Percentage of personnel in job-related, but not required training or development programs	5% (or this target may be applied as a "Performance Measure Only")
Average Annual Training Hours per Employee	Greater than 10
Number of Open Positions longer than 6-months	Zero



Intentionally Left Blank

CORE VALUES

Accountability – Provide excellent service to our customers and partners by acting promptly and responsively to meet their needs

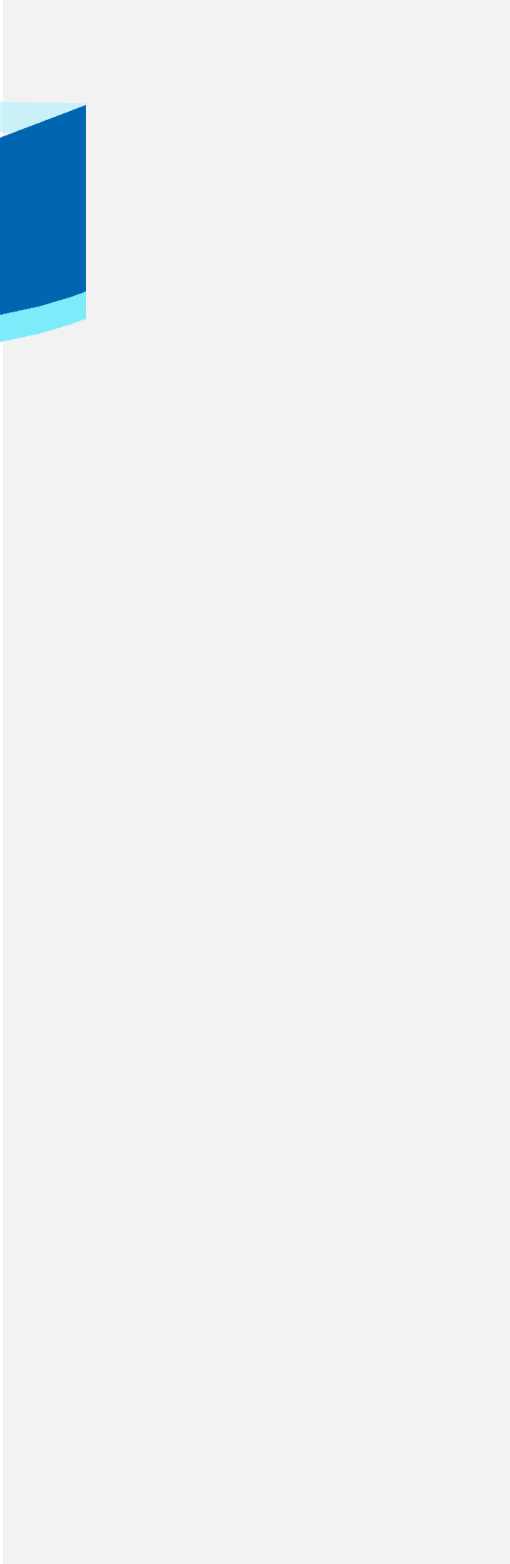
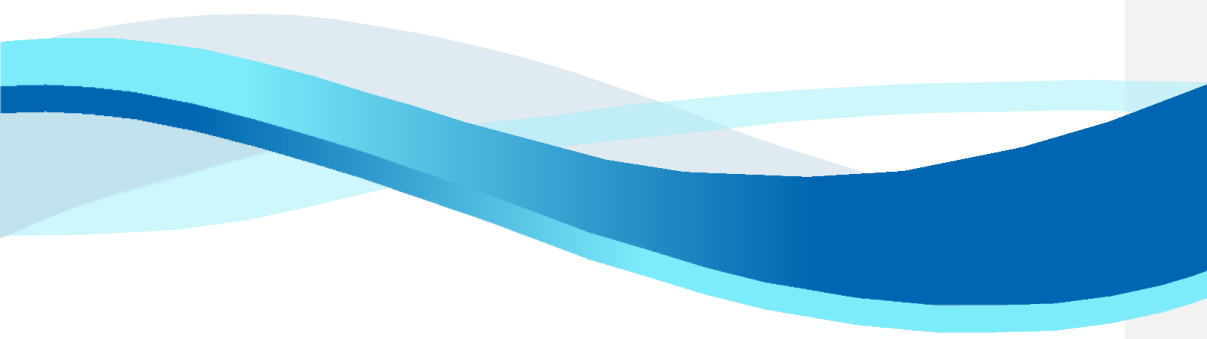
Culture – Make the District an enjoyable and desirable place to work and maintain a competitive and engaged work force

Fiscal Responsibility – Use ratepayer dollars wisely and efficiently and ensure rates are fair and reasonable

Teamwork – Work safely and collaboratively to accomplish the District's mission

Innovation – Always seek creative approaches that efficiently and cost-effectively meet changing conditions

Integrity – Act honestly and openly and treat others with respect and courtesy



9935 Auburn Folsom Road | Granite Bay, CA 95746

916-791-0115

www.sjwd.org

STAFF REPORT

To: Board of Directors

From: Paul Helliker, General Manager
Greg Zlotnick, Water Resources Manager

Date: January 24, 2024

Subject: San Juan and the Regional Water Authority

RECOMMENDED ACTION

Discussion

BACKGROUND

This item is to offer the Board an opportunity to discuss San Juan's participation in the Regional Water Authority, including discussion of topics relevant to the Sacramento Groundwater Authority.

San Juan was one of the founding members of RWA and has participated in various subscription programs since the inception of the organization. San Juan currently provides funding for and participates in the water efficiency program and the groundwater bank program, San Juan had previously been a participant in the state legislative subscription program, which is now a core program (and in which San Juan's representatives participate). San Juan also participates in the non-disclosure agreement collaboration on the Bay-Delta Water Quality Control Plan/Voluntary Agreement, which is supported by RWA. San Juan's dues are currently \$68,400 per year, and its contribution to the water efficiency program is \$15,703 in FY 23-24. San Juan has contributed \$85,000 to the RWA member agency costs of the groundwater bank, which total \$1,703,000 in the Phase 1 and 2 Agreements.

Some topics the Board may want to discuss:

- Development of the groundwater bank, certain proposed operating rules, and their relationship to the current operations of San Juan, its Wholesale Customer Agencies and its other partners
- The role of RWA in representing its Member Agencies' positions on various issues
- The structure of the SGA Board of Directors and the process for designating such members

STAFF REPORT

To: Board of Directors
From: Donna Silva, Director of Finance
Date: January 24, 2024
Subject: Analysis of Options for the Provision of Active and Retiree Health Insurance

RECOMMENDED ACTION

Receive report.

BACKGROUND

The San Juan Water District Board of Directors created an Ad Hoc Committee during discussions pertaining to the Compensation Study and Fiscal Year 2022-23 Budget Adoption. The committee was comprised of Directors Tobin and Costa. Their mission was to explore options for providing health care benefits to the Districts active and retired employees at a lower cost than currently provided through CalPERS.

The first meeting of the Ad Hoc Committee was held November 10, 2022. Representatives from the Association of California Water Agencies – Joint Powers Insurance Authority (ACWA-JPIA) attended and gave a presentation on the health care plans offered through their program.

Staff was asked to prepare and provide an analysis of the District’s current health care benefits including:

- A listing of the current plans being offered through CalPERS, along with premiums for those plans.
- A listing of who uses which plans.
- A listing of the plans offered through ACWA-JPIA.
- A 10-year analysis of premiums for those plans by CalPERS and by ACWA-JPIA.

The committee met again on January 18, 2023 and reviewed the results of the analysis. The general observations were:

- ACWA-JPIA offers fewer plans than CalPERS, but more plans than our employees are currently using.
- Only one plan was the same, Kaiser, which means that if we switched providers 21 of our 49 active employees and 27 of our 43 retirees would have to switch health plans. 52% of the total would have to switch health plans.
- ACWA’s current and historical premiums were slightly less than CalPERS.

- We had a laundry list of unanswered questions, including why ACWA-JPIA plans were lower in cost...was it because the health care plans offered aren't as good?

Staff advised that it did not possess the technical expertise to make an in-depth comparison of the plans offered by CalPERS and ACWA-JPIA and would need consultant assistance.

The committee directed staff to engage a consultant to examine the plans offered by CalPERS and ACWA, to determine if there are other viable providers of health care coverage that may be cheaper than CalPERS and to assist in answering staff's outstanding questions.

The Ad Hoc Committee met again on November 7, 2023. The consultant's report, attached to this staff report, was provided to the committee members for their review. Staff gave the committee a verbal report, referencing the consultant's report. The Committee requested that the same presentation be made to the full Board of Directors, which is the purpose of this agenda item.

The following verbal report was given to the committee:

On page 2 of the report, the consultant presented options including ACWA-JPIA, Prism and direct contracting with Anthem Blue Cross, Blue Shield and Kaiser.

Prism, another risk sharing pool like CalPERS and ACWA, did not have favorable pricing.

We could contract directly with Anthem Blue Cross or Blue Shield and Kaiser. However, they all require age-based premiums. This means that the premiums for younger employees are significantly less than they are for older employees and retirees. Rates are smoothed in CalPERS and ACWA. It would be difficult to provide an equal benefit to our employees when the dollar value of their premiums varies significantly. It would likely increase the cost of retiree medical. Also, we are not likely to get favorable pricing since we wouldn't be in a risk sharing pool. Additionally, they all provide plans through CalPERS, at lower rates than what they would offer us directly. CalPERS is the largest pool in the State of California and the 2nd largest in the nation. They have a lot of buying and negotiating power. Quoting rates directly to agencies looking to leave CalPERS would not be a good business move for the plans that offer health care through CalPERS.

The only alternative that was deemed potentially attractive was ACWA-JPIA.

One of the primary questions we had was if the ACWA plans were cheaper because the plans were of a lesser quality. Starting on page 3, the consultant examined plan design and cost, by the PPO plans, the HMO plans and Kaiser.

ACWA JPIA initially looks cheaper by \$2,698 which equates to a savings of 2-3%. But, there are some hurdles and challenges.

In his report, the consultant provided answers to some of the questions staff had regarding a

potential move away from CalPERS. Staff was able to obtain answers to some of the questions independent of the consultant. Answers to all questions are as follows:

What does moving from CalPERS to ACWA-JPIA look like, what needs to happen and how would it be different:

- **Timing:** CalPERS requires notice to be given within 60 days of the announcement of rates for the subsequent year. This usually happens in July. If the District decides to move to ACWA, it would give notice to CalPERS sometime between July and September of 2024, and the move would be effective January 1, 2025. Once you leave CalPERS you cannot come back for 5 years. According to one representative I spoke with at the CalPERS Education Forum, 95% of the agencies that leave the CalPERS Health Care System return after the 5-year waiting period.

- **Between now and then several things would need to happen:**

- **The maximum District contribution is currently tied to a plan that ACWA-JPIA does not offer.** The Board would have two options:
 1. set the maximum contribution at the current amount, and index it to a California Health Care cost index, or
 2. Pick a plan offered by ACWA-JPIA that is substantially similar and use that as the new maximum.

This change would apply to all active employees and all Tier 1 Retirees. This would need to be communicated to them and they would need to change plans. We did discover that we have addresses for the retirees, so we would have to mail the information to them and then take their calls and assist them through the change.

- **You would need to evaluate your Tier 2 Retiree Medical Benefit.** It is currently tied to the Government Code through CalPERS. The District utilizes a vesting schedule embedded in the Government Code. Employees need to be with the District for at least 5 years before retiring. If they have at least 10 years with a CalPERS covered agency, and 5 years with the District they vest in 50% of the average of the premiums of the 3 most popular healthcare plans offered by the State of California. It goes up by 10% each year so that at 20 years they vest in 100% of that average premium for themselves and 90% for their spouse. The amount shifts each year. CalPERS currently tracks it and determines the benefit level for all Tier 2 retirees. If the retiree is responsible for a share of the premium, then CalPERS deducts it from their pension payment. They bill the District for our share of their premiums, along with the bill for active employees. If we moved to ACWA and kept this structure, staff would need to track and determine this average each year and bill the retirees for their share. Retirees would have to start paying their share monthly, instead of having it deducted

from the pension payment and District would assume risk of non-collection and have to follow up on delinquencies and potentially make the decision to terminate a retiree's health care for non-payment, should that happen.

The District could choose to restructure the way the benefit is determined, but it has to be a substantially similar benefit for the current Tier 2 retirees and the active Tier 2 employees. If it is changed significantly, it would require the creation of a 3rd tier, which gets harder to administer.

- **The District would need to transfer its funds from the CalPERS OPEB Pre-funding trust into some other trust.** We have not done any research on this yet. But if we leave CalPERS, we can't utilize their pre-funding trust.
- **We would need to complete the application process with ACWA.** Entry into ACWA is not automatic. They have an application process which the District started just to determine if we would be accepted. The District has been conditionally accepted. Completing the process would require some changes be made, as follows:
 1. **Terminate the Cash In Lieu program,** ACWA does not allow it. Anyone currently using it could be grandfathered in, but no new utilization.
 2. **Change Retiree Medical...ACWA JPIA requires a minimum contribution of 25%-50% of the lowest cost plan for the retiree.** This could potentially increase our retiree medical costs. For example, if we have an employee who retires from SJWD after working here for 5 years, and previously worked for another CalPERS agency for 4 years, they are not entitled to retiree medical from SJWD. However, ACWA JPIA would require that we provide a lifetime benefit of 25%-50% of their lowest cost plan for the retiree, depending on which rate plan we are on with them. This could drive up retiree medical costs.
 3. **ACWA JPIA requires there be no lapse in coverage from active employee status to retiree status.** This is more restrictive than CalPERS. CalPERS allows someone 120 days post separation to file for retirement and retiree medical benefits. This is not allowed at ACWA. A retiring employee must determine what plan they want in retirement and enroll in that plan during the open enrollment period prior to retirement.
 4. Some other minor modifications or language changes would be needed.

In conclusion, there would be a heavy lift to make the change, for a fairly small savings. The most concerning challenge that I see, in addition to the lift involved in making the change, which will be difficult, but temporary, is the ongoing administrative burden relative to retiree medical.

Currently CalPERS handles it all. The only thing we do with retirees is pay the District's share of their monthly premium. It is billed to us on the same bill as the premiums for the active employees so there really isn't any additional work for us.

ACWA JPIA does not do any administrative work for retirees. This means that the District has to do it all. This work involves:

- the annual determination and communication of the benefit amount to all retirees
- communicating plan and benefit amounts and retiree premium shares to retirees during the open enrollment period and processing any changes through ACWA
- preparing and sending monthly bills for retiree premium share – retirees suddenly have another monthly bill to manage
- following up on any unpaid premium shares with the retirees
- making determinations on what to do in the case of non-payment
- tracking the location of retirees and passing along address changes to ACWA
- tracking marriages, dependents and deaths of retirees and their families and reporting it to ACWA and adjusting the monthly billing accordingly
- District takes on risk of non-payment.

This is a significant workload that staff cannot absorb without additional assistance. As noted in the consultant's report, there are third party administrators that can assist with this. I located and called 4 different companies. Only one of them called me back. We had a good discussion about our needs and determined that while they are very affordable, they really wouldn't be of much help. They would serve as a middleman – we provide them with all the information, and they send the monthly invoices. If there are any changes needed, they communicate them to us, we communicate them to ACWA. It really wouldn't be very helpful, and we would still be left with an increased workload.

We have been teetering on the edge of needing an HR position for years. It has been asked for in the past. We are managing, we are getting along meeting the basic HR needs of the District. This additional workload would push us over the edge. If the Board decides to make the move, I will need to request the Board approve the creation of an HR position.

Rather than switching providers and creating an HR position, the Committee determined that the District should continue offering health care benefits through CalPERS, and periodically review options.

STAFF REPORT

To: Board of Directors
From: Paul Helliker, General Manager
Date: January 24, 2024
Subject: General Manager's Monthly Report (December)

RECOMMENDED ACTION

For information only, no action requested.

TREATMENT PLANT OPERATIONS

Water Production

Item	December 2023	December 2022	Difference
Monthly Production AF	2,231.27	1,500.81	48.7%
Daily Average MG	23.45	15.78	48.7%
Annual Production AF	46,340.97	38,266.05	21.1%

Water Turbidity

Item	December 2023	November 2023	Difference
Raw Water Turbidity NTU	2.20	2.14	3%
Treated Water Turbidity NTU	0.015	0.016	-6%
Monthly Turbidity Percentage Reduction	99.30%	99.28%	

*Folsom Lake Reservoir Storage Level AF**

Item	2023	2022	Difference
Lake Volume AF	465,081	614,188	-24%

AF – Acre Feet

MG – Million Gallons

NTU – Nephelometric Turbidity Unit

* Total Reservoir Capacity: 977,000 AF

Other Items of Interest:

- Complete thickener anode inspections
- Complete the North and South influent annual meter verifications
- Perform annual booster pump stations VFD maintenance

SYSTEM OPERATIONS

Distribution Operations:

Item	December 2023	November 2023	Difference
Leaks and Repairs	9	11	-2
Mains Flushed	124	40	+84
Valves Exercised	0	0	0
Hydrants Maintenance	0	0	0
Back Flows Tested	7	12	-5
Customer Service Calls	24	30	-6

Distribution System Water Quality:

Water Quality Samples Taken	# Failed Samples	Supporting Information
40 Lab 21 In-House	0	

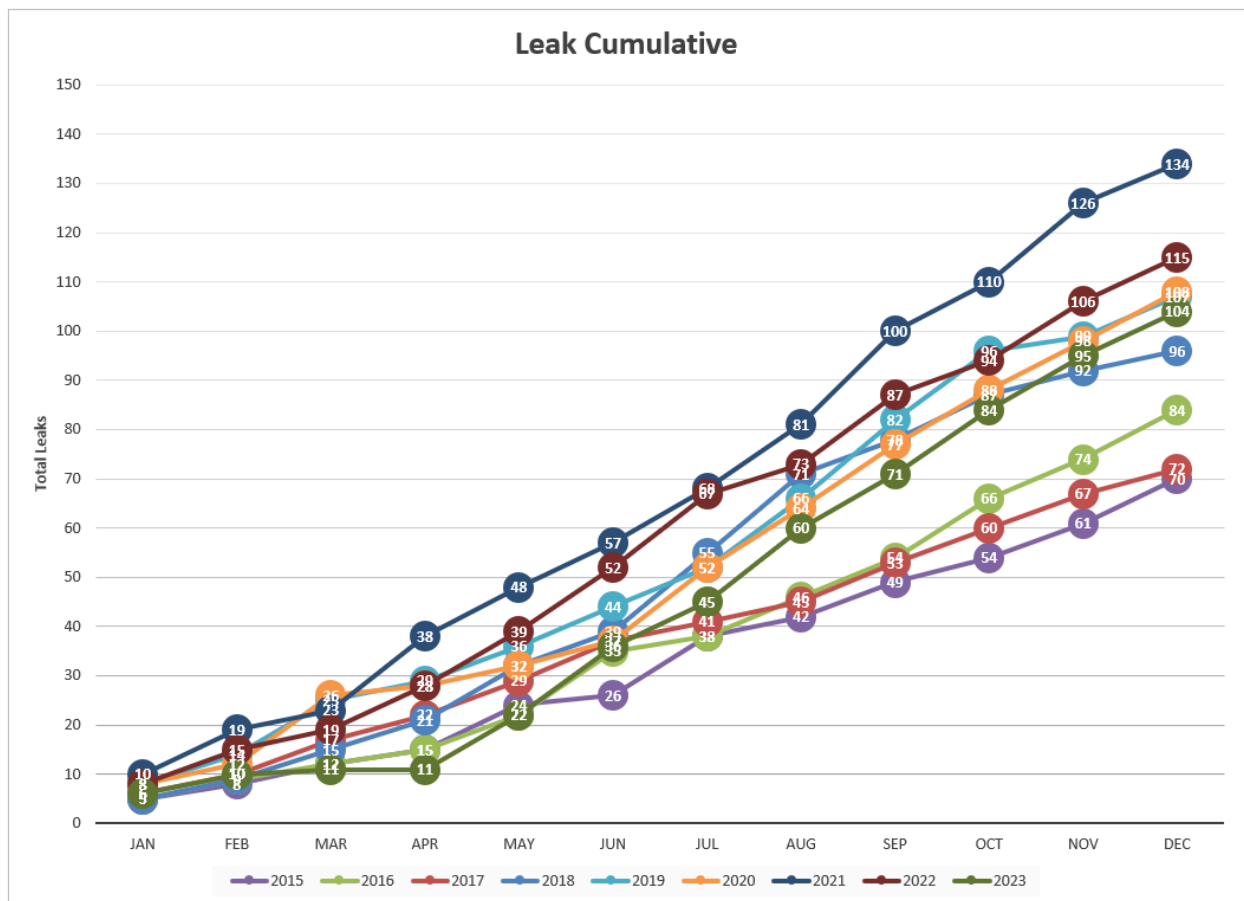


Figure 1: Annual Distribution System Leaks

CUSTOMER SERVICE ACTIVITIES

Billing Information for Month of December

Total Number of Bills Issued	Total Number of Reminders Mailed	Total Number of Shut-off Notices Delivered	Total Number of Disconnections
5203	1182	0	0

Water Efficiency Activities for December

Water Waste Complaints Received	Number of Customers Contacted for High Usage (potential leaks)	Number of Rebates Processed	Number of Meters Tested/Repaired (non-reads)
2	137	1	45

Other Activities

- None

ENGINEERING - NEW URBAN DEVELOPMENTS (SJWD Retail Service Area)

Project Title	Description	Status	Issues / Notes
Chula Acres	4-Lot Minor Subdivision (8149 Excelsior Ave)	In Construction	Water main installed. Construction in process.
Greenside Parcel Split (5640 Macargo)	Minor parcel split of 2.0-Ac parcel into 3 lots	Approved for Construction	Design approved
Placer County Retirement Residence (3905 Old Auburn)	Commercial Business (145-Unit Multi-story Assisted Living Facility; 3865 Old Auburn Rd)	Construction complete	In project close-out
Granite Bay Assisted Living and Memory Care (formerly Pond View)	Assisted Living and Memory Care facility (5620 5630 5640 5650 Douglas Blvd)	In Planning	Developer to submit improvement plans in 2024.
The Park at Granite Bay	56 lot Subdivision (SCB south of Annabelle)	Construction complete	In project close-out
The Residences at GB	4-Lot Minor Subdivision (NW Cor. Barton & E Rsvl Pkwy)	In Design Review	Project on hold
Ventura of GB	33-Lot High Density Subdivision (6832 Eureka Rd)	Construction complete	In project close-out
Whitehawk II	56-Lot Subdivision (Douglas, west of Barton)	Construction complete	In project close-out
Rancho Del Oro Estates	89-Lot Subdivision (Olive Ranch Rd, east of Cavitt Stallman)	Construction complete	In project close-out
Canyon Terrace Apartments	Apartment Complex (7 new buildings; 1600 Canyon Terrace Lane)	In Construction	Construction started November 2022
Sierra College Self Storage (8455 Sierra College Blvd)	New 4-building self-storage facility	In Construction	Construction started August 2022

ENGINEERING - CAPITAL PROJECTS

Status Update for Current Retail Projects

Project Title	Description	Status	Issues / Notes
Spahn Ranch Rd. Main Extension	Install new pipeline; provides looped distribution network	In Design	Construction in FY 24/25
Kokila Reservoir Replacement	Replace existing hypalon lined and covered reservoir with a new concrete tank	In Design	Applying for SRF funding. Construction in FY 23/24
Canyon Falls Village PRS Replacement	Rehabilitation of an existing Pressure Reducing Station (PRV) located near the intersection of Canyon Falls Drive and Santa Juanita Ave.	East PRS is now completed, doing design for West PRS	Construction in FY 23/24
Bacon Pump Station Generator Replacement	Replacing generators at Bacon Pump Station	In Construction	Waiting for one generator to be delivered
Field Services 3-sided Parts Shelter	Construction of a 3-sided material storage shelter	On hold	Planning to rebid project in FY25/26
Service Line Replacement Projects (85/year)	Yearly program to replace 85 services per year as identified in the 2020 Retail Master Plan	In Construction	Hidden Oaks (referred to as Shelborne) identified for replacement in FY22/23
Air Release Valve Replacements (45/year for next 20 years)	Replacement of 45 Air Release Valves per year for the next 20 years as identified in the 2020 Retail Master Plan	In Design	Year one of the 17-year program is complete. Design of year two is underway
Administration Building Electrical Panel Upgrade	Replacement of the electrical service at the Administration Building (50/50 split W/R)	In Design	Construction in FY23/24

Status Update for Current Wholesale Projects

Project Title	Description	Status (% Complete)	Issues/ Notes
Hinkle Liner & Cover Repl'mt	Replace both the hypalon cover and liner	In Construction	Anticipate construction to be complete in February 2024
Lime System Improvements	Improvements for the WTP's lime system control and feeder system	In Bid	Pre-bid meeting on 1/18/24
Backwash Hood Rehabilitation and Rail Track Improvements	Rehabilitate or replace the two oldest Filter Backwash Hoods in the North and South basins, and replacement of the Rail Track.	In Design	
Baldwin Chnl Lining and Solar Field Culvert Replacement Project	Lining the Baldwin Ditch on the main campus to minimize costs for maintenance within the ditch and the replacement of the Solar Field Culvert to provide emergency discharge capacity to Baldwin Reservoir	Construction complete	In project close-out
Wholesale Master Plan	Update of the 2005/07 Wholesale Master Plan	In Design	Final draft complete
Administration Building Electrical Panel Upgrade	Replacement of the electrical service at the Administration Building (50/50 split W/R)	In Design	Construction in FY23/24

SAFETY & REGULATORY TRAINING – December 2023

Training Course	Staff
Emergency Response Program PPT – Chlorine	Board Members

FINANCE/BUDGET

See attached



San Juan Water District, CA

Wholesale Operating Income Statement Group Summary

For Fiscal: 2023-2024 Period Ending: 12/31/2023

Account	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Fund: 010 - WHOLESALE					
Revenue					
41000 - Water Sales	10,451,600.00	10,451,600.00	1,176,294.42	7,052,089.57	3,399,510.43
43000 - Rebate	1,000.00	1,000.00	728.21	1,261.76	-261.76
45000 - Other Operating Revenue	0.00	0.00	0.00	53,201.29	-53,201.29
49000 - Other Non-Operating Revenue	132,100.00	132,100.00	12,190.88	73,942.39	58,157.61
49792 - Proceeds from Issuance of Debt	0.00	0.00	0.00	-373,004.00	373,004.00
49990 - Transfer In	958,700.00	958,700.00	0.00	0.00	958,700.00
Revenue Total:	11,543,400.00	11,543,400.00	1,189,213.51	6,807,491.01	4,735,908.99
Expense					
51000 - Salaries and Benefits	4,305,600.00	4,305,600.00	293,640.73	1,760,855.63	2,544,744.37
52000 - Debt Service Expense	887,900.00	887,900.00	39,326.31	84,130.68	803,769.32
53000 - Source of Supply	926,300.00	926,300.00	2,882.48	424,932.24	501,367.76
54000 - Professional Services	793,400.00	793,400.00	12,448.52	337,112.24	456,287.76
55000 - Maintenance	530,000.00	530,000.00	18,533.40	177,869.61	352,130.39
56000 - Utilities	312,900.00	312,900.00	23,757.25	135,865.19	177,034.81
57000 - Materials and Supplies	843,600.00	843,600.00	57,371.48	544,864.42	298,735.58
58000 - Public Outreach	36,500.00	36,500.00	0.00	8,796.77	27,703.23
59000 - Other Operating Expenses	756,800.00	756,800.00	5,964.27	559,970.51	196,829.49
69000 - Other Non-Operating Expenses	1,600.00	1,600.00	0.00	1,730.00	-130.00
Expense Total:	9,394,600.00	9,394,600.00	453,924.44	4,036,127.29	5,358,472.71
Fund: 010 - WHOLESALE Surplus (Deficit):	2,148,800.00	2,148,800.00	735,289.07	2,771,363.72	-622,563.72
Total Surplus (Deficit):	2,148,800.00	2,148,800.00	735,289.07	2,771,363.72	

Fund Summary

Fund	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
010 - WHOLESAL	2,148,800.00	2,148,800.00	735,289.07	2,771,363.72	-622,563.72
Total Surplus (Deficit):	2,148,800.00	2,148,800.00	735,289.07	2,771,363.72	



San Juan Water District, CA

Wholesale Capital Income Statement Group Summary

For Fiscal: 2023-2024 Period Ending: 12/31/2023

Account	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Fund: 011 - Wholesale Capital Outlay					
Revenue					
42000 - Taxes & Assessments	1,403,600.00	1,403,600.00	6,128.72	21,185.81	1,382,414.19
44000 - Connection Fees	100,000.00	100,000.00	0.00	95,945.00	4,055.00
49000 - Other Non-Operating Revenue	150,000.00	150,000.00	0.00	93,057.93	56,942.07
49792 - Proceeds from Issuance of Debt	22,274,200.00	22,274,200.00	0.00	373,004.00	21,901,196.00
Revenue Total:	23,927,800.00	23,927,800.00	6,128.72	583,192.74	23,344,607.26
Expense					
55000 - Maintenance	806,000.00	806,000.00	0.00	24,262.50	781,737.50
61000 - Capital Outlay	4,237,200.00	4,237,200.00	2,722.97	1,522,423.17	2,714,776.83
69900 - Transfers Out	958,700.00	958,700.00	0.00	0.00	958,700.00
Expense Total:	6,001,900.00	6,001,900.00	2,722.97	1,546,685.67	4,455,214.33
Fund: 011 - Wholesale Capital Outlay Surplus (Deficit):	17,925,900.00	17,925,900.00	3,405.75	-963,492.93	18,889,392.93
Total Surplus (Deficit):	17,925,900.00	17,925,900.00	3,405.75	-963,492.93	

Fund Summary

Fund	Original	Current	MTD Activity	YTD Activity	Budget
	Total Budget	Total Budget			Remaining
011 - Wholesale Capital Outl...	17,925,900.00	17,925,900.00	3,405.75	-963,492.93	18,889,392.93
Total Surplus (Deficit):	17,925,900.00	17,925,900.00	3,405.75	-963,492.93	



San Juan Water District, CA

Retail Operating Income Statement Group Summary

For Fiscal: 2023-2024 Period Ending: 12/31/2023

Account	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Fund: 050 - RETAIL					
Revenue					
41000 - Water Sales	16,621,400.00	16,621,400.00	1,260,216.06	6,160,425.92	10,460,974.08
45000 - Other Operating Revenue	463,700.00	463,700.00	35,973.76	326,164.43	137,535.57
49000 - Other Non-Operating Revenue	172,400.00	172,400.00	12,190.88	91,217.47	81,182.53
Revenue Total:	17,257,500.00	17,257,500.00	1,308,380.70	6,577,807.82	10,679,692.18
Expense					
41000 - Water Sales	0.00	0.00	41.58	2,613.23	-2,613.23
51000 - Salaries and Benefits	6,192,100.00	6,192,100.00	434,937.39	2,637,307.49	3,554,792.51
52000 - Debt Service Expense	454,100.00	454,100.00	21,353.07	51,222.66	402,877.34
53000 - Source of Supply	3,465,400.00	3,465,400.00	166,096.01	1,735,481.98	1,729,918.02
54000 - Professional Services	1,315,900.00	1,315,900.00	2,708.26	129,697.30	1,186,202.70
55000 - Maintenance	386,100.00	386,100.00	9,040.16	157,100.17	228,999.83
56000 - Utilities	634,700.00	634,700.00	7,768.75	322,224.54	312,475.46
57000 - Materials and Supplies	498,500.00	498,500.00	20,328.97	196,892.18	301,607.82
58000 - Public Outreach	70,000.00	70,000.00	0.00	25,272.50	44,727.50
59000 - Other Operating Expenses	904,100.00	904,100.00	35,043.63	553,906.95	350,193.05
69000 - Other Non-Operating Expenses	56,600.00	56,600.00	0.00	1,730.00	54,870.00
69900 - Transfers Out	2,427,000.00	2,427,000.00	0.00	0.00	2,427,000.00
Expense Total:	16,404,500.00	16,404,500.00	697,317.82	5,813,449.00	10,591,051.00
Fund: 050 - RETAIL Surplus (Deficit):	853,000.00	853,000.00	611,062.88	764,358.82	88,641.18
Total Surplus (Deficit):	853,000.00	853,000.00	611,062.88	764,358.82	

Fund Summary

Fund	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
050 - RETAIL	853,000.00	853,000.00	611,062.88	764,358.82	88,641.18
Total Surplus (Deficit):	853,000.00	853,000.00	611,062.88	764,358.82	



San Juan Water District, CA

Retail Capital Income Statement Group Summary

For Fiscal: 2023-2024 Period Ending: 12/31/2023

Account	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Fund: 055 - Retail Capital Outlay					
Revenue					
42000 - Taxes & Assessments	1,403,600.00	1,403,600.00	6,128.72	21,185.81	1,382,414.19
44000 - Connection Fees	100,000.00	100,000.00	0.00	1,127,106.00	-1,027,106.00
49000 - Other Non-Operating Revenue	255,000.00	255,000.00	0.00	242,268.84	12,731.16
49792 - Proceeds from Issuance of Debt	12,895,000.00	12,895,000.00	0.00	137,524.00	12,757,476.00
49990 - Transfer In	2,427,000.00	2,427,000.00	0.00	0.00	2,427,000.00
Revenue Total:	17,080,600.00	17,080,600.00	6,128.72	1,528,084.65	15,552,515.35
Expense					
61000 - Capital Outlay	25,107,100.00	25,107,100.00	67,873.91	2,349,827.63	22,757,272.37
Expense Total:	25,107,100.00	25,107,100.00	67,873.91	2,349,827.63	22,757,272.37
Fund: 055 - Retail Capital Outlay Surplus (Deficit):	-8,026,500.00	-8,026,500.00	-61,745.19	-821,742.98	-7,204,757.02
Total Surplus (Deficit):	-8,026,500.00	-8,026,500.00	-61,745.19	-821,742.98	

Fund Summary

Fund	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
055 - Retail Capital Outlay	-8,026,500.00	-8,026,500.00	-61,745.19	-821,742.98	-7,204,757.02
Total Surplus (Deficit):	-8,026,500.00	-8,026,500.00	-61,745.19	-821,742.98	

Summary

Project Summary

Project Number	Project Name	Total Revenue	Total Expense	Revenue Over/ (Under) Expenses
191280	Hinkle Reservoir Cover	30,426.15	684,505.06	-654,078.91
195265	Douglas Booster Pump Station Electri	0.00	304.90	-304.90
201111	Hinkle Reservoir Overflow Channel L	24,761.31	538,922.69	-514,161.38
201117	Backwash Hood Rehabilitation (Two)	0.00	34,888.82	-34,888.82
201126	Lime Tower Design and Replacemen	0.00	7,259.00	-7,259.00
201153	Thickener Access Ladders (3)	0.00	3,111.00	-3,111.00
205156	Field Services Sewer Lift Station	0.00	51.09	-51.09
211128	Gate for WTP (New)	0.00	1,185.90	-1,185.90
215105	Eureka Road 18" T-main Design	-169,163.44	2,021.11	-171,184.55
215114	Bacon Pump Station Generator Rep	29,282.50	621,371.50	-592,089.00
215117	Upper Granite Bay Pump Station Gei	0.00	0.00	0.00
225142	ARC-South BPS - 4 new pumps	0.00	21,157.43	-21,157.43
225170	Meter Replacement Program Route	0.00	0.00	0.00
235104	FY22-23 Air/Vacuum Relief Valve Re	-1,740.00	762,192.82	-763,932.82
235110	FY22-23 Service Laterals Planned Rej	0.00	1,898.53	-1,898.53
235116	Fire Hydrant Replacements (10 hydr	0.00	0.00	0.00
241102	WTP Outdoor Lighting Replacement	0.00	18,887.51	-18,887.51
245100	Connex Storage Box - Upper Yard Re	0.00	1,510.08	-1,510.08
245103	Power Monitors for LGB Hinkle & AR	0.00	8,161.67	-8,161.67
245104	Fence for Sierra 30-in and Bacon 33-	0.00	13,120.00	-13,120.00
245106	FY23-24 Service Laterals Planned Rej	0.00	578.57	-578.57
245107	FY23-24 Meter Replacement Program	0.00	190,799.60	-190,799.60
245108	FY23-24 Air/Vacuum Relief Valve Re	0.00	70,819.69	-70,819.69
245109	FY23-24 Failed Service Lateral Repl	0.00	493,230.43	-493,230.43
Project Totals:		-86,433.48	3,475,977.40	-3,562,410.88

Group Summary

Group	Total Revenue	Total Expense	Revenue Over/ (Under) Expenses
CIP - Asset	-86,433.48	3,475,926.31	-3,562,359.79
CIP - Asset Unplanned	0.00	51.09	-51.09
Group Totals:	-86,433.48	3,475,977.40	-3,562,410.88

Type Summary

Type	Total Revenue	Total Expense	Revenue Over/ (Under) Expenses
Engineering	-116,859.63	2,086,233.79	-2,203,093.42
Field Services	0.00	705,238.55	-705,238.55
Water Treatment Plant	30,426.15	684,505.06	-654,078.91
Type Totals:	-86,433.48	3,475,977.40	-3,562,410.88

GL Account Summary

GL Account Number	GL Account Name	Total Revenue	Total Expense	Revenue Over/ (Under) Expenses
		0.00	0.00	0.00
011-20030	Retentions Payable	-55,187.46	0.00	-55,187.46
011-700-61145	Capital Outlay - WTP & Impro...	0.00	64,270.37	64,270.37
011-700-61155	Capital Outlay - Reservoirs & ...	0.00	1,223,427.75	1,223,427.75
011-700-61160	Capital Outlay - Equipment a...	0.00	3,111.00	3,111.00
050-15150	Capital - Mains/Pipelines & I...	0.00	0.00	0.00
050-900-49950	Investment in Fixed Assets	0.00	0.00	0.00
055-20030	Retentions Payable	141,620.94	0.00	141,620.94
055-700-61120	Capital Outlay - Improvemen...	0.00	13,120.00	13,120.00
055-700-61135	Capital Outlay - Pump Station...	0.00	648,946.36	648,946.36
055-700-61140	Capital Outlay - Buildings & I...	0.00	1,510.08	1,510.08
055-700-61150	Capital Outlay - Mains/Pipeli...	0.00	1,330,741.15	1,330,741.15

GL Account Summary

GL Account Number	GL Account Name	Total Revenue	Total Expense	Revenue Over/ (Under) Expenses
055-700-61153	Capital Outlay - Meters and E...	0.00	190,799.60	190,799.60
055-700-61160	Capital Outlay - Equipment a...	0.00	51.09	51.09
	GL Account Totals:	86,433.48	3,475,977.40	3,562,410.88



Account	010 - WHOLESALE	011 - Wholesale Capital Outlay	050 - RETAIL	055 - Retail Capital Outlay	Total
Asset					
Type: 1000 - Assets					
10010 - Cash and Investments	4,848,612.77	3,198,108.00	3,514,678.39	17,501,233.01	29,062,632.17
10510 - Accounts Receivable	1,010,198.41	678.76	630,293.02	8,312.17	1,649,482.36
11000 - Inventory	6,370.75	0.00	516,492.38	152,181.86	675,044.99
12000 - Prepaid Expense	20,890.16	0.00	1,240.16	0.00	22,130.32
12850 - Lease Receivable	212,174.87	0.00	187,108.67	0.00	399,283.54
14010 - Deferred Outflows	4,985,177.78	0.00	5,972,112.17	0.00	10,957,289.95
17010 - Capital Assets - Work in Progress	23,218,563.77	0.00	4,789,876.28	0.00	28,008,440.05
17150 - Capital Assets - Land Non-depreciable	120,712.00	0.00	166,272.00	0.00	286,984.00
17160 - Capital Assets - Improvements Other Than Buildings	1,289,061.55	0.00	104,592.32	0.00	1,393,653.87
17200 - Capital Assets - Pump Stations & Improvements	7,047,178.00	0.00	7,248,303.78	0.00	14,295,481.78
17300 - Capital Assets - Buildings & Improvements	1,284,264.26	0.00	280,354.38	0.00	1,564,618.64
17350 - Capital Assets - Water Treatment Plant & Imp	42,026,258.66	0.00	16,000.00	0.00	42,042,258.66
17400 - Capital Assets - Mains/Pipelines & Improvements	28,130,034.95	0.00	53,491,036.45	0.00	81,621,071.40
17410 - Capital Assets - Meters	17,097.25	0.00	362,377.39	0.00	379,474.64
17500 - Capital Assets - Reservoirs & Improvements	2,320,005.39	0.00	2,492,421.90	0.00	4,812,427.29
17700 - Capital Assets - Equipment & Furniture	13,746,278.58	0.00	1,172,220.83	0.00	14,918,499.41
17750 - Capital Assets - Vehicles	282,219.34	0.00	1,023,960.05	0.00	1,306,179.39
17800 - Capital Assets - Software	277,730.52	0.00	629,123.80	0.00	906,854.32
17850 - Capital Assets - Intangible	666,196.00	0.00	0.00	0.00	666,196.00
17900 - Less Accumulated Depreciation	-43,727,708.75	0.00	-32,884,227.55	0.00	-76,611,936.30
Total Type 1000 - Assets:	87,781,316.26	3,198,786.76	49,714,236.42	17,661,727.04	158,356,066.48
Total Asset:	87,781,316.26	3,198,786.76	49,714,236.42	17,661,727.04	158,356,066.48
Liability					
Type: 1000 - Assets					
10510 - Accounts Receivable	0.00	0.00	99,384.29	0.00	99,384.29
Total Type 1000 - Assets:	0.00	0.00	99,384.29	0.00	99,384.29
Type: 2000 - Liabilities					
20010 - Accounts Payable	175,176.31	593,125.26	49,667.74	23,456.67	841,425.98
20100 - Retentions Payable	0.00	1,083,356.32	0.00	34,802.51	1,118,158.83
20150 - Customer Deposits	1,148.98	0.00	0.00	0.00	1,148.98
21200 - Salaries & Benefits Payable	36,257.68	0.00	71,875.02	0.00	108,132.70
21250 - Payroll Taxes Payable	0.01	0.00	-0.01	0.00	0.00
21300 - Compensated Absences	521,100.88	0.00	636,166.95	0.00	1,157,267.83

Balance Sheet

As Of 12/31/2023

Account	010 - WHOLESALE	011 - Wholesale Capital Outlay	050 - RETAIL	055 - Retail Capital Outlay	Total
21373 - Deferred Inflows of Resources - Leases	197,375.66	0.00	173,079.60	0.00	370,455.26
21500 - Premium on Issuance of Bonds Series 2017	977,332.45	0.00	658,553.66	0.00	1,635,886.11
21600 - OPEB Liability	1,780,190.21	0.00	2,298,184.89	0.00	4,078,375.10
21700 - Pension Liability	2,283,601.31	0.00	2,906,401.66	0.00	5,190,002.97
22010 - Deferred Income	0.00	0.00	52,544.92	0.00	52,544.92
22050 - Deferred Inflows	1,156,543.66	0.00	1,299,709.11	0.00	2,456,252.77
23000 - Loans Payable	1,722,198.56	0.00	272,733.42	0.00	1,994,931.98
24000 - Current Bonds Payables	408,000.00	0.00	272,000.00	0.00	680,000.00
24250 - Bonds Payable 2017 Refunding	12,876,000.00	0.00	8,584,000.00	0.00	21,460,000.00
24300 - Loan - Refunding	4,323,016.10	0.00	2,347,275.68	0.00	6,670,291.78
29010 - Other Payables	6,053.25	0.00	18,159.75	0.00	24,213.00
Total Type 2000 - Liabilities:	26,463,995.06	1,676,481.58	19,640,352.39	58,259.18	47,839,088.21
Total Liability:	26,463,995.06	1,676,481.58	19,739,736.68	58,259.18	47,938,472.50
Equity					
Type: 3000 - Equity					
30100 - Investment in Capital Assets	56,840,501.43	0.00	26,877,947.90	0.00	83,718,449.33
30500 - Designated Reserves	1,705,456.05	2,485,798.11	2,332,193.02	14,095,245.06	20,618,692.24
30600 - Restricted Fund Balance	0.00	0.00	0.00	4,329,965.78	4,329,965.78
Total Type 3000 - Equity:	58,545,957.48	2,485,798.11	29,210,140.92	18,425,210.84	108,667,107.35
Total Total Beginning Equity:	58,545,957.48	2,485,798.11	29,210,140.92	18,425,210.84	108,667,107.35
Total Revenue	6,807,491.01	583,192.74	6,577,807.82	1,528,084.65	15,496,576.22
Total Expense	4,036,127.29	1,546,685.67	5,813,449.00	2,349,827.63	13,746,089.59
Revenues Over/Under Expenses	2,771,363.72	-963,492.93	764,358.82	-821,742.98	1,750,486.63
Total Equity and Current Surplus (Deficit):	61,317,321.20	1,522,305.18	29,974,499.74	17,603,467.86	110,417,593.98
Total Liabilities, Equity and Current Surplus (Deficit):	87,781,316.26	3,198,786.76	49,714,236.42	17,661,727.04	158,356,066.48



San Juan Water District, CA

Check Report

By Vendor Name

Date Range: 12/01/2023 - 01/11/2024

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: APBNK-APBNK						
	Void	12/18/2023	Regular	0.00	0.00	59630
01017	Aba Daba Rents, Inc.	12/18/2023	Regular	0.00	602.32	59621
01048	Airgas, Inc	12/04/2023	Regular	0.00	710.01	59586
01061	All Electric Motors, Inc.	12/28/2023	Regular	0.00	2,175.36	59635
03406	Alpha Analytical Laboratories Inc.	12/04/2023	Regular	0.00	96.00	59587
03406	Alpha Analytical Laboratories Inc.	12/13/2023	Regular	0.00	1,127.00	59599
03406	Alpha Analytical Laboratories Inc.	12/18/2023	Regular	0.00	2,066.00	59622
03406	Alpha Analytical Laboratories Inc.	12/28/2023	Regular	0.00	450.00	59636
03406	Alpha Analytical Laboratories Inc.	01/02/2024	Regular	0.00	546.00	59652
03406	Alpha Analytical Laboratories Inc.	01/09/2024	Regular	0.00	450.00	59665
01073	Amarjeet Singh Garcha	12/13/2023	Regular	0.00	360.00	59600
01039	American Family Life Assurance Company of Co	12/28/2023	Bank Draft	0.00	298.71	Q386912-28-2C
01039	American Family Life Assurance Company of Co	12/28/2023	Bank Draft	0.00	298.71	Q386912-28-2C
01026	American River Ace Hardware, Inc.	12/13/2023	Regular	0.00	11.42	59601
01026	American River Ace Hardware, Inc.	01/02/2024	Regular	0.00	29.08	59653
01090	American Water Works Association	01/09/2024	Regular	0.00	1,401.00	59666
03974	Anthem United Whitehawk Homes LP	12/28/2023	Regular	0.00	222.62	59637
03838	Aria Service Group	01/02/2024	EFT	0.00	1,627.00	409060
01328	Association of California Water Agencies / Joint	12/04/2023	EFT	0.00	7,352.40	409003
01328	Association of California Water Agencies / Joint	12/28/2023	EFT	0.00	7,326.16	409044
03789	Banner Bank	01/09/2024	Regular	0.00	30,426.15	59667
02617	Barela, Tony	12/04/2023	Regular	0.00	177.50	59588
03899	Bennett Engineering Services Inc	12/04/2023	EFT	0.00	19,729.00	409004
03899	Bennett Engineering Services Inc	12/28/2023	EFT	0.00	27,587.54	409045
03807	Blue Mountain Construction	12/28/2023	Regular	0.00	7.18	59638
03853	Brower Mechanical CA LLC	12/13/2023	EFT	0.00	260.00	409016
03853	Brower Mechanical CA LLC	01/02/2024	EFT	0.00	710.00	409061
03853	Brower Mechanical CA LLC	01/09/2024	EFT	0.00	220.00	409067
01234	Bryce HR Consulting, Inc.	01/09/2024	EFT	0.00	1,344.00	409068
01235	BSK Associates	01/09/2024	EFT	0.00	30.00	409069
01242	Bureau of Reclamation-MPR	12/28/2023	EFT	0.00	13,810.00	409046
03690	California Department of Tax and Fee Administr	12/04/2023	Regular	0.00	33,754.79	59589
03080	California State Disbursement Unit	12/11/2023	Bank Draft	0.00	1.50	PAY000000000
03080	California State Disbursement Unit	12/11/2023	Bank Draft	0.00	1,741.26	PAY000000000
03078	CalPERS Health	12/05/2023	Bank Draft	0.00	48,849.50	1002519599
03078	CalPERS Health	12/05/2023	Bank Draft	0.00	48,849.50	1002519599
03078	CalPERS Health	12/05/2023	Bank Draft	0.00	44,888.95	1002519599
03130	CalPERS Retirement	12/08/2023	Bank Draft	0.00	44,621.41	1002523198
03226	Capitol Sand & Gravel Co.	12/18/2023	Regular	0.00	1,536.91	59623
03913	Castanar, Sophanra J	12/04/2023	Regular	0.00	1,510.00	59590
03116	Cater, Justen	12/18/2023	Regular	0.00	240.00	59624
01330	CDW Government LLC	12/13/2023	EFT	0.00	18,452.07	409017
01330	CDW Government LLC	01/09/2024	EFT	0.00	11,222.19	409070
03059	Center For Hearing Health Inc	01/09/2024	Regular	0.00	350.00	59668
03221	Chemtrade Chemicals Corporation	12/04/2023	EFT	0.00	9,392.65	409005
03221	Chemtrade Chemicals Corporation	12/13/2023	EFT	0.00	9,234.06	409018
01366	Citistreet/CalPERS 457	12/08/2023	Bank Draft	0.00	7,759.50	1002523201
01372	City of Folsom	12/18/2023	Regular	0.00	55.17	59625
01372	City of Folsom	01/09/2024	Regular	0.00	2,651.00	59669
01378	Clark Pest Control of Stockton	12/13/2023	Regular	0.00	245.00	59602
01378	Clark Pest Control of Stockton	01/02/2024	Regular	0.00	245.00	59654
01378	Clark Pest Control of Stockton	01/09/2024	Regular	0.00	248.00	59670
03235	Construction Supply Holdings II, LLC	01/02/2024	Regular	0.00	190.01	59655
01423	County of Sacramento	01/09/2024	Regular	0.00	151.00	59671

Check Report

Date Range: 12/01/2023 - 01/11/2024

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
02448	Crane & Hoist Services, Ltd	12/13/2023	EFT	0.00	1,250.00	409019
03890	Datalink Networks, Inc.	12/04/2023	EFT	0.00	1,987.11	409006
03890	Datalink Networks, Inc.	12/13/2023	EFT	0.00	600.00	409020
03890	Datalink Networks, Inc.	12/18/2023	EFT	0.00	587.08	409037
03890	Datalink Networks, Inc.	01/09/2024	EFT	0.00	1,968.85	409071
01521	DataProse, LLC	12/13/2023	EFT	0.00	4,257.62	409021
03865	Davis Farr LLP	12/04/2023	EFT	0.00	15,000.00	409007
01509	Domenichelli & Associates, Inc.	12/13/2023	EFT	0.00	24,095.00	409022
01509	Domenichelli & Associates, Inc.	12/28/2023	EFT	0.00	7,597.50	409047
03848	E Source Companies LLC	12/04/2023	EFT	0.00	2,700.00	409008
03163	Economic Development Department	12/11/2023	Bank Draft	0.00	11,849.27	0-026-272-272
03163	Economic Development Department	12/11/2023	Bank Draft	0.00	173.16	0-026-272-272
03775	ECORP Consulting, Inc.	12/04/2023	Regular	0.00	320.00	59591
03776	EETS Inc.	12/13/2023	EFT	0.00	700.00	409023
03776	EETS Inc.	12/28/2023	EFT	0.00	1,225.00	409048
03749	Eide Bailly LLP	12/18/2023	EFT	0.00	1,750.00	409038
01611	Ferguson Enterprises, Inc	12/18/2023	EFT	0.00	911.63	409039
01611	Ferguson Enterprises, Inc	01/02/2024	EFT	0.00	88.31	409062
03702	Flowline Contractors, Inc.	12/13/2023	EFT	0.00	58,900.75	409024
03702	Flowline Contractors, Inc.	12/28/2023	EFT	0.00	20,883.00	409049
03702	Flowline Contractors, Inc.	01/09/2024	EFT	0.00	19,625.00	409072
01630	FM Graphics, Inc.	01/09/2024	Regular	0.00	429.00	59672
01634	Folsom Lake Ford, Inc.	12/28/2023	Regular	0.00	97.53	59639
01644	Franchise Tax Board	12/13/2023	Regular	0.00	75.00	59603
01644	Franchise Tax Board	12/28/2023	Regular	0.00	75.00	59640
01644	Franchise Tax Board	01/09/2024	Regular	0.00	75.00	59673
01651	Future Ford, Inc.	01/09/2024	EFT	0.00	741.53	409073
03870	Genuine Parts Company	12/13/2023	Regular	0.00	238.57	59604
03870	Genuine Parts Company	01/02/2024	Regular	0.00	32.30	59656
03790	Global Machinery International West LLC	12/13/2023	EFT	0.00	1,283.67	409025
01684	Government Finance Officers Association	12/18/2023	Regular	0.00	160.00	59626
01684	Government Finance Officers Association	01/09/2024	Regular	0.00	460.00	59674
03091	Granite Bay Ace Hardware	12/13/2023	Regular	0.00	81.15	59605
03091	Granite Bay Ace Hardware	01/02/2024	Regular	0.00	240.04	59657
01721	Hach Company	12/18/2023	EFT	0.00	3,148.48	409040
01732	Harrington Industrial Plastics LLC	12/04/2023	Regular	0.00	120.95	59592
01733	Harris Industrial Gases	12/04/2023	Regular	0.00	108.05	59593
01741	HDR Engineering, Inc.	01/09/2024	EFT	0.00	10,115.51	409074
03810	Hildebrand Consulting, LLC	01/09/2024	Regular	0.00	4,600.00	59675
01763	Holt of California	12/13/2023	Regular	0.00	4,379.99	59606
01763	Holt of California	01/02/2024	Regular	0.00	4,569.63	59658
03072	HUNT & SONS INC.	01/09/2024	Regular	0.00	927.11	59676
01778	IDEXX Distribution, Inc.	12/13/2023	EFT	0.00	2,561.09	409026
03164	Internal Revenue Service	12/11/2023	Bank Draft	0.00	1,084.35	270374550386
03164	Internal Revenue Service	12/11/2023	Bank Draft	0.00	58,653.20	270374550386
01895	Joseph G Pollard Co, Inc	01/02/2024	EFT	0.00	138.29	409063
01917	Kennedy/Jenks Consultants, Inc.	12/04/2023	EFT	0.00	1,302.60	409009
01917	Kennedy/Jenks Consultants, Inc.	12/28/2023	EFT	0.00	3,684.20	409050
03628	Lees Automotive Repair Inc.	12/04/2023	EFT	0.00	455.65	409010
01959	Les Schwab Tire Centers of California Inc	12/04/2023	Regular	0.00	303.95	59594
03868	Lords Electric Inc	12/13/2023	EFT	0.00	329,602.50	409027
02027	Mcmaster-Carr Supply Company	12/04/2023	EFT	0.00	425.21	409011
02027	Mcmaster-Carr Supply Company	12/13/2023	EFT	0.00	48.91	409028
01472	Mel Dawson, Inc.	12/13/2023	EFT	0.00	47.73	409029
01472	Mel Dawson, Inc.	12/18/2023	EFT	0.00	2,239.54	409041
02091	Navajo Pipelines, Inc.	12/28/2023	Regular	0.00	38,676.31	59641
02093	NDS Solutions, Inc	12/13/2023	Regular	0.00	2,834.26	59607
02093	NDS Solutions, Inc	12/28/2023	Regular	0.00	2,149.84	59642
02093	NDS Solutions, Inc	01/09/2024	Regular	0.00	237.02	59677
02131	ODP Business Solutions, LLC	12/04/2023	Regular	0.00	850.61	59595
02131	ODP Business Solutions, LLC	12/13/2023	Regular	0.00	1,232.37	59608

Check Report

Date Range: 12/01/2023 - 01/11/2024

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
02131	ODP Business Solutions, LLC	12/18/2023	Regular	0.00	296.87	59627
02131	ODP Business Solutions, LLC	12/28/2023	Regular	0.00	242.23	59643
02131	ODP Business Solutions, LLC	01/02/2024	Regular	0.00	541.20	59659
02131	ODP Business Solutions, LLC	01/09/2024	Regular	0.00	726.65	59678
02150	Pace Supply Corp	12/13/2023	Regular	0.00	1,983.32	59609
02150	Pace Supply Corp	12/18/2023	Regular	0.00	1,313.01	59628
02158	Pacific Storage Company	12/28/2023	EFT	0.00	91.20	409051
03973	Pavilions Properties, LLC	12/28/2023	Regular	0.00	679.00	59644
02146	PG&E	12/18/2023	Regular	0.00	199,140.19	59629
03917	Philips, April R	12/18/2023	Regular	0.00	236.98	59631
02219	Placer County Tax Collector	01/09/2024	Regular	0.00	43.93	59679
03961	Prosio Communications	12/28/2023	Regular	0.00	4,915.00	59645
03543	Quadient Finance USA, Inc. - Postage	12/28/2023	EFT	0.00	1,000.00	409052
01736	Quadient Leasing USA, Inc. - Lease	12/04/2023	EFT	0.00	462.81	409012
03377	RDO Construction Equipment Co.	12/13/2023	EFT	0.00	3,216.78	409030
02283	Recology Auburn Placer	12/28/2023	Regular	0.00	784.79	59646
02286	Regional Water Authority	12/28/2023	EFT	0.00	50.00	409053
02223	Rexel Inc (Platt - Rancho Cordova)	12/13/2023	Regular	0.00	14.46	59610
02223	Rexel Inc (Platt - Rancho Cordova)	01/02/2024	Regular	0.00	2,134.81	59660
02223	Rexel Inc (Platt - Rancho Cordova)	01/09/2024	Regular	0.00	10,744.68	59680
02293	RFI Enterprises, Inc.	12/28/2023	EFT	0.00	54.46	409054
02293	RFI Enterprises, Inc.	01/02/2024	EFT	0.00	535.00	409064
02293	RFI Enterprises, Inc.	01/09/2024	EFT	0.00	13,729.40	409075
03782	RGM Kramer Inc	12/28/2023	Regular	0.00	122.00	59647
03092	Rich, Dan	12/13/2023	EFT	0.00	152.87	409031
03828	Richard D. Jones, A Professional Law Corporatio	12/04/2023	Regular	0.00	2,767.50	59596
03828	Richard D. Jones, A Professional Law Corporatio	01/09/2024	Regular	0.00	3,915.00	59681
03670	River City Painting, Inc.	01/02/2024	Regular	0.00	9,970.00	59661
02328	Rocklin Windustrial Co	01/09/2024	Regular	0.00	429.23	59682
03385	S J Electro Systems Inc	12/13/2023	EFT	0.00	1,944.00	409032
02379	Sacramento Metropolitan Chamber of Commer	12/28/2023	EFT	0.00	1,000.00	409055
02357	Sacramento Municipal Utility District (SMUD)	12/18/2023	Regular	0.00	17,032.01	59632
02406	Savage Enterprises	12/28/2023	EFT	0.00	7,863.67	409056
02452	Sierra National Construction, Inc.	12/28/2023	Regular	0.00	47,464.15	59648
03975	Sierra Safety Training, Inc.	01/02/2024	Regular	0.00	4,750.00	59662
03822	SIJ Holdings LLC	12/13/2023	EFT	0.00	255.40	409033
02514	State Water Resources Control Board - SWRCB	01/09/2024	Regular	0.00	1,640.00	59683
02517	Steve P Rados, Inc.	01/09/2024	EFT	0.00	578,096.78	409076
03830	Stoel Rives LLP	12/13/2023	EFT	0.00	51,469.50	409034
03830	Stoel Rives LLP	01/09/2024	EFT	0.00	47,443.00	409077
01411	SureWest Telephone	12/18/2023	Regular	0.00	3,347.29	59633
02572	Thatcher Company of California, Inc.	12/13/2023	EFT	0.00	15,480.00	409035
02572	Thatcher Company of California, Inc.	12/18/2023	EFT	0.00	15,480.00	409042
02581	The Ferguson Group, LLC	01/09/2024	EFT	0.00	6,750.00	409078
03840	The Permanente Medical Group, Inc.	12/13/2023	Regular	0.00	184.00	59611
03799	Thirkettle Corporation	12/28/2023	EFT	0.00	62,360.98	409057
03846	U.S. Bancorp Asset Management, Inc.	12/18/2023	EFT	0.00	1,024.90	409043
02667	US Bank Corporate Payments Sys (CalCard)	12/19/2023	Bank Draft	0.00	32,542.85	474-620109-23
02665	US BANK St. Paul	01/09/2024	EFT	0.00	1,128,043.75	409079
03077	VALIC	12/11/2023	Bank Draft	0.00	3,873.47	304143
02690	Verizon Wireless	12/04/2023	Regular	0.00	2,676.50	59597
02690	Verizon Wireless	12/28/2023	Regular	0.00	2,840.78	59649
02700	Viking Shred LLC	12/13/2023	Regular	0.00	64.00	59612
02700	Viking Shred LLC	12/28/2023	Regular	0.00	64.00	59650
01687	W. W. Grainger, Inc.	12/04/2023	Regular	0.00	881.82	59598
01687	W. W. Grainger, Inc.	12/13/2023	Regular	0.00	29.53	59613
01687	W. W. Grainger, Inc.	12/18/2023	Regular	0.00	341.41	59634
01687	W. W. Grainger, Inc.	01/02/2024	Regular	0.00	45.77	59663
02710	WageWorks, Inc	12/04/2023	EFT	0.00	104.00	409013
02710	WageWorks, Inc	01/09/2024	EFT	0.00	104.00	409080
03387	WageWorks, Inc	12/13/2023	EFT	0.00	232.00	409036

Check Report

Date Range: 12/01/2023 - 01/11/2024

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
03387	WageWorks, Inc	12/28/2023	EFT	0.00	232.00	409058
03387	WageWorks, Inc	01/09/2024	EFT	0.00	438.07	409081
01068	Walker, Glenn C.	12/13/2023	Regular	0.00	1,382.36	59614
01486	WAPA - Department of Energy	12/04/2023	EFT	0.00	702.48	409014
01486	WAPA - Department of Energy	01/09/2024	EFT	0.00	702.48	409082
03791	Water Systems Consulting, Inc.	12/28/2023	EFT	0.00	3,910.00	409059
03791	Water Systems Consulting, Inc.	01/02/2024	EFT	0.00	550.00	409065
03915	Webster Bank, N.A.	12/04/2023	EFT	0.00	60,679.38	409015
02730	Western Area Power Administration	01/02/2024	EFT	0.00	2,180.00	409066
02743	Wienhoff & Associates, Inc.	12/13/2023	Regular	0.00	850.00	59615
02766	Youngdahl Consulting Group, Inc.	12/13/2023	Regular	0.00	10,336.00	59616

Bank Code APBNK Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	149	91	0.00	480,238.67
Manual Checks	0	0	0.00	0.00
Voided Checks	0	1	0.00	0.00
Bank Drafts	15	15	0.00	305,485.34
EFT's	126	80	0.00	2,654,557.74
	290	187	0.00	3,440,281.75

All Bank Codes Check Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	149	91	0.00	480,238.67
Manual Checks	0	0	0.00	0.00
Voided Checks	0	1	0.00	0.00
Bank Drafts	15	15	0.00	305,485.34
EFT's	126	80	0.00	2,654,557.74
	290	187	0.00	3,440,281.75

Fund Summary

Fund	Name	Period	Amount
999	INTERCOMPANY	12/2023	1,530,679.98
999	INTERCOMPANY	1/2024	1,909,601.77
			3,440,281.75



San Juan Water District, CA

Vendor History Report By Vendor Name

Posting Date Range 07/01/2023 - 12/31/2023

Payment Date Range -

Payable Number	Description	Units	Price	Post Date	1099 Account Number	Payment Number	Payment Date	Amount	Shipping	Tax	Discount	Net	Payment	
Item Description				Amount	Account Number		Account Name	Dist Amount						
Vendor Set: 01 - Vendor Set 01														
03092 - Rich, Dan														
Exp Reimb 12-2023	ACWA Fall Conf Mileage to/from Sac Airpoi			12/1/2023		409031	12/13/2023	152.87	0.00	0.00	0.00	152.87	152.87	
ACWA Fall Conf Mileage		0.00	0.00	152.87	010-010-52110		Training - Meetings, Education & Tr	76.44						
					050-010-52110		Training - Meetings, Education & Tr	76.43						
Vendors: (1)								Total 01 - Vendor Set 01:	152.87	0.00	0.00	0.00	152.87	152.87
Vendors: (1)								Report Total:	152.87	0.00	0.00	0.00	152.87	152.87



Payroll Set: 01-San Juan Water District

Employee Number	Employee Name	Pay Code	# of Payments	Units	Pay Amount
0690	Costa, Ted	Reg - Regular Hours	6	35.00	4,375.00
			0690 - Costa Total:	35.00	4,375.00
0670	Miller, Ken	Reg - Regular Hours	6	20.00	2,500.00
			0670 - Miller Total:	20.00	2,500.00
1003	Rich, Daniel	Reg - Regular Hours	6	21.00	2,625.00
			1003 - Rich Total:	21.00	2,625.00
0650	Tobin, Pamela	Reg - Regular Hours	6	60.00	7,500.00
			0650 - Tobin Total:	60.00	7,500.00
1039	Zamorano, Manuel	Reg - Regular Hours	6	15.00	1,875.00
			1039 - Zamorano Total:	15.00	1,875.00
			Report Total:	151.00	18,875.00



Payroll Set: 01-San Juan Water District

Account	Account Description	Units	Pay Amount
010-010-58110	Director - Stipend	75.50	9,437.50
	010 - WHOLESALE Total:	75.50	9,437.50
050-010-58110	Director - Stipend	75.50	9,437.50
	050 - RETAIL Total:	75.50	9,437.50
	Report Total:	151.00	18,875.00



Payroll Set: 01-San Juan Water District

Pay Code	Description	# of Payments	Units	Pay Amount
Reg - Regular Hours	Regular Hours	30	151.00	18,875.00
		Report Total:	151.00	18,875.00

2023/24 Actual Deliveries and Revenue - By Wholesale Customer Agency

July - December 2023								
	Budgeted Deliveries	Budgeted Revenue	Actual Deliveries	Actual Revenue	Delivery Variance		Revenue Variance	
San Juan Retail	6,773.63	\$ 1,707,230	7,121.83	\$ 1,735,482	348	5.1%	\$ 28,253	1.7%
Citrus Heights Water District	5,267.34	\$ 1,494,533	6,025.76	\$ 1,556,072	758	14.4%	\$ 61,538	4.1%
Fair Oaks Water District	3,705.72	\$ 1,034,665	3,837.24	\$ 1,045,337	132	3.5%	\$ 10,672	1.0%
Orange Vale Water Co.	2,256.21	\$ 562,540	2,262.04	\$ 563,013	6	0.3%	\$ 473	0.1%
City of Folsom	592.67	\$ 160,368	643.09	\$ 164,460	50	8.5%	\$ 4,091	2.6%
Granite Bay Golf Course	201.87	\$ 7,136	232.56	\$ 8,221	31	15.2%	\$ 1,085	15.2%
Sac Suburban Water District	5,550.00	\$ 1,221,888	8,991.23	\$ 1,979,509	3,441	62.0%	\$ 757,621	62.0%
TOTAL	24,347.44	\$ 6,188,361	29,113.75	\$ 7,052,094	4,766.31	19.6%	\$ 863,733	14.0%

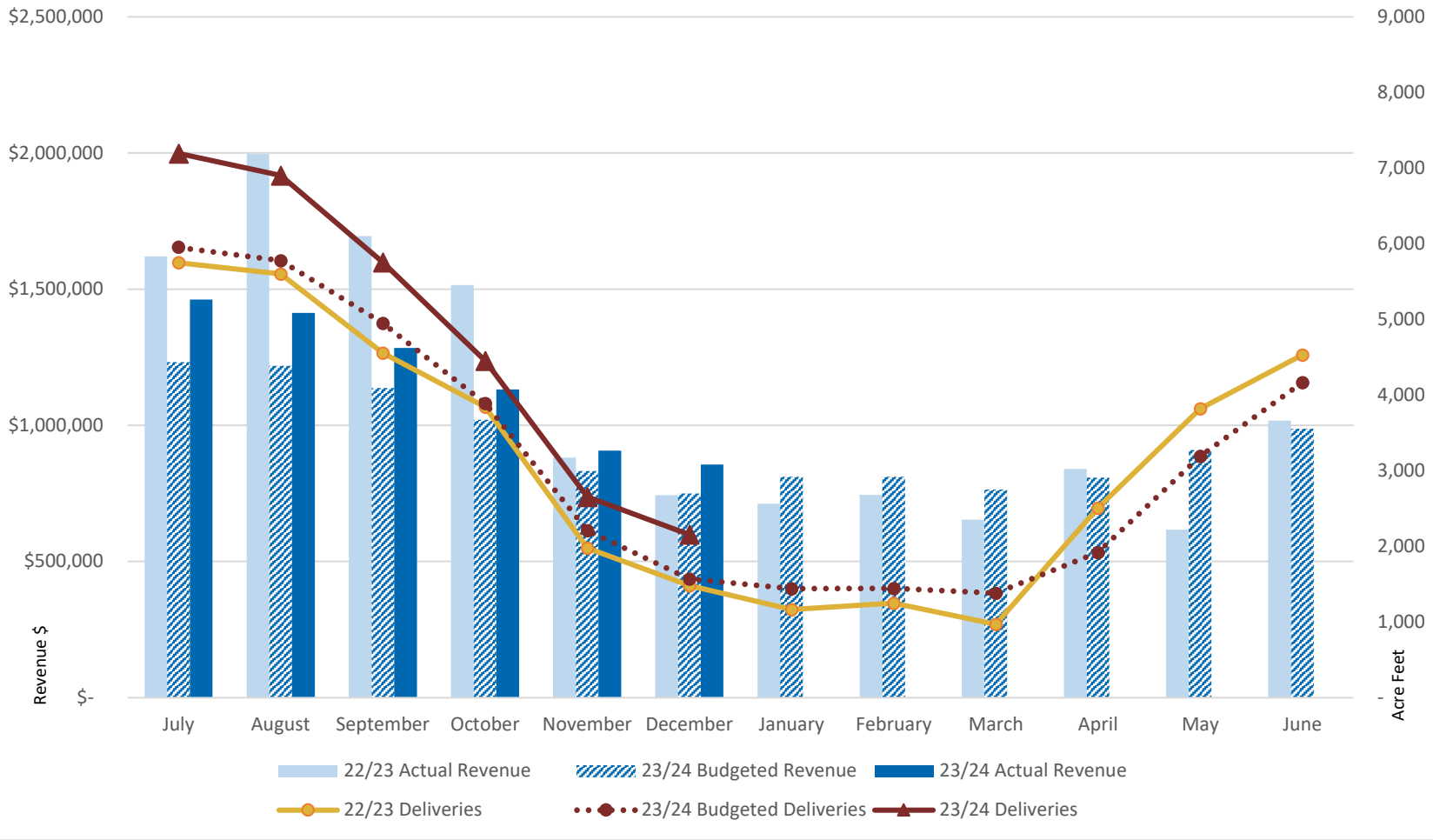
Budgeted Deliveries	24,347.44
Actual Deliveries	<u>29,113.75</u>
Difference	4,766.31
	19.6%

Budgeted Water Sale Revenue	\$ 6,188,361
Actual Water Sale Revenue	<u>\$ 7,052,094</u>
Difference	\$ 863,733
	14.0%

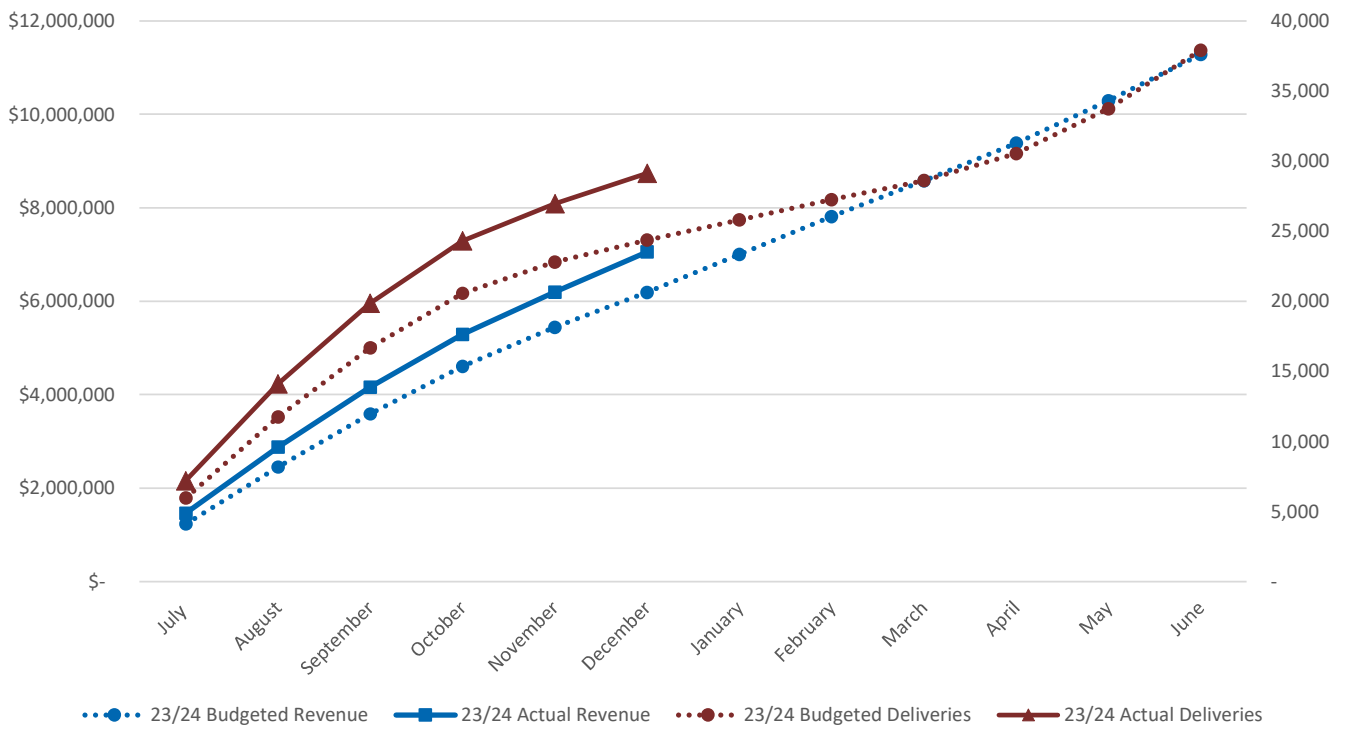
Conclusion:

Monthly water deliveries in the first half of the fiscal year have surpassed what was anticipated in the budget. The largest variances in deliveries come from Citrus Heights Water District, who has taken 758 acre feet, or 14.4% more than anticipated and deliveries of treated PCWA water to Sacramento Suburban Water District, which have exceeded expectations by 3,441 acre feet, a 62% variance. The positive variance in deliveries is generating revenues 14% higher than anticipated for the first six months of the year.

Comparison of Fiscal Year 2022/2023 Actuals to 2023/2024 Projections and Actuals of Deliveries and Revenue



Cumulative Water Deliveries and Revenues FY 2023-24



SLC – Friday, January 19, 2024

- Exec Director Report
 - SLC cmte value and its responsibility
 - New Director of Federal Relations, Ian Lyle
 - Will be at DC conference
 - DC - appropriations and short terms measures for March - CR
 - EPA proposed Lead and Copper Rule - working closely with CMUA on - will submit joint comments
 - Quench CA is moving forward very successfully

- Deputy Exec Director
 - Ian Lyle - competitive process - 8 candidates and then panel interviews
 - Sen Padilla will be introducing a bill on low income rate assistance.
 - AB 1851 - lead and copper testing for schools
 - Instead of water systems responsible for testing - it would be a pilot study at certain locations
 - Clean up on SB 3 - Dodd - shutoffs - won't do a drinking water bill this year - and he would rather have ACWA clean it up with another author- language into Leg. Counsel. Author deadline by Feb 19
 - SB 3 passed in 2023
 - Stacy Q: Holden bill - did he contact any one at ACWA before he introduced a new bill -- Cindy, no he did not. Enviro working group did not contact ACWA, but assures us that ACWA has a great relationship with that office.

- Updated SLC Guidelines
 - ACWA over 470 members
 - ACWA's members are responsible for over 90% of the states distributed water

- Bill Packet
 - Prop 218 Proposal
 - **Staff recommendation: sponsor ___ Motion Passes**
 - Staff presentation:
 - Proposal is very similar to 2022
 - Brought to state leg from legal affairs cmte - intent is to protect against surprise law suits on rates where they don't participate in public process and then file suit after the rates are adopted.
 - Would establish an optional process for agencies - to adopt protections so that potential litigants would be required to participate in the hearing process.
 - Agreement could not be reached with Mesa Water
 - Questions:
 - Why was prop 26 omitted form this?
 - Kris - not the same legal process in Prop 26 and Prop 218 - it as discussed at the working group
 - Brian, Move staff recommendation, seconded
 - What are the impacts of SB 323 - how has it worked?
 - Kris: We don't have information on cases due to status of limitations period.

- Stacy: from mesa's POV - two areas of concerns - (1) optics and politics - there should be an umbrella of protection (2) area of concern is the record evidence, not in alignment with the ACWA amicus procedure - Mesa board is concerned about removing a constitutional right - would like offer --- happy to meet with people who have such concerns
- AB 828: managed wetlands
 - Staff recommended position - is oppose ____ **Majority in favor of opposing AB 828**
 - Kris: have ACWA members on both sides. On the ground impact should this pass is minimum but the concern is the precedent that it sets - two water uses above others and potentially tees up future legislation should be successful on water uses.
 - Helen, guest: really narrowly tailored - (1) very small DAC farm worker community might be cut off from water supply (2) basins that have less than 1% of wetland available are being assessed very high fees.
 - 4,000 acres of wetlands in San Joaquin valley expected to be lost
 - Doesn't think ACWA would look good if ACWA opposes this bill
 - Bill does not provide unlimited exemptions
 - 4 year sunset
 - Brian Paulsen - Motion to watch the bill and seconded
 - It is controversial among our agencies - we just need to wait and watch in as things develop further
 - Bob Reeb - groundwater pumpers are part of the problem - they should participate in part of the SGMA implementation as was negotiated when SGMA was put into law.
 - Urges committee to stay with opposed staff recommendations
 - Substitute motion to: **Oppose** from Deanna Jackson and seconded
 - Bring the bill back to cmte and also form a work group
- Legislative Updates
 - Adam - weak budget presentation
 - Still continuing to advocate for the bond
 - Will know more in the May revise - Governor solely focused on March ballot and mental health initiative
- Regulatory Updates
 - Chelsea -
 - Sean McGuire reappointed to SWRCB
 - Eric Oppenheimer new exec director at SWRCB - was an internal promotion
 - Flag update - Making Conservation Update
 - February - anticipating a revised draft - hopeful that we will see very positive changes, but don't anticipate everything
- Other Business
 - Guideline work group - email adam
 - AB 828 work group - email Kris

**Finance Committee Meeting Minutes
San Juan Water District
January 16, 2024
4:00 p.m.**

- Committee Members:** Ted Costa, Director (Chair)
Ken Miller, Director (Member)
- District Staff:** Paul Helliker, General Manager
Donna Silva, Finance Director
Tony Barela, Director of Operations
Teri Grant, Board Secretary/Administrative Assistant
- Members of the Public:** Jennifer Farr, DavisFarr, Certified Public Accountants
Mike Spencer, SJWD Employee
User 1

1. Presentation of Independent Audit Results by DavisFarr, Certified Public Accountants - Fiscal Year Ending June 30, 2023 (W & R)

Ms. Silva introduced Jennifer Farr from DavisFarr, Certified Public Accountants, and explained that they conducted the independent audit of the District's financials for fiscal year ending June 30, 2023. Ms. Farr reviewed the timeline of the audit and reported that they issued an unmodified audit opinion on the financial statements. She explained that included in their opinion there is an emphasis of a matter for implementation of a new accounting standard for subscription based information technology agreements.

Ms. Farr reviewed the areas of focus for the audit, the new subscription based information technology agreements accounting standard, the financial statement highlights, and internal controls. She informed the committee that there was one journal entry that they requested be made and that was to record that the old Hinkle Reservoir Cover and Lining was taken out of service and disposed of in FY 2022-23.

Ms. Farr informed the committee that there were no instances of noncompliance and that District staff were prepared for the audit and responsive to their inquiries – she commended staff for their high level of competency.

In response to Director Costa's question regarding cyber security and the District's risk of not having certain safe guards in the system for coverage, Ms. Silva explained that the District is covered by ACWA JPIA cyber insurance, which includes revenue coverage for six months in the event of a loss. She explained that the application for cyber insurance requested information regarding the District's IT security and since the District was approved for coverage then that means the District meets their requirements for coverage.

In response to Director Miller's question regarding the significant risks identified on page 2 of the management letter, Ms. Silva explained that there was a new accounting pronouncement to implement this year regarding the subscription based information technology agreements, and the auditors include this as a risk in case the District is unaware of the requirement to implement this standard. In addition, she explained that

since the District entered into a \$23 million loan agreement, that is a significant risk to the District which the auditors pointed out.

2. Review General Manager Reimbursements (W & R)

The committee reviewed the November credit card charges for the General Manager and found them to be in order and there was no reimbursement request from the General Manager.

3. Review Check Register from December 2023 (W & R)

The committee reviewed the December 2023 check register and found them to be in order. Director Miller requested the total expenses per Board member be supplied to the committee.

4. CCTM1 Lease Agreement Approval (W & R)

Mr. Barela reviewed the staff report which was provided to the committee members. He reported that he compared the proposed future rates with Sacramento Suburban Water District, PCWA and City of Folsom, and found them to be in alignment with recent lease agreements completed by those agencies. The fee schedule is reflected in the staff report. Ms. Silva pointed out that, since this is a 30-year contract, the agreement was carefully defined so that future staff are clear on the terms of the agreement.

Mr. Barela reviewed the contract, the site location, and the addition of subletting included in the agreement. He explained that the District will receive a portion of any subletting revenue. In response to Director Miller's question, Mr. Barela explained that if there are any modifications made to the tower then the contract requires them to contact the District. In addition, their tower cannot interfere with District communications. In response to Director Costa's comment on accessing the 2 MW of power, Mr. Barela explained that is a separate facility and is not related to the cell tower leases.

In response to Director Miller's comment on allocation of the revenue from the cell tower leases, Ms. Silva explained that she had not seen anything regarding this, as it was before she began at the District; however, when she consolidated the reserves, the allocation was probably removed and the revenue has been allocated to the Wholesale and Retail Operating funds. In addition, she explained that the only source of revenue that has an external restriction on it is a portion of the Retail Capital Facility Fee. GM Helliker mentioned that under Prop. 218, there are constraints that the District has to follow regarding the fact that water rates have to be used to cover the cost of running the District.

The Finance Committee recommends consideration of a motion to approve the execution of a lease agreement with CCTM1, LLC related to the property containing CCTM1's cell tower and instrumentation.

5. Other Finance Matters (W & R)

There were no other matters discussed.

6. Public Comment

There were no public comments.

The meeting was adjourned at 4:41 p.m.