

**SAN JUAN WATER DISTRICT  
BOARD MEETING AGENDA  
9935 Auburn Folsom Road  
Granite Bay, CA 95746**

Revised  
January 21, 2022

**January 26, 2022  
6:00 p.m.**

This Board meeting will be conducted both in-person at the District's Boardroom at the address above, and via videoconference. Due to State guidelines on physical distancing in public gatherings, the Boardroom can accommodate a maximum of 10 members of the public at one time. All attendees of the Board meeting in the boardroom must wear masks. The District recommends that members of the public participate in Board meetings via videoconference per the instructions below. Persons who do plan to attend the meeting in person are urged to contact the Board Secretary prior to the meeting. The contact information for the Board Secretary is:

**Teri Grant  
(916) 791-6905  
tgrant@sjwd.org**

**To attend via videoconference, please use the following link:**

**Please join the meeting from your computer, tablet or smartphone.**

<https://global.gotomeeting.com/join/552302061>

**You can also dial in using your phone.**

United States: [+1 \(224\) 501-3412](tel:+12245013412)

**Access Code:** 552-302-061

**Please mute your line.**

**Whether attending via videoconference or in person, the public is invited to listen, observe, and provide comments during the meeting. The Board President will call for public comment on each agenda item at the appropriate time and all votes will be taken by roll call.**

**\*\*\*Important Notice:** For any meetings that include a closed session, the videoconference will be terminated when the Board adjourns into closed session. Members of the public who would like to receive the report out from closed session and time of adjournment from closed session into open session and adjournment of the meeting should provide a valid email address to the District's Board Secretary, Teri Grant, at: [tgrant@sjwd.org](mailto:tgrant@sjwd.org), before or during the meeting. No other business will be conducted after the Board adjourns from closed session into open session. Promptly after the meeting, the Secretary will email the written report to all persons timely requesting this information.

The Board may take action on any item on the agenda, including items listed on the agenda as information items. The Board may add an item to the agenda (1) upon a determination by at least three Board members that an emergency situation exists, or (2) upon a determination by at least four Board members (or by three Board members if there are only three Board members present) that the need to take action became apparent after the agenda was posted.

The public may address the Board concerning an agenda item either before or during the Board's consideration of that agenda item. Public comment on items within the jurisdiction of the Board is welcome, subject to reasonable time limitations for each speaker. Upon request, agenda items may be moved up to accommodate those in attendance wishing to address that item. Please inform the General Manager if you have such a request to expedite an agenda item.

Documents and materials that are related to an open session agenda item that are provided to the District Board less than 72 hours prior to a regular meeting will be made available for public inspection and copying at the District office during normal District business hours.

If you are an individual with a disability and need assistance or accommodation to participate in this Board meeting, please call Teri Grant, Board Secretary, at 916-791-0115, or email Ms. Grant at [tgrant@sjwd.org](mailto:tgrant@sjwd.org).

***Please silence cell phones and refrain from side conversations during the meeting.***

## I. ROLL CALL

## II. PUBLIC FORUM AND COMMENTS

This is the opportunity for members of the public to comment on any item(s) that do not appear on the agenda. During the Public Forum, the Board may ask District staff for clarification, refer the matter to District staff or ask District staff to report back at a future meeting. The Board will not take action on any matter raised during the Public Forum, unless the Board first makes the determination to add the matter to the agenda.

## III. CONSENT CALENDAR

All items under the Consent Calendar are considered to be routine and will be approved by one motion. There will be no separate discussion of these items unless a member of the Board, Audience, or Staff request a specific item removed after the motion to approve the Consent Calendar.

1. Determination of State of Emergency for Remote Meetings (W & R)  
**Recommendation:** ***Declare making the Legally Required Findings to Authorize the Conduct of Remote “Telephonic” Meetings During the State of Emergency***
2. Minutes of the Board of Directors Special Meeting, December 6, 2021 (W & R)  
**Recommendation:** ***Approve draft minutes***
3. Minutes of the Board of Directors Meeting, December 8, 2021 (W & R)  
**Recommendation:** ***Approve draft minutes***
4. Minutes of the Board of Directors Special Meeting, December 15, 2021 (W & R)  
**Recommendation:** ***Approve draft minutes***
5. Minutes of the Board of Directors Special Meeting, January 11, 2022 (W & R)  
**Recommendation:** ***Approve draft minutes***
6. Minutes of the Board of Directors Special Meeting, January 12, 2022 (W & R)  
**Recommendation:** ***Approve draft minutes***
7. Introduction of Ordinance 22-01 (W & R)  
**Recommendation:** ***Introduce and Waive First Reading of Ordinance No. 21-01 – An Ordinance of the Board of Directors of the San Juan Water District Amending Ordinances 1000, 12000, 16000 and 22000***
8. WTP Maintenance Position(s) (W)  
**Recommendation:** ***Approve a name change of the Facilities Maintenance Helper to Utilities Maintenance Worker I/II and making it a promotable position with the addition of a salary range for Level II***
9. Field Services – Meter Technician Position (R)  
**Recommendation:** ***Approve the establishment of a new Meter Technician position in the Field Services Department for the implementation of the Meter Replacement Program, and to achieve goals identified in the Retail Master Plan related to maintenance of the Distribution System***
10. On-Call Construction Management and Inspection Services Agreement – Amendment No. 1 (R)  
**Recommendation:** ***Approve a contract amendment to Inferrera Construction Management Group, Inc.’s On-Call Construction Management and Inspection Services Agreement***

11. Wholesale Water Rate Fee Schedule Revision (W)  
**Recommendation:** **Approve revisions to the Wholesale Water Rate Fee Schedule, effective January 1, 2022, to adjust the allocation of the fixed quarterly service charge**

#### IV. NEW BUSINESS

1. 2022 Committee Assignments (W & R)  
**Action:** **Designate SGA Alternate**
2. Refunding of San Juan Water District's Share of Refunding Revenue Bonds, Series 2012A  
**Action:** **Approve and adopt Resolution No 22-02 authorizing the execution and delivery of a loan agreement to refinance outstanding obligations of the District and authorizing related actions**
3. Folsom Reservoir Raw Water Delivery Reliability Project (W)  
**Action:** **Approve agreement with City of Folsom**
4. Appointment of Critically-Needed Positions (W & R)  
**Action:** **Consider adopting Resolution No. 22-03 approving agreements to appoint Randy Potter and Chris Mayer in critically-needed field services position as a retired annuitant**

#### V. OLD BUSINESS

1. Acceptance of the Retail Financial Plan and Water Rate Update Study and Adoption of Three-Year Schedule of Retail Water Rates (R)  
**Action:** **Consider adoption of Resolution No. 22-01 adopting a three year schedule of retail water rates**
2. 2022 Hydrology and Operations Update (W & R)  
*Discussion*
3. FY 2021-22 Operations Plan Report Card (W & R)  
*Review 2<sup>nd</sup> Quarter Progress*

#### VI. INFORMATION ITEMS

1. General Manager's Report
  - 1.1 General Manager's Monthly Report (W & R)  
*Staff Report on District Operations*
  - 1.2 Miscellaneous District Issues and Correspondence
2. Director of Finance's Report
  - 2.1 Miscellaneous District Issues and Correspondence
3. Operations Manager's Report
  - 3.1 Miscellaneous District Issues and Correspondence
4. Engineering Services Manager's Report
  - 4.1 Miscellaneous District Issues and Correspondence
5. Legal Counsel's Report
  - 5.1 Legal Matters

**VII. DIRECTORS' REPORTS**

1. Sacramento Groundwater Authority (SGA) – T. Costa
2. Regional Water Authority (RWA) – D. Rich
3. Association of California Water Agencies (ACWA)
  - 3.1 ACWA – P. Tobin
  - 3.2 Joint Powers Insurance Authority (JPIA) – P. Tobin
  - 3.3 Energy Committee – T. Costa
4. Central Valley Project (CVP) Water Association – T. Costa
5. Other Reports, Correspondence, Comments, Ideas and Suggestions

**VIII. COMMITTEE MEETINGS**

1. Legal Affairs Committee – January 11, 2022
2. Personnel Committee – January 18, 2022
3. Finance Committee – January 26, 2022

**IX. UPCOMING EVENTS**

1. Cap-to-Cap  
April 30 – May 4, 2022  
Washington, DC
2. 2022 ACWA Spring Conference  
May 3-6, 2022  
Sacramento, CA

**President Miller to call for Closed Session**

**X. CLOSED SESSION**

1. Conference with legal counsel – existing litigation (Government Code § 54956.9(d)(1), (d)(4)) - *California Natural Resources Agency v. Raimondo*, Eastern District of California case no. 1:20-cv-00426 and *Pacific Coast Fed'n of Fishermen's Assn. v. Raimondo*, Eastern District of California case no. 1:20-cv-00430.
2. Conference with legal counsel – existing litigation (Government Code § 54956.9(d)(1), (d)(4)) - *Center for Biological Diversity, et al. v. U.S. Bureau of Reclamation*, Eastern District of California case no. 1:20-cv-00706.

**XI. OPEN SESSION**

1. Report from Closed Session

**XII. ADJOURN**

**UPCOMING MEETING DATES**

February 23, 2022  
March 23, 2022

I declare under penalty of perjury that the foregoing agenda for the January 26, 2022 regular meeting of the Board of Directors of San Juan Water District was posted by January 21, 2022, on the outdoor bulletin boards at the District Office Building, 9935 Auburn Folsom Road, Granite Bay, California, and on the District's website at sjwd.org, and was freely accessible to the public.

---

Teri Grant, Board Secretary