

SAN JUAN WATER DISTRICT

Board of Director's Meeting Minutes

December 14, 2016 – 6:00 p.m.

BOARD OF DIRECTORS

Pam Tobin	President
Ken Miller	Vice President (Absent)
Ted Costa	Director
Dan Rich	Director
Bob Walters	Director

SAN JUAN WATER DISTRICT MANAGEMENT AND STAFF

Shauna Lorance	General Manager
Keith Durkin	Assistant General Manager
Donna Silva	Director of Finance
Teri Grant	Board Secretary/Administrative Assistant
Joshua Horowitz	Legal Counsel

OTHER ATTENDEES

Sandy Harris	Customer
Tom Gray	Fair Oaks Water District
Anthony Chacon	Forsgren
Mitch Dion	Self
Tony Barela	SJWD
Rob Watson	SJWD
Greg Zlotnick	SJWD

AGENDA ITEMS

- I. Oath of Office**
- II. Public Forum**
- III. Consent Calendar**
- IV. Presentations**
- V. New Business**
- VI. Old Business**
- VII. Information Items**
- VIII. Directors' Reports**
- IX. Committee Meetings**
- X. Upcoming Events**
- XI. Closed Session**
- XII. Open Session**
- XIII. Adjourn**

President Tobin called the meeting to order at 6:01 p.m.

I. OATH OF OFFICE

Oath of Office for Pam Tobin. Ken Miller performed his Oath of Office on December 12, 2016, at the District office before the Board Secretary.

At the start of each new term, all Directors must sign the Oath of Office. Pam Tobin and Ken Miller are beginning a new term, and signed the Oath of Office forms for Placer and Sacramento Counties. Ms. Lorance administered the Oath of Office for Pam Tobin.

II. PUBLIC FORUM

Mitch Dion addressed the Board and thanked Ms. Lorance for her service to the District. He informed the Board that Sacramento Suburban Water District is hosting a workshop titled, "Ensuring the Financial Health of Your Utility After CA's Historic Drought" on January 11, 2017.

During Agenda Item VI-1, Mr. Tom Gray addressed the Board and presented Ms. Lorance with flowers from the Fair Oaks Water District. He commented that one of Ms. Lorance's goals for 2016 was to improve relations between the District and FOWD and she made progress on that task.

III. CONSENT CALENDAR

All items under the consent calendar are considered to be routine and are approved by one motion. There will be no separate discussion of these items unless a member of the Board, audience, or staff request a specific item removed after the motion to approve the Consent Calendar.

President Tobin removed Consent Calendar item #6 for discussion at the request of Director Costa.

1. Minutes of the Board of Directors Meeting, October 26, 2016

Recommendation: Approve draft minutes

2. Minutes of the Board of Directors Special Meeting, November 3, 2016

Recommendation: Approve draft minutes

3. Minutes of the Board of Directors Special Meeting, November 16-18, 2016

Recommendation: Approve draft minutes

4. Payment of Bills and Claims

Recommendation: Adopt Resolution No. 16-21

5. Authorization to Replace Equipment #59 Compressor for Field Services

Recommendation: Approve a motion to purchase a 2016 Sullivan-Palatek Compressor to replace existing compressor (equipment #59) in an amount not to exceed \$20,700

6. Second Amendment to the contract with The Reed Group for the Wholesale/Retail Financial Plan and Rate Update Study

Recommendation: Authorize General Manager to sign a second contract amendment with The Reed Group for an additional \$17,250 bringing the contract total to \$89,120 for the Financial Plan and Rate Update Study

Director Costa moved to approve Consent Calendar items 1-5. Director Walters seconded the motion and it carried with 4 Aye votes (Director Miller absent).

Director Costa voiced concern regarding the two contract increases for The Reed Group services. Ms. Lorange explained that the change orders were due to additional work that was added outside the scope of work in the original request for proposals and contract executed with The Reed Group.

Director Rich moved to approve Consent Calendar item 6. President Tobin seconded the motion and it carried with 3 Aye votes and 1 No vote (Director Costa with Director Miller absent).

IV. PRESENTATIONS

1. Resolution in Recognition of Shauna Lorange's Service to San Juan Water District

President Tobin informed the Board that resolution 16-20 is in recognition of Shauna Lorange's service to San Juan Water District.

Director Walters moved to adopt Resolution 16-20 in Recognition of Shauna Lorange's Service to San Juan Water District. Director Rich seconded the motion and it carried with 4 Aye Votes (Director Miller absent).

V. NEW BUSINESS

There were no matters discussed.

VI. OLD BUSINESS

1. Tablet for Board Members

Director Rich reminded the Board that the discussion regarding tablets for Board members was tabled and it was his recollection that Board members didn't want to deal with an additional device. He commented that he is interested in receiving District email directly since the District will be issuing a Prop. 218 notice in the near future. He would like a better line of communication with rate payers. The Board discussed the tablet issue and understands that the cost of tablets is essentially covered by the savings from not producing Board packets, whether or not one or more Board members elect to receive tablets.

President Tobin commented that doing District business on a personal device puts personal information at risk. Director Costa commented that the website should have pictures of the Directors and their email addresses but he doesn't

want a District tablet. Ms. Silva commented that she will work to have the website include pictures of the Board members.

Director Walters voiced concern regarding transparency to the public and the public's access to the information that would be on the tablets. Mr. Horowitz explained that the meeting notices would still be posted at the District and on the website and that the public copy of the Board packet would still be available for public inspection at the District office per Brown Act requirements.

Director Rich commented that since the cost of providing a tablet to a Board member is the same as the production cost to provide printed copies of the Board packet, then he recommends that the Board members who prefer to have tablets should get tablets and those who prefer to have paper copies receive Board packets. Director Walters suggested that this be done on a trial basis for one or two years.

Mr. Durkin commented that the main reason for a District tablet is so that the Board member's personal data from their own device would not be subject to discovery in the event of a public records request. He stated that the public would still have the same access to Board meeting information. A second equally important consideration is that Board members would be able to directly access their SJWD email and the public would not have the perception their communication was being filtered through staff. Ms. Lorange commented that the District's IT Administrator does not support personal devices and that is another reason for a District-paid device.

Mr. Durkin informed the Board, that since the purchase of tablets is a budget-neutral item, staff is prepared to proceed with implementation of tablets for the Board members who request them. Ms. Lorange informed the Board that since the tablet cost falls below the General Manager's spending authority, the Board just needs to give direction to staff on whether or not they want to receive a tablet. The Board discussed the implementation of purchasing tablets. President Tobin and Director Rich requested tablets for District use. Director Costa declined to receive one. Director Walters would like to wait before making a decision.

In response to Director Rich's comment, Mr. Durkin will check with the IT Administrator to see if the tablets can be configured to only work with a Wi-Fi connection and forego the cost of monthly telephone service charges. In addition, Mr. Durkin will contact Director Miller to inform him of the availability of tablets to Board members.

VII. INFORMATION ITEMS

1. GENERAL MANAGER'S REPORT

1.1 Employee Manual and District Ordinances

Ms. Lorance informed the Board that the Employee Manual is in the process of being revised with some elements being moved to Board Policies. She explained that the Employee Manual will be controlled by the General Manager to implement policy to employees. She informed the Board that once the Employee Manual is re-formatted then it will be reviewed by Legal Counsel and District staff before it is taken back to the Personnel Committee. Director Costa requested a draft of the changes. She reminded the Board that staff reports to the Personnel Committee were provided which show the changes and the Board has reviewed the changes. A full set of the changes will be provided to Director Costa.

Ms. Lorance informed the Board that District Ordinances are also in the process of being reviewed and the Legal Affairs Committee has reviewed about half of them. The Legal Affairs Committee will review the remaining ordinances then Legal Counsel will review before being reviewed by the Board.

For Information, no action requested

1.2 Proposition 218 Notice

Ms. Lorance informed the Board that staff has been working with Director Rich on the Proposition 218 notice. She expects the final document to be ready in a week or two. She explained that the public hearing that will be listed in the Prop. 218 notice will have to be set at least 45 days after customers receive the notice. Ms. Silva commented that she will be managing the Prop. 218 notice process.

For Information, no action requested

1.3 Miscellaneous District Issues and Correspondence

Ms. Lorance informed the Board that a thank you note was received from Bob Churchill regarding the Board's resolution in recognition of his years of service to the water community.

Ms. Lorance informed the Board that BKS (the District's law firm) provided a letter to inform the District of their new rate which was included in the Board packet. She stated that BKS followed up with a letter today which reduced the rate of the Principal II attorney from \$265 to \$250 per hour.

For information, no action requested.

2. ASSISTANT GENERAL MANAGER'S REPORT

2.1 Governor's Executive Order B-37-16

Mr. Durkin informed the Board that the State Water Resources Control Board, in conjunction with the Department of Water Resources, issued their public review draft of the proposed framework for Long Term Water Conservation requirements on November 30th. The Executive Summary was included in the Board packet and will be attached to the meeting minutes.

Mr. Durkin informed the Board that the proposed framework includes limitations on indoor water use of 55 gallons per person per day and outdoor water use limitations based on evapotranspiration rates with adjustment factors for various climate areas. He stated that comments are due by December 19th and several efforts are being made to submit regional comments from ACWA and RWA. In addition, the District will be submitting a comment letter as well.

Mr. Durkin reviewed the ACWA and RWA letters with the Board and explained why the District should support the letters. The Board did not object to supporting the letters. He then reviewed the District's letter and the Board requested that the letter be made stronger. Mr. Durkin requested that the Board submit any comments regarding the District's letter to him by early Monday morning. Mr. Greg Zlotnick commented that the "ACWA letter" is actually a coalition letter that ACWA has been directing and they expect to include over 100 signatures; Furthermore, ACWA's State Legislative Committee will be putting together a committee to deal with this issue as it is placed in the legislature.

For information, no action requested.

2.2 Miscellaneous District Issues and Correspondence

Mr. Durkin informed the Board that the Sacramento County trench paving requirements issue will be brought before the Sacramento County Board of Supervisors on February 8, 2017.

Mr. Durkin attended a RWA meeting today that specifically discussed how the region could implement a groundwater substitution water transfer this year. He commented that the Bureau may need water this year to meet environmental purposes.

Mr. Durkin reminded the Board that a Joint Board meeting is scheduled on January 5th at Fair Oaks Water District at 6:00 pm for MWH to conduct a presentation on the Wholesale Water Management Reliability Study.

3. DIRECTOR OF FINANCE'S REPORT

3.1. Discussion of Refunding Series 2009 Bonds

Ms. Silva reminded the Board that they discussed the refunding of the series 2009 bonds in January 2016, but were advised to wait in order to potentially realize larger savings. Ms. Silva informed the Board that interest rates have been rising and she is recommending that the District consider starting the process to refund the series 2009 bonds. She explained that the District will save approximately \$177,000 annually. In addition, she explained that, as part of the process, the District will have to pay for a new bond rating which is estimated to cost \$30,000.

Ms. Silva explained that a new rating review will consider the District's financial standing at the time of the rating; therefore, she strongly suggests that the Board wait to refund the bonds until they have made a decision on recommended rate increases. Ms. Silva explained that the Board could start the process, pay for the rate review and then decide not to complete the process; however, the District would be out the cost of the rate review. She also informed the committee that she would not be using the previous financing team and would be selecting a new team to work with. The Board discussed the recommendation and agreed that staff should proceed with selecting a new financing team to work with and begin the process to refund the Series 2009 Bonds.

3.2. Miscellaneous District Issues and Correspondence

Ms. Silva informed the Board that a letter was received from Rob Roscoe, Sacramento Suburban Water District General Manager, in October. She replied to the letter in November and a copy of both letters will be attached to the meeting minutes. Ms. Silva informed the Board that SSWD hired HDR to review Bob Reed's wholesale financial plan and she received a ten-page letter with their comments and she responded to their letter in writing.

Ms. Silva commented that SSWD raised some interesting points for negotiation. They also caught an error in the calculation of the rate which included the groundwater reimbursement for supply of water, which SSWD should not be paying for since they supply their own water. In addition, the water demand projections from CHWD will be confirmed against CHWD's Urban Water Management Plan.

4. LEGAL COUNSEL'S REPORT

4.1 Legal Matters

Mr. Horowitz reported that a draft letter has been created and circulated to the other agencies involved in the opposition of the proposed Sacramento County paving requirements. He is waiting for comments from SMUD and will prepare a final version for review by the Board at the January 11th Board meeting.

VIII. DIRECTORS' REPORTS

1.1 SGA

No report.

1.2 RWA

No report.

1.3 ACWA

1.3.1 Local/Federal Government/Region 4 - Pam Tobin

No report.

1.3.2 JPIA - Bob Walters

No report.

1.3.3 Energy Committee - Ted Costa

No report.

1.4 CVP Water Users Association

No report.

1.5 Other Reports, Correspondence and Comments

1.5.1 2017 Board Officers

Mr. Durkin suggested that this matter be held over to the January Board meeting since Director Miller was absent. President Tobin agreed and this topic will be placed on the January Board agenda.

IX. COMMITTEE MEETINGS

1. Finance Committee (12/13/16)

The committee meeting minutes will be attached to the original board minutes.

X. UPCOMING EVENTS

1. SJWD Employee Awards
December 21, 2016
Folsom, CA

President Tobin called for Closed Session at 7:36 pm.

XI. CLOSED SESSION

1. Public employee appointment involving the position of General Manager; Government Code sections 54954.5(e) and 54957(b)(1).

2. Conference with District's labor negotiators, Pam Tobin and Dan Rich, involving unrepresented employee in the position of General Manager; Government Code sections 54954.5(f) and 54957.6.

XII. OPEN SESSION

There was no reported action during closed session.

XIII. ADJOURN

The meeting was adjourned at 8:45 p.m.

ATTEST:

PAMELA TOBIN, President
Board of Directors
San Juan Water District

TERI GRANT, Board Secretary

STAFF REPORT

To: Board of Directors
 From: George Machado – Field Services Manager
 Mike Stemple – Purchasing Agent
 Date: December 14, 2016
 Subject: Authorization to Replace Equipment #59 Compressor for Field Services

RECOMMENDED ACTION

Approve a motion to purchase a 2016 Sullivan-Palatek Compressor, for Field Services, as a replacement for Equipment #59 in an amount not to exceed \$20,700.

BACKGROUND

Equipment #59 is a 1999 Grimmer Schmidt Rotary Screw compressor which is primarily used by the District to support jackhammering and demolition activities. Due to the upcoming Airborne Toxic Control Measure for Diesel Particulate Matter (ATCM) enacted by the State of California Air Resources Board (ARB) requiring Tier Zero emission equipment to be removed from service, effective January 1, 2017, Staff is recommending replacement of this compressor. As of January 1, 2017, the current compressor will be out of compliance with the ARB.

Per Appendix B of Ordinance 4000, purchases in excess of \$15,000 require bidding. The District solicited 9 potential bidders and received the following 6 responses:

Vendor	Mfgr	Model	Engine	Compressor
Gonneville	Multiquip	DIS185SSI4F	ISUZU	\$20,645.00
Paco	Sullivan Palatek	D185PCA	CAT	\$20,682.25
Holt Ca	Sullivan Palatek	D185PCA	CAT	\$20,965.63
ERBO	Multiquip	DIS185SSI4F	ISUZU	\$21,143.75
Rental Guys	Chicago Pneumatic	CPS052KDT4F	Kubota	\$21,162.50
Volvo	Doosan	P185WDO	Doosan	\$21,784.88

Staff reviewed the bids and is recommending the Sullivan Palatek D185PCA compressor from Paco. While the recommended compressor is \$37.25 more than the lowest bid, staff recommends this unit as it offers the best overall value; with tool storage on both sides of compressor and the CAT engine. The lowest bid was from Gonneville for a Multiquip compressor. Staff has concerns with the reliability of Multiquip products. Additionally, the Multiquip compressor has limited and unfavorable options for tools storage. The purchase price of \$20,682.25 is less than the \$32,000 that is budgeted in the Retail Capital Outlay Fund for this procurement.

Once the new compressor is received and placed in service, the old compressor will be taken to auction and the proceeds will be deposited into the Retail Capital Reserve Fund.

Per ordinance 2000, the General Manager can authorize the purchase of goods for up to \$15,000. Since the bid is in excess the \$15,000 Board authorization is required. Staff is requesting approval an amount not to exceed \$20,700, for the replacement of Equipment #59.

STAFF REPORT

To: Board of Directors
From: Donna Silva, Finance Director
Date: December 14, 2016
Subject: Second Amendment to the contract with The Reed Group for the Wholesale/Retail Financial Plan and Rate Update Study

RECOMMENDED ACTION

Authorize General Manager to sign a second contract amendment with The Reed Group for an additional \$17,250 bringing the contract total to \$89,120 for the Financial Plan and Rate Update Study.

BACKGROUND

On February 1, 2016 the District entered into a contract with The Reed Group, Inc. to update the District's wholesale and retail financial plans and water rates in an amount not to exceed \$48,450. The District had previously contracted with this consultant for the last rate update study in an amount not to exceed \$55,000.

The Reed Group Inc. has worked closely with District staff to develop the financial plan and water rates to address the District's needs and has presented the draft plan to the Board of Directors in June 2016, October 2016 and November 2016 and has presented the draft Wholesale Financial Plan to the Wholesale Customer Agencies. Additional time has been required to address issues raised by the Board and the Wholesale Customer Agencies and additional time will be required to complete the process.

Extra time has been expended to reflect and consider (1) multiple changes to both wholesale and retail capital improvement plants, (2) changes in budget and related financial information, and (3) multiple financial plan scenarios, including the potential for issuing new long term debt, paying off the District's PERS unfunded liability, and alternative rate scenarios. This resulted in a second presentation of the Wholesale Financial Plan and recommendations to the Board of Directors. These activities were reflected in the first amendment to the original contract.

To complete the study, as currently envisioned, the following tasks will need to be completed:

- Perform additional wholesale financial and rate analysis based on comments from the Board, staff and wholesale customers following the Board presentation on October 26, 2016.
- Present the revised retail financial plan and rate recommendations to the Board on November 9, 2016
- Perform additional retail financial plan and rate analyses based on comments from the Board and staff, as well as consider the ripple effects of any changes in the wholesale financial plan and rate

STAFF REPORT

Fiscal Year 2014-2015 Budget Assumptions

Mary A. Morris

- Prepare a final wholesale financial plan and rate study report
- Present final wholesale study recommendations to the Board
- Present retail financial plan and rate recommendation in a w meeting with a community focus group
- Prepare a final retail financial plan and rate study report
- Present a final retail study recommendations to the Board
- Assist District staff in preparing the Notice of Public Hearing Regarding Water Rates in compliance with Proposition 218
- Present study recommendations during a water rate hearing to adopt new retail water rates

It is estimated that the additional time and effort required to complete the study, as outlined above, is \$17,250, including expenses.

AGENDA ITEM IV-1

RESOLUTION NO. 16-20

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE SAN JUAN WATER DISTRICT IN RECOGNITION OF SHAUNA LORANCE

WHEREAS, Shauna Lorance was hired as Assistant General Manager for San Juan Water District on March 15, 1996; and

WHEREAS, by proclamation of the employees and directors of San Juan Water District on March 18, 1996, Ms. Lorance was officially “adopted” into the San Juan family; and

WHEREAS, Ms. Lorance was appointed as General Manager to San Juan Water District on September 4, 2003; and

WHEREAS, Ms. Lorance has now worked at San Juan Water District for over 20 years; and

WHEREAS, Ms. Lorance has decided to retire from San Juan Water District to pursue a new career opportunity in consulting; and

WHEREAS, the San Juan Water District thanks Ms. Lorance for her leadership and active participation in regional and statewide organizations including the Sacramento Water Forum, Regional Water Authority, Sacramento Groundwater Authority, and the Association of California Water Agencies in order to advance the District’s interests; and

WHEREAS, the San Juan Water District seeks to recognize Ms. Lorance for her contributions to the water community, San Juan staff and San Juan customers, and for her dedication and exceptional performance as General Manager;

NOW, THEREFORE, BE IT RESOLVED that the San Juan Water District’s Board of Directors hereby expresses sincere gratitude and appreciation for the high level of service and professionalism Ms. Lorance provided in the execution of her duties as the General Manager of San Juan Water District.

PASSED AND ADOPTED by the Board of Directors of the San Juan Water District on the 14th day of December 2016, by the following vote:

AYES: DIRECTORS:
NOES: DIRECTORS:
ABSENT: DIRECTORS:

ATTEST

PAMELA TOBIN
President, Board of Directors

TERI GRANT
Secretary, Board of Directors

Board & file

BARTKIEWICZ, KRONICK & SHANAHAN

PAUL M. BARTKIEWICZ
RICHARD P. SHANAHAN
ALAN B. LILLY
RYAN S. BEZERRA
JOSHUA M. HOROWITZ
KATRINA C. GONZALES
ANDREW J. RAMOS
PATRICK K. FITZGERALD

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TEL. (916) 446-4254
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E-MAIL bks@bkslawfirm.com

8617-1

AGENDA ITEM VII-1.3

November 29, 2016

Of Counsel

STEPHEN A. KRONICK
JENNIFER T. BUCKMAN

Ms. Shauna Lorance
General Manager
San Juan Water District
P.O. Box 2157
Granite Bay, CA 95746-2157

Re: Legal Services Fees for 2017

Dear Shauna:

As requested by the Board and in accordance with our legal services agreement, this letter provides notice to the District concerning our 2017 billing rates for legal services. For 2017, we are proposing to increase our hourly rates for legal services provided to the San Juan Water District effective January 1, 2017, as follows:

Shareholder I:	\$295 (\$10/hr. increase)
Associate I:	\$205 (\$5/hr. increase)
Associate II:	\$185 (\$5/hr. increase)

In addition, we are planning to add a new shareholder to the firm effective January 1, 2017. Because the new shareholder has more limited experience than the existing shareholders, we are establishing a Shareholder II rate of \$265 per hour for work performed by the new shareholder.

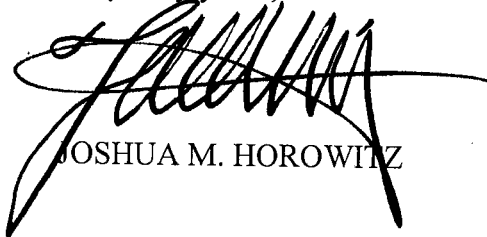
Our proposed fee increase represents less than a 3% increase in our associate billing rates and approximately 3.5% in the existing shareholder rate. This increase is necessary to keep pace with the rising costs for staff, insurance, supplies, equipment and other business costs. I also wanted to point out that, including this year's proposed increase, we have taken a cumulative increase of only \$20 in our top billing rate since 2010. This represents an average annual increase of less than \$3 per hour or approximately a 1% increase annually over the 2010 rate.

We will continue to make our best efforts to control costs so that we are able to provide the highest quality legal services to the District at the most reasonable rates possible.

Ms. Shauna Lorance
November 29, 2016
Page 2 of 2

Thank you for your continued confidence in our firm and the opportunity to serve the District's needs for legal services. Please contact me if you have any questions concerning this letter.

Very truly yours,



JOSHUA M. HOROWITZ

JMH:tmo

AGENDA ITEM VII-1.3

San Juan Water District Board of Directors, General Manager Shavna Lorange, Assistant General Manager Keith Durkin, and District Staff,

Thank you for the Resolution acknowledging my career at Citrus Heights Water District... very much appreciated. I strongly value the relationships that we have built over time!

Best Regards!

Bob

Executive Summary



Water resource management in California faces unprecedented challenges from climate change and a growing population. In the years ahead, the task of managing water to maintain vibrant ecosystems while supporting a robust economy will require the collective and concerted efforts of state and local governments, non-governmental organizations, businesses, and the public. Increased conservation and water use efficiency are needed to ensure the resilience of our water supplies to increasingly severe droughts and other impacts of climate change.

California is currently in the grips of an extreme drought with record low precipitation. This five-year drought has caused severe impacts across the State, including community water sources running dry, the loss of agricultural production and jobs, depletion of groundwater basins, widespread tree death, and impacts to fish and wildlife. While most urban areas have been spared from water rationing, emergency conservation has provided a critical safeguard against more dire consequences under extended drought conditions. After Governor Edmund G. Brown, Jr. called for a 25 percent reduction in urban water use in 2015, Californians rose to the challenge and saved over 24 percent during the nine months the mandate was in place.

Executive Order B-37-16, signed by Governor Brown on May 9, 2016, builds on that success to establish long-term water conservation measures and improved planning for more frequent and severe droughts. The centerpiece of the Executive Order is a requirement for the State's 410 urban water suppliers to meet new water use targets. Rather than measuring water savings as a percentage reduction from a chosen baseline, the new standards will take into account the unique climatic, demographic and land-use characteristics of each urban water agency's service area. This approach represents a fundamental shift to a conservation framework that is more durable and that can be applied equitably and uniformly across the enormous variation in local conditions in California. The new targets will ensure all urban water is used efficiently and will facilitate conservation measures such as conversion to California-friendly landscapes, replacement of inefficient fixtures and appliances, and reductions in system leakage.

Other aspects of the proposed conservation framework will:

- Provide greater consistency among water suppliers statewide in the elements of Urban Water Management Plans, Water Shortage Contingency Plans, and Agricultural Water Management Plans; and continue work with counties to improve drought planning in small communities and rural areas;
- Enable water suppliers to customize their water management strategies and plan implementation to regional and local conditions;
- Empower water suppliers to take a place-based response to water shortages caused by drought or other water emergencies, while planning for longer drought cycles; and
- Incentivize and set standards for the use of new technologies and practices to reduce leaks.

This next generation of water efficiency and conservation will fulfill the first directive of the California Water Action Plan, to “Make Conservation a California Way of Life.” Improved water efficiency will also support the State’s ambitious climate change goals by reducing energy use and greenhouse gas emissions associated with water use and by building resilience to future droughts.

Five state agencies – the Department of Water Resources, the State Water Resources Control Board, the California Public Utilities Commission, the California Department of Food and Agriculture, and the California Energy Commission (collectively referred to as the “EO Agencies”) – are charged with implementing the Executive Order’s four inter-related objectives: using water more wisely, eliminating water waste, strengthening local drought resilience, and improving agricultural water use efficiency and drought planning. Collectively, the EO Agencies will be undertaking a suite of actions that can be implemented using existing authorities, ranging from rulemaking proceedings to expanded technical assistance, to evaluation and certification of new technologies to implement the four objectives. Where necessary, the EO Agencies also recommend additional actions, authorities, and resources necessary to meet EO requirements that cannot be implemented within existing authorities.

The EO Agencies employed a robust stakeholder engagement process, which commenced with a series of public listening sessions in June 2016. The EO Agencies also convened two stakeholder advisory groups – an Urban Advisory Group and an Agricultural Advisory Group – comprised of specific stakeholder types identified in the Executive Order, as well as additional interests such as disadvantaged communities / environmental justice advocates, academia, industry, professional associations, environmental advocacy groups, and others. These meetings were open to the public and used to solicit input for EO Agency consideration. The EO Agencies will continue to solicit stakeholder and public input, make use of technical experts, and provide assistance to successfully implement this long-term framework for water conservation.

Under the proposed framework, the EO Agencies and water suppliers would meet the Executive Order’s objectives through the following actions.

Executive Order B-37-16 contains four inter-related objectives:



Using Water More Wisely



Eliminating Water Waste



Strengthening Local Drought Resilience



Improving Agricultural Water Use Efficiency and Drought Planning

Using Water More Wisely

Emergency Conservation Regulations (Executive Order Item 1): The State Water Resources Control Board (Water Board) will extend its current emergency water conservation regulation, which is in effect through February 2017, for an additional 270 days based on supply conditions and water conservation levels. The Water Board will hold a public workshop and propose extended emergency regulations in January 2017, if necessary.

New Water Use Targets (Executive Order Items 2 and 6): Upon statutory authorization, the EO Agencies will adopt new water use standards for all urban water use and a new urban water use target methodology. Urban water suppliers would, in turn, be required to calculate their unique water use targets based on those standards and local conditions. The EO agencies will establish

interim targets that are applicable starting in 2018, and require full compliance with final targets by 2025. This report proposes a timeline for the EO Agencies to establish final water use standards. The report also documents the process to develop standards; reporting and compliance requirements; and assistance to be provided by the EO Agencies. Additional legal authority would be required for successful implementation.

Permanent Monthly Reporting (Executive Order Item 3): The Water Board will open a rulemaking process to establish permanent monthly urban water reporting on water usage, amount of conservation achieved, and any enforcement efforts. The rulemaking will start at the end of 2016 and run through 2017, concurrently with EO Item 4, below.



Eliminating Water Waste

Water Use Prohibitions (Executive Order Item 4): The Water Board will open a rulemaking process to establish permanent prohibitions on wasteful water practices, building on the current prohibited uses in the emergency regulation. The rulemaking will start at the end of 2016 and run through 2017, concurrently with EO Item 3.

Minimizing Water Loss (Executive Order Items 5 and 6): The EO Agencies will meet the requirements of EO Items 5 and 6 through implementation of Senate Bill 555, along with additional actions to satisfy the Executive Order's directives related to reducing water supplier leaks. Implementation actions include the following:

- **Rules for validated water loss audit reports:** By October 1, 2017 and annually thereafter, urban retail water suppliers must submit validated water loss audit reports to the Department of Water Resources (DWR). DWR will adopt rules for standardizing water loss audits in early 2017. DWR will also revise funding guidelines so that water suppliers that do not submit reports will be ineligible for DWR grants and loans.
- **Water loss performance standards:** By July 1, 2020, the Water Board will adopt rules requiring urban retail water suppliers to meet performance standards for the volume of water losses.
- **Technical assistance for water loss audits:** The Water Board is also funding the California Water Loss Control Collaborative's Technical Assistance Program to ensure high quality and properly validated water loss audits. For smaller water suppliers addressing water losses, the Water Board will offer financial assistance through the Drinking Water State Revolving Fund beginning in 2017.
- **Minimizing leaks:** The California Public Utilities Commission (CPUC) will order large, investor-owned water utilities to accelerate work to minimize leaks. The CPUC may grant financial incentives for minimizing leaks during the review of each utility's upcoming General Rate Case applications.

Innovative Water Loss & Control Technologies (Executive Order Item 7): The California Energy Commission (CEC) is evaluating various options for certification of water loss detection and control technologies at utility, household, and appliance levels. The CEC is also making investments in research and funding programs for water saving devices and technologies.

Strengthening Local Drought Resilience

Water Shortage Contingency Plans (Executive Order Items 8, 9, and 6): Upon statutory authorization, urban water suppliers will be required to submit a Water Shortage Contingency Plan and conduct a 5-year Drought Risk Assessment every five years, and conduct and submit a water budget forecast annually. The EO Agencies will establish appropriate compliance and reporting criteria, and provide assistance to urban suppliers for meeting the requirements. Additional authorities would be required for successful implementation.

Drought Contingency Planning for Small Water Suppliers and Rural Communities (Executive Order Item 10): The EO Agencies' recommendations focus on improving drought vulnerability assessment and proactive actions, and supplier readiness and responsiveness during drought conditions. Currently, the recommendations focus on pathways for the EO Agencies to continue to work with counties to develop more specific, functional recommendations, which would be expected to continue into 2017. Additional authorities and funding may be required for successful implementation.

Improving Agricultural Water Use Efficiency and Drought Planning

Strengthened Agricultural Water Management Plan Requirements (Executive Order Items 11, 12, 13, and 6): Upon statutory authorization, agricultural water suppliers will be required to: (1) develop an annual water budget for the agricultural water service area, (2) identify agricultural water management objectives and implementation plans, (3) quantify measures to increase water use efficiency, and (4) develop an adequate drought plan for periods of limited supply. The proposal would expand existing requirements to require agricultural water suppliers providing water to over 10,000 irrigated acres of land to prepare, adopt, and submit plans by April 1, 2021, and every five years thereafter. Agricultural water suppliers would also be required to submit an annual report to DWR by April 1 of each year that documents water budget inflow and outflow components in the water budget for the preceding water year. Expanded authorities would be required for successful implementation.



Table ES-1 summarizes the organization of the conservation framework presented in this report and the corresponding Executive Order items. For each component, the report describes the need for change, the vision for accomplishing the change, and specific actions required to realize the vision. Given the need for additional authorities, the Legislature has a critical role in successful implementation of the Executive Order.

Setting and meeting the conservation and efficiency goals described in this report represents a major step forward towards long-term water security. The framework supports the development of increased resiliency, more efficient water use, stronger water management portfolios and more robust financial systems. With the support of our businesses and residents, water agencies, environmental organizations, schools and universities, elected officials and others, we can keep California healthy, beautiful, and vibrant for decades to come.

Table ES-1. Actions and Recommendations Summarized in this Report

Chapter Section and Title where Item is Addressed	Executive Order Items													Within Existing Authorities (Chapter 2)	Requires New Authority (Chapter 3)
	Use Water More Wisely			Eliminate Water Waste			Strengthen Local Drought Resilience			Improve Agricultural Water Use Efficiency & Drought Planning					
	1	2	3	4	5	6	7	8	9	10	11	12	13		
2.1 Emergency Water Conservation Regulations for 2017	●													✓	
2.2 Permanent Prohibition of Wasteful Practices			●	●										✓	
2.3 Reduced Water Supplier Leaks and Water Losses					●	●								✓	
2.4 Certification of Innovative Technologies for Water Conservation and Energy Efficiency							●							✓	
3.1 New Water Use Targets Based on Strengthened Standards		●				●									✓
3.2 Water Shortage Contingency Plans						●		●	●						✓
3.3 Drought Planning for Small Systems & Rural Communities										●					✓
3.4 Agricultural Water Management Plans						●					●	●	●		✓

Note: The Executive Order directs DWR, Water Board, and CPUC to develop methods to ensure compliance with the provisions of the order, including technical and financial assistance, agency oversight, and, if necessary, enforcement action by the Water Board to address non-compliant water suppliers. These are described in Chapters 2 and 3.

AGENDA ITEM VII-3.2

P.O. Box 2157 | 9935 Auburn Folsom Road | Granite Bay, CA 95746 | 916-791-0115 | sjwd.org



November 11, 2016

Robert S. Roscoe, General Manager
Sacramento Suburban Water District
3701 Marconi Avenue, Suite 100
Sacramento, CA 95821-5346

Directors
Edward J. "Ted" Costa
Kenneth H. Miller
Dan Rich
Pamela Tobin
Bob Walters
General Manager
Shauna Lorange

Dear Mr. Roscoe,

Thank you for providing comments on the Wholesale Financial Plan and proposed rate structure in your letter dated October 18, 2016.

As you know, our rate consultant, The Reed Group, included a calculation of the cost to treat SSWD's raw water in our Financial Plan. The calculation of the rate is governed by the "Agreement Between SJWD and Northridge Water District (Northridge) Concerning Diversion, Treatment and Conveyance for Water" (Agreement) dated November 23, 1993. We provided the agreement to our consultant for use in preparing the water treatment rate.

In your letter you acknowledged that the language in the Agreement is vague and needs to be readdressed. You also expressed disagreement with the interpretation of the agreement as it pertains to the calculation of the water treatment rate and you suggested a different interpretation.

We are in complete agreement that the agreement is vague and should be revised. As a starting point for our discussions, would you be willing to provide suggested language that would better define a fair and equitable calculation of the cost of water treatment for both agencies?

Until our agreement is revised, our approach in for the financial plan is to follow our interpretation of the existing agreement. It does not include any raw water supply costs or CTP costs, but does include all other wholesale costs. The current agreement says the cost for SSWD should be the same as those charged other wholesale customer agencies. We agree there are likely costs that are paid by other wholesale customer agencies that might not be as applicable to you and should be reconsidered.

If you have any questions or concerns, please contact me at your convenience. I look forward to working with you on revisions to this agreement.

Respectfully,



Donna Silva, CPA
Director of Finance

cc: Shauna Lorange, General Manager, San Juan Water District
Keith Durkin, Assistant General Manager, San Juan Water District
Pamela Tobin, President of the Board of Directors, San Juan Water District
Dan Rich, Board Member, San Juan Water District
Ken Miller, Board Member, San Juan Water District
Robert Wallace, Board Member, San Juan Water District
Ted Costa, Board Member, San Juan Water District



Dona

President - Kevin M. Thomas
Vice President - Robert P. Wichert
Frederick A. Gayle
Craig M. Locke
Neil W. Schild

October 18, 2016

Pamela Tobin, President Board of Directors
San Juan Water District
9935 Auburn Folsom Road
Granite Bay, CA 95746

Dear Ms. Tobin:

It was a pleasure meeting with the Wholesale Financial Plan Ad Hoc Committee on Tuesday, October 11, 2016. We were impressed with the breadth and depth of discussion concerning the proposed Wholesale Financial Plan that took place at that meeting. As a result of the meeting and based on our review of the Rate Consultant's Final Wholesale Financial Plan Report, dated August 31, 2016, we offer the following comments.

Sacramento Suburban Water District (District) appreciates its long and staid relationship with San Juan Water District (SJWD) beginning in earnest with the joint exercise of building a Cooperative Transmission Pipeline (CTP) that serves the needs of both district's customers that began in the early 1990's. Since these beginnings, the districts have worked together on various projects, which have proven advantageous in their outcomes.

The District respects the operational and financial issues that face SJWD and is willing to do its part in helping resolve those issues. First and foremost the District recognizes that the language in the "Agreement Between SJWD and Northridge Water District (Northridge) Concerning Diversion, Treatment and Conveyance of Water" (Agreement) dated November 23, 1993, regarding the charge by SJWD to treat water for Northridge is vague and needs to be readdressed. Nevertheless, for the present discussion, the contract language states "San Juan's charge to Northridge for use of Surplus Capacity in San Juan's Facilities to deliver Surplus Water or Northridge Water shall be at the same average wholesale rate it charges to San Juan's Member Districts, plus a charge to cover the pro rata cost of treating water to be delivered to Northridge to the extent treatment costs are not included in the wholesale rate. The charge for using Surplus Capacity to divert, treat and deliver Northridge Water shall not include the cost-of-water component of San Juan's wholesale rate, but may include the cost to San Juan to obtain Surplus Water specifically for the purpose of making it available for delivery to Northridge." (Agreement, part 4.)

This paragraph has been interpreted by SJWD to mean that all SJWD costs of service, exclusive of source of supply costs, are to be charged to the District. (See page 26 and 33 of the Rate Consultant's report.) The District disagrees with this wholesale allocation structure and believes the proper structure to allocate costs should be based on at least the following components.

1. Raw Water Supply Costs
2. Raw Water Transmission Costs
3. Treatment Costs including Hinkle Reservoir
4. Treated Water Transmission
5. Distribution Costs including local storage
6. Metering and Customer Service Costs

As each wholesale customer entity operates their own distribution system and customer service, Nos. 5 and 6 above are not included in wholesale water costs. If we understand the rate calculations correctly, the difference between SSWD and SJWD wholesale customer entities is not recognized in the present cost allocation. While wholesale cost for SJWD customer entities includes items 1-4 above, SSWD should not be assessed item 1, as we do not use SJWD raw water nor USBR Warren Act costs as we have our own. We should be assessed for Raw Water Transmission from the face of Folsom Dam through the "Hinkle Wye" to the Peterson Water Treatment Plant, together with Treatment costs at Peterson, including costs for clear well storage at Hinkle reservoir. SSWD should not be charged for finished water transmission in the Cooperative Transmission pipeline as we own our own capacity in that facility.

SSWD's interpretation of the contract language applicable to rate-setting above is that SSWD should pay for costs associated with use of surplus capacity "in San Juan Facilities." We should not pay the rates charged to other wholesale customer entities where we are using our own facilities such as our capacity in the cooperative transmission pipeline. It is not clear from the rate information provided that this is the case. As it stands, with the current cost structure, it appears the District is being asked to pay for costs charged to other wholesale entities for facilities not used by SSWD.

Thank you again for the opportunity to comment. If I can provide any further information or clarification, please contact me at (916) 679-3994.

Sincerely,



Robert S. Roscoe
General Manager

cc: Dan York
Dan Bills

**Finance Committee Meeting Minutes
San Juan Water District
December 13, 2016
4:00 p.m.**

Committee Members: Ted Costa, Director (Chair) - Absent
Pam Tobin, President

District Staff: Keith Durkin, Assistant General Manager
Donna Silva, Director of Finance
Tony Barela, Operations Manager
Lisa Brown, Customer Service Manager
Mike Stemple, Purchasing Agent
Teri Grant, Board Secretary/Administrative Assistant

Topics: Review and Pay Bills (W & R)
Authorization to Replace Equipment #59 Compressor for Field Services (R)
Second Amendment to the contract with The Reed Group for the Wholesale/Retail
Financial Plan and Rate Update Study (W & R)
Discussion of Refunding Series 2009 Bonds (W & R)
Charges and Fees (R)
Other Finance Matters
Public Comment

Ms. Silva requested that agenda item 1 be discussed at the end of the meeting to allow enough time for newly trained staff to complete the printouts for the committee. The original agenda order will be reflected in the minutes.

1. Review and Pay Bills (W & R)

The committee reviewed the presented bills and claims. The reviewed bills and claims were found to be in order.

Staff update: the total amount of bills and claims provided for approval for November payables is \$1,191,213.48.

The Finance Committee recommends adoption of Resolution 16-21 via the Board Consent Calendar

2. Authorization to Replace Equipment #59 Compressor for Field Services (R)

Mr. Tony Barela informed the committee that six bids were received for the replacement of equipment #59 compressor for Field Services. He explained that the compressor proposed in the lowest bid did not meet the needs of the District; therefore, based on overall value and benefits to the District, staff is recommending the second lowest bid, which is \$37.25 higher than the lowest bid. A staff report was provided to the committee and will be attached to the meeting minutes. Ms. Silva pointed out that the bid is approximately \$11,000 lower than what was budgeted in the Retail Capital Outlay Fund.

The Finance Committee recommends a motion to purchase a 2016 Sullivan-Palatek Compressor to replace existing compressor (equipment #59) in an amount not to exceed \$20,700

3. Second Amendment to the contract with The Reed Group for the Wholesale/Retail Financial Plan and Rate Update Study (W & R)

Ms. Silva informed the committee The Reed Group has been working on the Wholesale/Retail Financial Plan and Rate Update Study. Additional time has been required to address issues raised by the Board and the Wholesale Customer Agencies and additional time will be required to complete the process. Therefore, a second amendment to the contract is needed in order to complete the study. A staff report was provided to the committee and will be attached to the meeting minutes.

The Finance Committee recommends a motion to authorize the General Manager to sign a second contract amendment with The Reed Group for an additional \$17,250 bringing the contract total to \$89,120 for the Financial Plan and Rate Update Study

4. Discussion of Refunding Series 2009 Bonds (W & R)

Ms. Silva reminded the committee that the Board had discussed the refunding of the series 2009 bonds in January 2016. At that time it was decided to wait in order to potentially realize larger savings. Ms. Silva informed the committee that interest rates have been rising and she is recommending that the District consider starting the process to refund the series 2009 bonds. She explained that the process will take three to six months and that it is estimated that the District will save approximately \$177,000 annually. In addition, she explained that, as part of the process, the District will have to pay for a new bond rating which is estimated to cost \$30,000.

Ms. Silva explained that a new rating review will consider the District's financial standing at the time of the rating; therefore, she strongly suggests that the Board wait to refund the bonds until they have made a decision on recommended rate increases. She also explained that a rating downgrade could occur should the Board's decision on rates not be materially in line with the financial plan. Should a downgrade occur, then the District's interest rate could be higher and the annual savings would be lower. Since the District has addressed the stability in the Finance Department, and will be able to demonstrate timely issuance of the audited financial statements, adoption of rates in substantially in line with the recommendations of the Financial Plan, it is possible that the rating agencies could increase the District's bond rating, which would result in additional savings through a lower interest rate.

Ms. Silva explained that the Board could start the process, pay for the rate review and then decide not to complete the process; however, the District would be out the cost of the rate review. She also informed the committee that she would not be using the previous finance group and would be selecting a new group to work with.

The Finance Committee recommends staff moves forward with the selection of a new financing team and brings this discussion to the Board

5. Charges and Fees (R)

Ms. Lisa Brown provided the committee with a written staff report and resolution which will be attached to the meeting minutes. She explained that the retail water fees, charges and deposits need to be adjusted in order to cover the District's costs. She also explained that the resolution authorizes staff to apply an annual inflationary adjustment to fees in the future, in order to keep the fees in line with costs. The committee agrees with staff that the costs should be covered by the appropriate fee and would like the Legal Affairs Committee to review the resolution.

The Finance Committee recommends that the Legal Affairs Committee review the resolution

6. Other Finance Matters (W & R)

There were no other matters discussed.

7. Public Comment

There were no public comments.

The meeting was adjourned at 4:40 p.m.

San Juan Water District

**RESOLUTION 16-21
PAYMENT OF BILLS AND CLAIMS**

WHEREAS, the Finance Committee of the Board of Directors has reviewed the bills and claims in the amount of \$1,191,213.48; and

WHEREAS, the Finance Committee of the Board of Directors has found the bills and claims to be in order.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the San Juan Water District as follows:

1. The bills and claims attached hereto totaling \$1,191,213.48 are hereby approved.
2. That the depository be and the same is hereby authorized to pay said bills and claims in the total sum of \$1,191,213.48 of the General Fund Account.

PASSED AND ADOPTED by the Board of Directors of the San Juan Water District on the 14th day of December 2016, by the following vote:

AYES: DIRECTORS:
NOES: DIRECTORS:
ABSENT: DIRECTORS:

ATTEST

PAMELA TOBIN
President, Board of Directors
San Juan Water District

TERI GRANT
Secretary, Board of Directors

December 2016 Payment Register

Paid in Advance:

<u>Check Date:</u>	<u>Vendor:</u>			<u>Amount:</u>
11/30/2016	Payroll			550,829.39
11/29/2016	MSDSOnline Inc	CK	50734	2,944.00
11/29/2016	AFLAC - Payroll	CK	50732	1,105.24
11/22/2016	Berta Gilman-customer refund	CK	50731	533.84
12/2/2016	Hasler/MailFinance/Neopost	CK	50736	514.78
11/29/2016	Galic Disbursing Company - Payroll	CK	50733	400.00
12/8/2016	Galic Disbursing Company - Payroll	CK	50737	400.00
12/2/2016	Agemark Corporation	CK	50735	301.44
12/8/2016	WageWorks, Inc - Payroll	EFT	404745	242.23
12/8/2016	WageWorks, Inc - Payroll	EFT	404745	242.23
11/29/2016	ACWA / JPIA - Payroll EAP	EFT	404742	108.10
11/29/2016	WageWorks, Inc - Payroll	EFT	404744	98.00

Total Paid in Advance **557,719.25**

Open Payable's:

** See Attached Open Payable Report

Total Open Payables **435,753.81**

Pending Payables:

<u>Invoice No.:</u>	<u>Vendor - Description:</u>	<u>Invoice Amount</u>	<u>Vendor Total</u>
17-029	Voter Registration & Elections	73,012.38	73,012.38
1620	Inferra Construction Management Group, Inc	37,090.35	37,090.35
301558	Downtown Ford Sales	29,649.75	29,649.75
19637	Lance, Soll & Lunghard, LLP	20,850.00	20,850.00
106487	Kennedy/Jenks - Floc Sed Sept Services	15,686.92	15,686.92
7000018889 11-30-16	SMUD - November Electric Charges	8,852.91	8,852.91
1733974	MWH-Wholesale Water Management & Reliability Study 11/5-12/2 Department of Energy - Nov Restoration <i>Estimate</i>	5,112.34 3,500.00	5,112.34 3,500.00
1648	The Reed Group, Inc.	2,650.00	2,650.00
NNPB000841116	Department of Energy - Nov Regular Service Bill	594.77	594.77
L0293948	Eurofins	450.00	450.00
Emp Reimb 11-2016	Keith Durkin	291.00	291.00

Total Pending Payables **197,740.42**

REPORTED TO FINANCE COMMITTEE AS PAID AND PAYABLE **1,191,213.48**

Adjustments:

<u>Invoice No.:</u>	<u>Vendor - Description:</u>	<u>Invoice Amount</u>	<u>Vendor Total</u>
---------------------	------------------------------	-----------------------	---------------------

TOTAL PAID AND PAYABLE **1,191,213.48**

Signature _____



Signature _____





San Juan Water District, CA

Open Payable Report

As Of 12/13/2016

Summarized by Payable Account

Payable Number	Description	Post Date	Payable Amount	Discount Amount	Shipping Amount	Tax Amount	Net Amount
Payable Account:	<u>999-20200 - Accounts Payable</u>						
Vendor: <u>03091</u>	Ace Hardware - Auburn Folsom Act#2051						Payable Count: (13) 422.03
<u>018810</u>	Building- Lab Project Supplies	11/02/2016	34.48	-	-	-	33.48
<u>18813</u>	Bacon Pump Station Maint -Nuts/Bolts/Nails/Screws	11/02/2016	18.52	-	-	-	18.52
<u>018817</u>	Bacon BPS -StopNTSUS, NippleGalv, Grnd WHL, CUTWHL4	11/03/2016	27.81	-	-	-	27.81
<u>018827</u>	Well Garden Hand Rail-Caulk, Spray Paint	11/07/2016	35.74	-	-	-	35.74
<u>018855</u>	Granite Bay Upper BPS - Copper Tube, Strap, & Nuts	11/15/2016	39.03	-	-	-	39.03
<u>18871</u>	Field Services Chain for Gas Cylinders	11/18/2016	21.22	-	-	-	21.22
<u>018892</u>	Castellanos BPS Supplies-Tubes and Comp	11/22/2016	73.16	-	-	-	73.16
<u>018915</u>	V#5 SmTools-White Cable Tie, Ldr Hose, Hose Flex	11/28/2016	47.36	-	-	-	47.36
<u>18942</u>	SolidsPrsSyst-Filtrate Pump Main-Nuts,Bolts,Nails	12/03/2016	31.50	-	-	-	31.50
<u>18958</u>	Kokila Res-Nuts,Bolts,Nails,Screws,Adapter,Magnet	12/05/2016	34.28	-	-	-	34.28
<u>18959</u>	E#172-Nuts, Bolts, Nails, Screws	12/06/2016	20.15	-	-	-	20.15
<u>18972</u>	Main Supplies-Cleanser,Cabinet Cream, Scrub Brush	12/07/2016	35.92	-	-	-	35.92
<u>18984</u>	V#31 Customer Service-Gem Fuses	12/09/2016	3.86	-	-	-	3.86
Vendor: <u>01048</u>	Airgas, Inc						Payable Count: (2) 217.42
<u>9056880883</u>	Oct Carbon Dioxide Ind 200 CGA 320 Vol: 50LBS	10/28/2016	87.45	-	-	6.56	94.01
<u>9940473403</u>	Oct Air Gas Cylinder Rentals	10/31/2016	123.41	-	-	-	123.41
Vendor: <u>01073</u>	Amarjeet Singh Garcha						Payable Count: (4) 3,200.00
<u>5620</u>	Nov Landscape Maintenance	11/29/2016	1,500.00	-	-	-	1,500.00
<u>5621</u>	WTP/Admin/Pkg Lot-Cut Cat Tail, weeds, rake debris	11/29/2016	700.00	-	-	-	700.00
<u>5622</u>	Auburn Folsom Road Weed Abatement	11/29/2016	200.00	-	-	-	200.00
<u>5623</u>	Baldwin Res-Weed abatement,Cut Cattail,Weeds,Rake	11/29/2016	800.00	-	-	-	800.00
Vendor: <u>01081</u>	American Messaging Services, LLC						Payable Count: (1) 9.11
<u>8110537201</u>	Nov Pager Services	11/30/2016	9.11	-	-	-	9.11
Vendor: <u>01026</u>	American River Ace Hardware, Inc.						Payable Count: (3) 69.54
<u>127615</u>	Tools-Nozzle Twist 4" Brass, Farm Hose 3/4X50	10/28/2016	48.58	-	-	-	48.58
<u>127878</u>	Lower Yard Irrigation-VLV Box & Spray Paint	12/02/2016	18.44	-	-	-	18.44
<u>127891</u>	Small Tools-Sprayer Household32OZ	12/05/2016	2.52	-	-	-	2.52
Vendor: <u>02463</u>	AnswerNet						Payable Count: (1) 266.05
<u>054-61615</u>	Nov Answering Services	11/01/2016	266.05	-	-	-	266.05
Vendor: <u>01027</u>	Association of California Water Agencies						Payable Count: (1) 40.00
<u>Refund C Tuck - CK00</u>	Refund SL Retirement Dinner Pymt- C Tuck Cancelled	11/28/2016	40.00	-	-	-	40.00
Vendor: <u>01138</u>	AT&T Mobility II LLC						Payable Count: (1) 61.66
<u>991798660X1119201</u>	Nov GPS Wireless Service 10/12/16 - 11/11/16	11/19/2016	61.66	-	-	-	61.66
Vendor: <u>01182</u>	Bartkiewicz, Kronick & Shanahan						Payable Count: (1) 26,553.68
<u>8617 Oct 2016</u>	Oct Legal Services	10/31/2016	26,553.68	-	-	-	26,553.68
Vendor: <u>01189</u>	Bay Area Coating Consultants, Inc.						Payable Count: (1) 1,483.35
<u>E05826</u>	Nov Los Lagos Tank coating inspection service	11/23/2016	1,483.35	-	-	-	1,483.35
Vendor: <u>01199</u>	Bentley Systems, Incorporated						Payable Count: (1) 261.00
<u>40842033</u>	FlowMaster Select Subscripton 02/15/17-02/14/18	11/17/2016	261.00	-	-	-	261.00
Vendor: <u>03462</u>	Blastco Incorporated						Payable Count: (1) 86,839.50
<u>47711</u>	Nov Progress Billing-Los Lagos Tank Recoating Proj	11/28/2016	86,839.50	-	-	-	86,839.50
Vendor: <u>01234</u>	Bryce Consulting, Inc.						Payable Count: (2) 2,055.00
<u>2326</u>	Oct HR System Audit	10/31/2016	480.00	-	-	-	480.00
<u>2327</u>	Oct Human Resources Technical Assistance Svcs	10/31/2016	1,575.00	-	-	-	1,575.00

Open Payable Report

As Of 12/13/2016

Payable Number	Description	Post Date	Payable Amount	Discount Amount	Shipping Amount	Tax Amount	Net Amount	
Vendor: 01283 <u>16120103</u>	CALIFORNIA MUNICIPAL STATISTICS CAFR Stats 2015-2016-Debt Statement,Valuations,Tax	12/01/2016	850.00	-	-	-	850.00	
							Payable Count: (1)	850.00
Vendor: 01289 <u>251-2017</u>	California Special Districts Association 2017 Regular Membership Dues	11/08/2016	6,485.00	-	-	-	6,485.00	
							Payable Count: (1)	6,485.00
Vendor: 01290 <u>69423/1</u> <u>3918</u> <u>Credit Memo 69848/</u>	California Surveying & Drafting Supply Inc FS Grading Yard Stakes-Ginnies Round 6" WFP Stake FS YardGrading- RENTAL Laser Level 09 W/Rod&Tripod Ginnies Round 6" WFP Stake Chas-Credit Return	11/15/2016 11/23/2016 11/23/2016	67.95 380.00 (73.39)	- - -	- - -	5.44 28.50 -	73.39 408.50 (73.39)	
							Payable Count: (3)	408.50
Vendor: 03226 <u>146040</u> <u>146258</u> <u>146327</u>	Capitol Sand and Gravel Co. Cut Back 3/8 (1yrd=2TN) Inventory Replishment Field Services Grounds-Rip Rap 23.95 tons Field Servcies Grounds Drainage-Misc Backing #2	11/10/2016 11/17/2016 11/18/2016	1,551.47 715.15 781.14	- - -	- - -	116.36 53.64 58.58	1,667.83 768.79 839.72	
							Payable Count: (3)	3,276.34
Vendor: 01330 <u>FWF4344</u> <u>GBZ9625</u>	CDW Government LLC HP 2920-48G POE+Switch, 2PT 10GBE SFP MOD GFI Languard Sub RNW 1Y	11/03/2016 11/23/2016	2,734.07 1,030.00	- -	- -	205.05 -	2,939.12 1,030.00	
							Payable Count: (2)	3,969.12
Vendor: 03059 <u>14914</u>	Center For Hearing Health Inc 11/29/2016 Annual Audiometric Testing	11/29/2016	810.00	-	-	-	810.00	
							Payable Count: (1)	810.00
Vendor: 03221 <u>91956314</u> <u>91957847</u> <u>91969412</u> <u>91969443</u>	Chemtrade Chemicals Corporation Chemical Aluminum Blend 24.00 Tons Chemical Aluminum Blend 24.13 Tons Clar+ION A402P 24.08 Tons Clar+ION A 402P Wet Tons 24.49	11/03/2016 11/07/2016 11/18/2016 11/21/2016	3,773.04 3,793.48 3,785.62 3,850.07	- - - -	- - - -	282.98 284.51 283.92 288.76	4,056.02 4,077.99 4,069.54 4,138.83	
							Payable Count: (4)	16,342.38
Vendor: 01363 <u>9011243531</u>	Cintas Corporation No. 2 Forklift Training and Certification	11/02/2016	1,187.24	-	-	2.71	1,189.95	
							Payable Count: (1)	1,189.95
Vendor: 01372 <u>000024205-0001724</u>	City of Folsom Nov Monthly Meter Service	11/29/2016	32.48	-	-	-	32.48	
							Payable Count: (1)	32.48
Vendor: 03065 <u>0951-594636</u> <u>0951-595075</u> <u>0951-595051</u> <u>0951-595380</u>	Consolidated Electrical Distributors, Inc. Arc Flash Electrical Components Eaton WTP In Plant Proj Electrical SV Parts PS Fuel Pump Grounding Supplies Arc Flash Elecrical Component Eaton	10/14/2016 11/02/2016 11/08/2016 11/14/2016	7,011.51 380.34 214.07 7,377.00	- - - -	- - - -	525.86 28.53 16.06 553.28	7,537.37 408.87 230.13 7,930.28	
							Payable Count: (4)	16,106.65
Vendor: 02556 <u>Expense Reimb 11-20</u>	Costa, Ted Expense Reimb-ACWA Conference Hotel and Gas11-2016	11/30/2016	368.00	-	-	-	368.00	
							Payable Count: (1)	368.00
Vendor: 01423 <u>90346784</u>	County of Sacramento 6917 Santa Juanita Sept CM/Inspection through 9/17	09/17/2016	114.72	-	-	-	114.72	
							Payable Count: (1)	114.72
Vendor: 01521 <u>DF1603547</u>	DataProse, LLC Nov Billing and Insert Services	11/30/2016	10,959.05	-	-	-	10,959.05	
							Payable Count: (1)	10,959.05
Vendor: 01494 <u>10578855</u>	Dewey Services Inc. Nov Pest Control Services	11/30/2016	82.00	-	-	-	82.00	
							Payable Count: (1)	82.00
Vendor: 01505 <u>4JHR249.02.10.2017</u>	DMV Renewal 2017 DMV Renewal-4JHR249 Jeep 2000	11/29/2016	98.00	-	-	-	98.00	
							Payable Count: (1)	98.00
Vendor: 01532 <u>293776</u>	E&M Electric & Machinery, Inc. Wonderware Software #106215 Renewal 12/29/16	11/11/2016	16,472.25	-	-	617.71	17,089.96	
							Payable Count: (1)	17,089.96
Vendor: 03147 <u>S3908689.001</u> <u>S3903077.003</u> <u>S3903077.005</u> <u>S3908689.002</u>	EDGES ELECTRICAL GROUP LLC Lab Rehab Electrical Supplies ARC Flash Electrical Components ARC Flash Electrical Components Lab Rehab Electrical Supplies	10/27/2016 10/28/2016 10/28/2016 11/01/2016	141.87 143.46 614.65 67.44	- - - -	- - - -	12.06 10.76 46.10 5.06	153.93 154.22 660.75 72.50	
							Payable Count: (7)	2,826.90

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<u>S3908689.003</u>	Lab Rehab Electrical Supplies - Minimum Order Chrg	11/01/2016	30.00	-	-	2.25	32.25
<u>S3875150.006</u>	Arc Flash Electrical Components	11/03/2016	1,344.01	-	-	100.80	1,444.81
<u>S3907766.001</u>	In Plant Pump Project Supplies-L-FSE0LS53013Z	11/03/2016	286.92	-	-	21.52	308.44
Vendor: 01554	Electrical Equipment Co						Payable Count: (1) 8,688.54
<u>0092190</u>	In-Plant Pump Station Project-Motor	11/09/2016	8,082.36	-	-	606.18	8,688.54
Vendor: 03426	Elliott, Julia						Payable Count: (1) 1,000.00
<u>Refund 1182 Muirfiel</u>	Refund 1182 Muirfield Drive	11/29/2016	1,000.00	-	-	-	1,000.00
Vendor: 01589	Eurofins Eaton Analytical, Inc						Payable Count: (10) 5,273.00
<u>L0290108</u>	Wholesale Regulatory Compliance Sampling 10/05	10/05/2016	450.00	-	-	-	450.00
<u>L0289918</u>	Retail Regulatory Compliance Sampling 10/20	10/21/2016	650.00	-	-	-	650.00
<u>L0291702</u>	Wholesale Regulatory Compliance Sampling 10/20	10/21/2016	3,255.00	-	-	-	3,255.00
<u>L0290768</u>	Retail Regulatory Compliance Sampling 11/01	11/01/2016	195.00	-	-	-	195.00
<u>L0291033</u>	Folsom Lake Raw WH Reg Compliance Sampling 11/01	11/10/2016	29.00	-	-	-	29.00
<u>L0292806</u>	Folsom Lake Raw WH Reg Compliance Sampling 11/15	11/23/2016	29.00	-	-	-	29.00
<u>L0292850</u>	Raw/Treated Water WH Reg Compliance Sampling 11/16	11/23/2016	80.00	-	-	-	80.00
<u>L0292867</u>	Retail Regulatory Compliance Sampling 11/17	11/23/2016	195.00	-	-	-	195.00
<u>L0294633</u>	Retail Regulatory Compliance Sampling 11/29	11/29/2016	195.00	-	-	-	195.00
<u>L0293701</u>	Retail Regulatory Compliance Sampling 11/22	11/30/2016	195.00	-	-	-	195.00
Vendor: 01604	Fastenal Company						Payable Count: (2) 271.67
<u>CAELD21184</u>	WTP Shop Tools-Replacement Blades for Band Saw	11/14/2016	117.92	-	-	8.84	126.76
<u>CAELD21292</u>	WTP Tools-4.5X7/8 ZIRC 40G OD	11/30/2016	134.80	-	-	10.11	144.91
Vendor: 01609	Federal Express Corporation						Payable Count: (1) 85.10
<u>5-615-94769</u>	Shipping Charges 10/24, 11/01, & 11/04	11/18/2016	85.10	-	-	-	85.10
Vendor: 01634	Folsom Lake Ford, Inc.						Payable Count: (4) 927.88
<u>FOTS776606</u>	V#29 WTP-Check Engine Solenoid ECU replaced	11/03/2016	768.35	-	-	-	768.35
<u>FOTS778748</u>	V#8 FS - Lube, Oil, Filter & Inspections	11/16/2016	51.88	-	-	-	51.88
<u>FOTS778749</u>	V#21 FS - Lube, Oil, Filter & Inspections	11/16/2016	51.88	-	-	-	51.88
<u>FOTS780230</u>	V#5 FS-Lube, Oil, Filter & Inspections	12/05/2016	55.77	-	-	-	55.77
Vendor: 03089	Fulton, Jonathan						Payable Count: (1) 105.00
<u>Exp Reimb 11/2016</u>	Exp Reimb 11/09 D4 Certification Fee-Fulton	11/09/2016	105.00	-	-	-	105.00
Vendor: 01659	Gary Webb Trucking						Payable Count: (2) 1,069.50
<u>306722</u>	Oct Sludge Out 86 Yrds10/5-10/22/16	10/22/2016	838.50	-	-	-	838.50
<u>744631</u>	Nov Spoils Out Services	11/17/2016	231.00	-	-	-	231.00
Vendor: 03470	GJ Gardner Auburn						Payable Count: (1) 2,208.81
<u>Proj 165826 Refund</u>	Refund 6135 Mica Way - Tapping Deposit	11/22/2016	2,208.81	-	-	-	2,208.81
Vendor: 01068	Glenn C. Walker						Payable Count: (1) 993.00
<u>17298</u>	Nov Patrol Services	11/20/2016	993.00	-	-	-	993.00
Vendor: 03237	GM Construction & Developers, Inc						Payable Count: (2) 7,316.68
<u>4249</u>	7801SantaJuanita-Longside 2" svc &Traffic Control	11/07/2016	6,950.68	-	-	-	6,950.68
<u>RET 4249</u>	Ret Release Construction Srvc 7801 Santa Juanita	11/07/2016	366.00	-	-	-	366.00
Vendor: 01681	Golden State Flow Measurements, Inc.						Payable Count: (2) 16,149.74
<u>E-052980</u>	FS Tools-Touch Reader II Security Socket	10/26/2016	601.26	-	-	45.09	646.35
<u>E-053108</u>	Material Replenishment	11/10/2016	14,421.76	-	-	1,081.63	15,503.39
Vendor: 01710	Greenback Equipment Rentals, Inc.						Payable Count: (1) 239.40
<u>247826</u>	Baldwin Brush Removal-Brush Chipper Rental	12/02/2016	239.40	-	-	-	239.40
Vendor: 03469	Grumm, Fred OR Dorinda						Payable Count: (1) 125.04
<u>Refund 8135 Ramsga</u>	Refund 8135 Ramsgate Drive	12/07/2016	125.04	-	-	-	125.04
Vendor: 01721	Hach Company						Payable Count: (2) 1,334.30
<u>10177987</u>	Laboratory Supplies	11/03/2016	1,189.12	-	-	84.19	1,273.31
<u>10190690</u>	Lab Supplies-Sulfuric Acid	11/11/2016	45.58	-	11.99	3.42	60.99

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Vendor: 01733	Harris Industrial Gases						Payable Count: (3) 2,687.24
<u>01697772</u>	Oct Cylinder Rental	10/31/2016	34.94	-	-	-	34.94
<u>01699210</u>	Cylinder & Gas Purchase-WTP and Field Services	11/21/2016	2,446.73	-	-	183.50	2,630.23
<u>01700177</u>	Nov Cylinder Rental	11/30/2016	22.07	-	-	-	22.07
Vendor: 01796	Insomniac Productions Inc.						Payable Count: (1) 78.48
<u>42613</u>	WTP (Sinnock) Uniform Shirt Printing	11/04/2016	73.00	-	-	5.48	78.48
Vendor: 01819	Joel Richard Eichman						Payable Count: (1) 255.80
<u>11092016</u>	Oct CPA Services - Lobbying Disclosure Rpts	10/31/2016	255.80	-	-	-	255.80
Vendor: 01895	Joseph G Pollard Co, Inc						Payable Count: (2) 274.11
<u>0058948</u>	15 FT Sludgepro XL Sludge Sampler	10/31/2016	108.95	-	18.29	8.17	135.41
<u>0060682</u>	Tools Field Services- 14 Alum HDL OS Pipe Wrench	11/18/2016	117.20	-	12.71	8.79	138.70
Vendor: 03473	Kuhl, Connie						Payable Count: (1) 98.04
<u>Refund 6803 Brandy</u>	Refund 6803 Brandy Cir	12/12/2016	98.04	-	-	-	98.04
Vendor: 03411	Labor Ready Southwest, Inc.						Payable Count: (4) 3,162.51
<u>21625718</u>	Field Srvc Temp Week Ending10/21-Shawn Shaw	10/21/2016	202.40	-	-	-	202.40
<u>21583875</u>	Field Srvc Temp Week Ending11/04-Mcdonald&Juarez	11/04/2016	1,859.56	-	-	-	1,859.56
<u>21613042</u>	Field Srvc Temp Week Ending11/11-Juarez&Macdonald	11/11/2016	404.80	-	-	-	404.80
<u>21636918</u>	FS Temp Week Ending11/20-Daniel, Frederiksen, Holt	11/20/2016	695.75	-	-	-	695.75
Vendor: 03460	Liu, Edward						Payable Count: (1) 125.64
<u>Refund 5370 Parkford</u>	Refund 5370 Parkford Circle	11/09/2016	125.64	-	-	-	125.64
Vendor: 03471	Lopez, Manuel T						Payable Count: (1) 202.32
<u>Refund 9975 Village C</u>	Refund 9975 Village Center Dr	12/09/2016	202.32	-	-	-	202.32
Vendor: 02006	Martinez, Michael						Payable Count: (1) 200.00
<u>Vision Reimb-M. Mar</u>	Vision Reimbursement 10/12/2016 - M. Martinez Sr.	12/01/2016	200.00	-	-	-	200.00
Vendor: 02024	MCI WORLDCOM						Payable Count: (1) 78.53
<u>08664602897 12-1-1</u>	Nov Long Distance Phone Services	11/30/2016	78.53	-	-	-	78.53
Vendor: 02027	Mcmaster-Carr Supply Company						Payable Count: (6) 977.20
<u>86336653</u>	Lab Turbidimeter-Brass Barbed Elbow/Fitting, Panel	10/31/2016	110.33	-	7.23	8.27	125.83
<u>86534103</u>	Hinkle BPS Diesel Tank Grounding-Clamp	11/01/2016	3.98	-	6.13	0.30	10.41
<u>87149821</u>	Lab Turbidimeter Relocation-Strut & Pipe Fitting	11/07/2016	45.24	-	6.47	3.40	55.11
<u>87737593</u>	WTPSupplies-PipeFittings,Strut,Zinc Plated Washers	11/09/2016	109.65	-	7.80	8.22	125.67
<u>88367972</u>	ArcFlashSupplies-Washers,Screws, Locknut,Struts	11/14/2016	562.73	-	12.88	42.21	617.82
<u>89079426</u>	WTP Lab Project-Combo Drill Bit/Tap 1/4"-20 thread	11/21/2016	33.76	-	6.07	2.53	42.36
Vendor: 01472	Mel Dawson, Inc.						Payable Count: (3) 3,934.32
<u>24638</u>	Oct Unleaded Gas Delivery	10/21/2016	3,236.10	-	-	-	3,236.10
<u>37204</u>	Nov Diesel Delivery	11/08/2016	388.65	-	-	-	388.65
<u>37205</u>	Diesel Delivery-WTP Generators	11/08/2016	309.57	-	-	-	309.57
Vendor: 02050	Miles Treaster & Associates (MTA)						Payable Count: (1) 850.08
<u>30201</u>	Executive Office Chair	11/04/2016	790.77	-	-	59.31	850.08
Vendor: 03450	Mouser Electronics, Inc.						Payable Count: (2) 1,399.19
<u>42305503</u>	Electrical Parts WTP Projects	10/16/2016	394.00	-	-	29.55	423.55
<u>42310560</u>	Terminal Blocks for projects 161502&171101	10/25/2016	894.20	-	14.37	67.07	975.64
Vendor: 03467	MTCA 101 Inc						Payable Count: (2) 1,435.50
<u>10707</u>	V#9 FS Polyrea Recoat Process & Recoat Deck/Prep	11/14/2016	950.00	-	-	-	950.00
<u>10710</u>	V#33 Polyrea Bedliner Process & Mount 2 Boxes	11/30/2016	485.50	-	-	-	485.50
Vendor: 02330	Muth, Ronald A						Payable Count: (1) 308.72
<u>Refund 8405 Royall C</u>	Refund 8405 Royall Oaks Dr	12/08/2016	308.72	-	-	-	308.72
Vendor: 02079	MWH Americas, Inc.						Payable Count: (1) 5,615.18

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<u>1731952</u>	Oct Wholesale Water Management Reliability Study	10/31/2016	5,615.18	-	-	-	5,615.18
Vendor: 03464	National Water Resources Association Inc (NWRA)						
<u>2485</u>	2016 NWRA Conference-late registration Lorance	11/21/2016	750.00	-	-	-	750.00
Vendor: 02093	NDS Solutions, Inc						
<u>2ND1980359</u>	Uniforms-Cornerstone Select Snag Proof Polo	11/07/2016	1,247.04	-	-	93.53	1,340.57
<u>2ND1980373</u>	Port & Co Short/Long Slve Tee with Picket-Tall	11/08/2016	468.36	-	-	35.13	503.49
Vendor: 02094	Neff Rental LLC						
<u>87025039-0002</u>	Rental-Compactor Rammer/Gasoline -4 weeks	11/03/2016	883.41	-	-	57.78	941.19
<u>87025566-0001</u>	Lower Yrd VLV BXS-Trailer Concrete MXR 4 Sacks	11/10/2016	90.28	-	-	6.38	96.66
Vendor: 03459	Nesco LLC						
<u>0409172</u>	PS Radio PrjctRentalShipFee-Boom Truck RentalRtrn	09/02/2016	483.76	-	-	-	483.76
Vendor: 02121	Northern Tool & Equipment Co. Inc.						
<u>36636137</u>	FS Tools - Honda Generator Carb	11/12/2016	949.00	-	-	-	949.00
Vendor: 02131	Office Depot, Inc.						
<u>874670289001</u>	Finance Office Supplies-Scanner	10/26/2016	335.99	-	-	25.20	361.19
<u>874878071001</u>	Field Services, Engineering& Admin Office Supplies	10/27/2016	443.59	-	-	24.47	468.06
<u>874878309001</u>	Field Services Office Supplies-Napkins	10/28/2016	4.19	-	-	0.31	4.50
<u>875102434001</u>	Admin Office Supplies-File Folders and Foil	10/28/2016	80.96	-	-	6.07	87.03
<u>875470101001</u>	Admin Office Supplies-Laserjet Cartridge	10/31/2016	124.27	-	-	9.32	133.59
<u>877096069001</u>	WTP Office Supplies Planner, Ink, Calendar, Plates	11/04/2016	409.53	-	-	30.73	440.26
<u>87961258001</u>	Executive Office Supplies-HP Office Jet Ink	11/04/2016	80.61	-	-	6.04	86.65
<u>878175910001</u>	Admin & Executive Office Supplies	11/09/2016	102.20	-	-	7.66	109.86
<u>868900391001</u>	Field Services Office Supplies-Bulletin Board	11/11/2016	84.99	-	29.99	6.37	121.35
<u>879445961001</u>	WTP & Admin Office Supplies	11/15/2016	277.08	-	-	20.78	297.86
<u>879446092001</u>	WTP-4Port USB 3.0 CA HUB	11/15/2016	24.29	-	-	1.82	26.11
<u>879839870001</u>	WTP Maint Supls-Liner Drawstring Trash Bags 33 gal	11/16/2016	60.09	-	-	4.51	64.60
<u>881376579001</u>	Admin Office Supplies-Coffee, Cold/Hot Cups, Paper	11/22/2016	251.47	-	-	7.17	258.64
<u>881459215001</u>	Admin & Field Services Office Supplies	11/22/2016	498.74	-	-	26.88	525.62
<u>875286677001</u>	Admin Office Supplies-Tea & Copy Paper	11/30/2016	62.49	-	-	-	62.49
<u>8839509001</u>	Field Services Office Supplies-Deskpads	11/30/2016	91.05	-	-	6.83	97.88
Vendor: 03466	OW Investors, LLC						
<u>0153558-IN</u>	Field Services Test Bench Support Training	11/22/2016	1,000.00	-	-	-	1,000.00
Vendor: 02150	Pace Supply Corp						
<u>063583417</u>	Inventory Replenishment	11/11/2016	140.00	-	-	10.50	150.50
<u>063602734</u>	Chlorine-80 Gallons	11/23/2016	736.00	-	-	55.20	791.20
Vendor: 03303	Paulson, Rachael						
<u>Expense Reimb 11/20</u>	Expense Reimbursement 11/2016	11/16/2016	46.23	-	-	-	46.23
Vendor: 02146	PG&E						
<u>0824701340-5 11-29</u>	Nov Electric and Gas Services	11/29/2016	1,553.30	-	-	-	1,553.30
<u>0007598284-3</u>	Dec Electric Cost of Ownership	12/01/2016	10.00	-	-	-	10.00
Vendor: 02216	Placer County Public Works						
<u>RC1373</u>	Douglas Blvd Valve Adjust Srvcs-33 valves @\$600	12/06/2016	19,800.00	-	-	-	19,800.00
Vendor: 02283	Recology Auburn Placer						
<u>53798369</u>	Nov Garbage Disposal Services	11/30/2016	640.70	-	-	-	640.70
Vendor: 02286	Regional Water Authority						
<u>RWA 16 243</u>	2015 Prop 64 IRWM Implementation Grant-proj manage	11/17/2016	273.00	-	-	-	273.00
<u>16th Annual Holiday</u>	2016 Holiday Social Reservations	12/08/2016	330.00	-	-	-	330.00
Vendor: 02223	Rexel Inc (Platt - Rancho Cordova)						
<u>K307393</u>	WTP In Plant Conduit Wire Proj	10/24/2016	2,184.80	-	-	163.86	2,348.66
<u>K512265</u>	Arc Flash Electrical Components	10/28/2016	6,614.08	-	-	496.06	7,110.14
<u>K532031</u>	WTP In Plant & Arc Flash Supplies	10/28/2016	6,453.61	-	-	484.02	6,937.63
<u>K661664</u>	LimeFeed Sys Parts-SteelConbdy, Cover Gasket	10/28/2016	37.01	-	-	3.15	40.16

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K677059	Sludge Removal-Wire for Dive Team& Pump	11/01/2016	539.00	-	659.16	45.82	1,243.98
K673648	WTP InPlant Pump Proj-14MTWSTRBLA/WHI Stripped 500	11/02/2016	76.68	-	13.16	5.75	95.59
K591666	Lime Feed Sys-Dura Block Rooftop Supports	11/16/2016	77.99	-	-	6.63	84.62
K894244	Arc Flash Project-Conduit 2-1/2X5 Galv Nip	12/01/2016	53.26	-	-	4.53	57.79
K900063	Floc/Sed Basin Proj-Strain Relief Cord Connector	12/01/2016	11.81	-	-	1.00	12.81
Vendor: 02293	RFI Enterprises, Inc					Payable Count: (2)	7,825.94
550327	Treatment Facility Gate Card Reader	10/28/2016	7,577.18	-	67.92	132.44	7,777.54
550992	Dec Burg Monitoring	12/01/2016	48.40	-	-	-	48.40
Vendor: 02328	Rocklin Windustrial Co					Payable Count: (15)	2,619.06
202462 00	Arch Flash supplies-20"Half Slot CH, Slotted Strut	10/12/2016	769.00	-	-	57.68	826.68
202891 00	Floc Sed Project-PVC SXS Ball Valves	10/31/2016	37.48	-	-	2.81	40.29
202761 00	WTP tools-Strap Wrench	11/01/2016	60.32	-	-	4.52	64.84
202785 00	Shop Welding Supplies-Tube & Channel	11/02/2016	59.40	-	-	4.46	63.86
202956 00	Alum Feed System-Duo Bloc 21 Soc/Thd Vit	11/02/2016	45.00	-	-	3.38	48.38
203014 00	Alum Feed System-PVC TU BCV VTON	11/04/2016	76.85	-	-	5.76	82.61
203059 00	Lab Turb Relocation- 10 ft Half Slot Channel Strut	11/08/2016	55.20	-	-	4.14	59.34
203236 00	Arc Flash Proj-4HoleSQ Post Base; FRT YES Incoming	11/16/2016	499.50	-	-	37.46	536.96
203248 00	FlocSedRemv-HexBrush,90-ELL,Nipple,MaleAdp,DustCap	11/16/2016	72.30	-	-	5.42	77.72
203249 00	Floc Sed Removal-PVC 80 90 ELL	11/16/2016	17.90	-	-	1.34	19.24
203291 00	Floc Sed Proj South Basin-Wash DownValves&CanLocks	11/16/2016	493.68	-	-	37.03	530.71
203322 00	Floc Sed Proj South Basin-MXF PVC80 Bush	11/16/2016	11.22	-	-	0.84	12.06
203321 00	Alum Line Relocation-PVC Pipe	11/17/2016	25.20	-	-	1.89	27.09
203370 00	N. Basin Sludge Removal-FEM CPL,90ELL, PVC80 Union	11/18/2016	111.94	-	-	8.40	120.34
203438 00	Lab Project-PVCSCH80,TEE,90 ELLMXFBush,TubingTape	11/22/2016	101.34	-	-	7.60	108.94
Vendor: 03385	S.J. Electro Systems, Inc					Payable Count: (1)	812.50
CD99260332	Nov 8-11, 2016 SCADA Maintenance Issues	11/30/2016	812.50	-	-	-	812.50
Vendor: 03180	SAC ICE LLC					Payable Count: (1)	376.25
160509 063	FS Ice Machine&Drinking Fountain Maintenance	11/04/2016	372.50	-	-	3.75	376.25
Vendor: 02446	Sierra Chemical Co					Payable Count: (2)	7,329.14
SLS 10041109	6-Chlorine 2000LB Ton Tank & Mill Assessment Fee	11/08/2016	3,664.57	-	-	-	3,664.57
SLS 10041702	6-Chlorine 2000LB Ton Tank & Mill Assessment Fee	11/30/2016	3,664.57	-	-	-	3,664.57
Vendor: 02452	Sierra National Construction, Inc.					Payable Count: (1)	13,871.11
113868 17	11/08 Paving Srvcs-Var Strts 1358.50 SJWD 10X13	11/08/2016	13,871.11	-	-	-	13,871.11
Vendor: 02464	Signs in 1 Day, Inc					Payable Count: (1)	206.40
04238	V# 33 Vinyl Lettering, Logos & Install	12/05/2016	206.40	-	-	-	206.40
Vendor: 03267	Silva, Donna					Payable Count: (1)	235.33
Exp Reimb 11-2016	Expense Reimbursement Oct/Nov 2016	11/30/2016	235.33	-	-	-	235.33
Vendor: 02507	State Board of Equalization					Payable Count: (2)	20,337.39
0002 5526 159	Water Rights Fee APP.ID.A005830 WR STF 094-001350	11/08/2016	452.41	-	-	-	452.41
0002 5554 764	Water Rights Fee APP.ID.USBR1254 WR STF 094-000041	11/08/2016	19,884.98	-	-	-	19,884.98
Vendor: 02334	Strohmaier, Rose					Payable Count: (1)	32.51
Mileage Reimb 11/20	Mileage Reimbursement 11/2016	11/28/2016	32.51	-	-	-	32.51
Vendor: 01411	SureWest Telephone					Payable Count: (1)	1,597.07
916-791-0135/0 11-2	Phone Services 11/25/16 - 12/24/16	11/25/2016	1,597.07	-	-	-	1,597.07
Vendor: 03468	Terlau Family Trust					Payable Count: (1)	51.84
Refund 5157-67 Olive	Refund 5157-67 Olive Ranch Rd	12/06/2016	51.84	-	-	-	51.84
Vendor: 02580	The Eidam Corporation					Payable Count: (3)	15,264.08
1741-A Expenses	Oct Wholesale Public Outreach FY 2016-2017	10/28/2016	2,827.48	-	-	-	2,827.48
1757	Nov Retail Public Outreach FY 2016-2017	11/30/2016	4,946.00	-	-	-	4,946.00
1758	Nov Wholesale Public Outreach FY 2016-2017	11/30/2016	7,490.60	-	-	-	7,490.60
Vendor: 02592	The Reed Group, Inc.					Payable Count: (1)	1,216.26
1645	Nov Wholesale/Retail Financial Plan Rate Study	11/30/2016	1,216.26	-	-	-	1,216.26

Open Payable Report

As Of 12/13/2016

Payable Number	Description	Post Date	Payable Amount	Discount Amount	Shipping Amount	Tax Amount	Net Amount
Vendor: 02162 <u>Exp Reimb 11/2016</u>	Tobin, Pamela Expense Reimbursement 11/2016	11/30/2016	314.63	-	-	-	314.63
Payable Count: (1)							314.63
Vendor: 02638 <u>025-174369</u>	Tyler Technologies, Inc. 2017 Incode Suite Annual Maintenance	12/01/2016	18,900.60	-	-	-	18,900.60
Payable Count: (1)							18,900.60
Vendor: 02651 <u>00003E2E70486</u>	United Parcel Service Inc Weekly Service Charges 11/05-11/26	11/26/2016	100.00	-	-	-	100.00
Payable Count: (1)							100.00
Vendor: 02667 <u>11-22-2016</u>	US Bank Corporate Payments Sys (CalCard) 11-22-2016 CalCard Purchases	11/22/2016	13,790.67	-	-	-	13,790.67
Payable Count: (1)							13,790.67
Vendor: 03079 <u>Exp Reimb 11-2016</u> <u>Exp Reimb 12/2016</u>	Van Dusen, Darren Netafim drip class at Normac 11/30 Expense Reimbursement 12/2016	12/01/2016 12/05/2016	20.00 78.73	- -	- -	- -	20.00 78.73
Payable Count: (2)							98.73
Vendor: 03284 <u>0129723-IN</u>	Vavrinek, Trine, Day & Co, LLP Oct Accounting Services	10/31/2016	2,500.00	-	-	-	2,500.00
Payable Count: (1)							2,500.00
Vendor: 02690 <u>9276202334</u>	Verizon Wireless Nov Wireless Services	11/30/2016	635.53	-	-	-	635.53
Payable Count: (1)							635.53
Vendor: 02700 <u>5082116</u>	Viking Shred LLC Nov Shredding Services	11/17/2016	50.00	-	-	-	50.00
Payable Count: (1)							50.00
Vendor: 01687 <u>9266794677</u> <u>9266911107</u> <u>9275627371</u> <u>9276932283</u> <u>9280485468</u> <u>9282743617</u> <u>9288250005</u> <u>9291092113</u> <u>9292231736</u> <u>9295221560</u>	W. W. Grainger, Inc. Supplies for General Maintenance - Ring Terms Materials & Supplies - Fuses & Ring Term V#21 Tool Replacement-Paddle Stop/Slow Sign WTP Tools-Portable Electric Winch WTP Shop Tool Replacement-Rebar Drill Bit WTP Pump for Sludge- Centrifugal1HP 115/230V SHB Polymer Transfer - Air Regulator WTP Shop Band Saw - Cutting Oil 1QT WTP New Machinery & Tools - Extension Cord In Plant Pump Station Proj Supplies-Threaded Stud	10/31/2016 10/31/2016 11/08/2016 11/09/2016 11/14/2016 11/16/2016 11/22/2016 11/28/2016 11/29/2016 11/30/2016	12.20 34.59 61.04 484.92 41.76 825.30 48.71 68.92 367.83 142.11	- - - - - - - - - -	- - - - - - - - - -	0.93 2.61 4.58 36.37 3.13 61.90 3.65 5.17 27.59 10.66	13.13 37.20 65.62 521.29 44.89 887.20 52.36 74.09 395.42 152.77
Payable Count: (10)							2,243.97
Vendor: 02730 <u>EO&MO00841216</u>	Western Area Power Admin Nov CVP O&M Program Funding FY2018 - 2nd Billing	11/18/2016	2,716.00	-	-	-	2,716.00
Payable Count: (1)							2,716.00
Vendor: 02743 <u>66755</u>	Wienhoff & Associates, Inc. 2017 Annual Consortium Fee	11/15/2016	770.00	-	-	-	770.00
Payable Count: (1)							770.00
Vendor: 03461 <u>Refund 9526 Patte W</u>	Zhang, Wei Refund 9526 Patte Way	11/09/2016	185.76	-	-	-	185.76
Payable Count: (1)							185.76
Vendor: 03472 <u>Refund 8202 Seeno A</u>	Zhovreboff, George Refund 8202 Seeno Ave	12/09/2016	157.08	-	-	-	157.08
Payable Count: (1)							157.08
Vendor: 03445 <u>Exp Reimb 11/2016</u> <u>Exp Reimb 12/2016 #</u>	Zlotnick, Greg Expense Reimbursement 11-2016 12/2016 Mileage, Hotel, Dinner-ACWA Conference	11/30/2016 12/02/2016	134.77 686.61	- -	- -	- -	134.77 686.61
Payable Count: (2)							821.38
			Payable Account 999-20200	Payable Count: (230)	Total:		435,753.81

Payable Account Summary

Account	Count	Amount
999-20200 - Accounts Payable	230	435,753.81
Report Total:	230	435,753.81

Payable Fund Summary

Fund	Count	Amount
999 - INTERCOMPANY	230	435,753.81
Report Total:	230	435,753.81

STAFF REPORT

To: Board of Directors
From: Lisa Brown, Customer Service Manager
Date: December 2, 2016
Subject: Adjusting retail water fees, charges and deposits

RECOMMENDED ACTION

Approve attached Resolution No. 16-xx, amending the Schedule of rates, fees, charges and deposits and authorize the General Manager to update the Schedule each January to reflect changes in actual labor costs and any increase in the November CPI index.

BACKGROUND

In past years, the Schedule of rates, fees, charges and deposits was not updated concurrent to actual labor or material cost increases. Tying the Schedule to an appropriate cost index with an annual escalation factor and actual District labor costs will ensure proper cost recovery. The attached Schedule has been updated to reflect current District costs (excluding the Capital Facilities Fees that will be updated upon receipt of the November CPI index publication). Any amendments to this Schedule, other than the annual CPI and labor adjustment shall be brought to the Board annually for approval.

CURRENT STATUS

The Schedule in use does not reflect current District costs. The District is under collecting for services performed. As a basis of comparison, staff contacted neighboring agencies to survey their current fees and charges. Most were interested in or currently updating their current fee schedule. What staff found was San Juan's proposed fee, charges and deposit schedule was in alignment with many local agencies.

RESOLUTION NO. 16-xx

**A RESOLUTION OF THE BOARD OF DIRECTORS
OF THE SAN JUAN WATER DISTRICT
ADJUSTING RETAIL WATER FEES, CHARGES AND DEPOSITS**

WHEREAS, Ordinance 12000 specifies that District rates are housed in a separate document titled Schedule of Rates, Fees, Charges, and Deposits (Schedule); and

WHEREAS, in past years, the Schedule was not updated concurrent to labor or material cost increases where the last update (excluding Capital Facilities Fees) occurred in 2008; and

WHEREAS, tying the Schedule to an appropriate cost index with an annual escalation factor will ensure appropriate cost recovery occurs. The Schedule shall be tied to the Consumer Price Index (CPI) for all urban customers, Western Cities, all items, not seasonally adjusted, using the standard reference base. For an effective date of January 1 of each year, the November index published in mid-December, shall be used. In addition, all fees, charges and deposits that include an hourly rate shall be updated to reflect actual labor costs. Any decrease in CPI shall result in no change to the current Schedule, as a decrease in the CPI would not result in a decrease in the District's labor costs; and

WHEREAS, the attached Schedule has been updated to reflect current District costs (excluding the Capital Facilities Fees as this schedule will be updated upon receipt of the November CPI publication). Any amendments to this schedule, other than the annual CPI adjustment shall be brought to the Board annually, by way of Resolution for approval; and

WHEREAS, staff has contacted neighboring Districts and Cities and have found that the recommended adjusted schedule to be consistent.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the San Juan Water District as follows:

1. Approve Resolution 16-xx amending the Schedule of Rates, Fees, Charges, and Deposit.
2. Authorize the General Manager to update the Schedule of Rates, Fees, Charges and Deposits annually to reflect any increases to the hourly rate that would effect actual labor costs and any increases in the immediately preceding November Consumer Price Index for all urban customers, Western Cities, all items, not seasonally adjusted, using the standard reference base.

PASSED AND ADOPTED by the Board of Directors of the San Juan Water District on this December 14, 2016 by the following vote:

AYES:
NOES:
ABSENT:

By: _____

Pamela E. Tobin
President, Board of Directors
San Juan Water District

ATTEST:

Teri Grant
Board Secretary