

**Finance Committee Meeting Minutes  
San Juan Water District  
October 17, 2023  
4:00 p.m.**

**Committee Members:** Ted Costa, Director (Chair)  
Ken Miller, Director (Member)

**District Staff:** Paul Helliker, General Manager  
Donna Silva, Director of Finance  
Teri Grant, Board Secretary/Administrative Assistant

**Members of the Public:** Participant

The meeting started at 4:10 pm.

**1. Review General Manager Reimbursements (W & R)**

The committee reviewed the September credit card charges for the General Manager and found them to be in order and there was no reimbursement request from the General Manager.

**2. Review Check Register from September 2023 (W & R)**

The committee reviewed the September 2023 check register and found them to be in order.

**3. Other Finance Matters (W & R)**

Ms. Silva reported that she had planned to provide the Quarterly Treasurers' Report to the committee but due to computer system issues she was unable to complete the report and plans to provide it to the Board next week. The committee agreed to placing it on the Consent Calendar.

**4. Public Comment**

There were no public comments.

The meeting was adjourned at 4:18 p.m.