

**SAN JUAN WATER DISTRICT
BOARD MEETING AGENDA
December 12, 2018
6:00 p.m.
9935 Auburn Folsom Road
Granite Bay, CA 95746**

**Revised
12/7/18**

The Board may take action on any item on the agenda, including items listed on the agenda as information items. The Board may add an item to the agenda (1) upon a determination by at least three Board members that an emergency situation exists, or (2) upon a determination by at least four Board members (or by three Board members if there are only three Board members present) that the need to take action became apparent after the agenda was posted.

The public may address the Board concerning an agenda item either before or during the Board's consideration of that agenda item. Public comment on items within the jurisdiction of the Board is welcome, subject to reasonable time limitations for each speaker. Upon request, agenda items may be moved up to accommodate those in attendance wishing to address that item. Please inform the General Manager.

Documents and materials that are related to an open session agenda item that are provided to the District Board less than 72 hours prior to a regular meeting will be made available for public inspection and copying at the District office during normal District business hours.

In compliance with the American's with Disabilities Act, if you have a disability and need a disability-related modification or accommodation to participate in this meeting, please contact the Board Secretary at 916-791-0115. Requests must be made as early as possible, and at least one full business day before the start of the meeting.

Please silence cell phones and refrain from side conversations during the meeting.

I. ROLL CALL

II. OATH OF OFFICE

1. Oath of Office for Ted Costa, Marty Hanneman and Dan Rich

III. PUBLIC FORUM

During the Public Forum, the Board may briefly respond to statements made or questions posed by the public, or ask District staff for clarification, refer the matter to District staff or ask District staff to report back at a future meeting. The Board will not take action on any matter raised during the Public Forum, unless the Board first makes the determinations to add the matter to the agenda.

IV. CONSENT CALENDAR

All items under the Consent Calendar are considered to be routine and will be approved by one motion. There will be no separate discussion of these items unless a member of the Board, Audience, or Staff request a specific item removed after the motion to approve the Consent Calendar.

1. Minutes of the Board of Directors Meeting, November 13, 2018 (W & R)
Recommendation: Approve draft minutes

V. OLD BUSINESS

1. SSWD/SJWD Ad Hoc Committee Update (W & R)
Discussion

VI. NEW BUSINESS

1. 2019 Board Officers
Action: Elect Board Officers
2. General Manager Compensation
Action: Consider approval of cash incentive award for General Manager

VII. INFORMATION ITEMS

1. General Manager's Report
 - 1.1 General Manager's Monthly Report (W & R)
Staff Report on District Operations
 - 1.2 Miscellaneous District Issues and Correspondence
2. Director of Finance's Report
 - 2.1 Miscellaneous District Issues and Correspondence
3. Operation Manager's Report
 - 3.1 Miscellaneous District Issues and Correspondence
4. Legal Counsel's Report
 - 4.1 Legal Matters

VIII. DIRECTORS' REPORTS

1. SGA
2. RWA
3. ACWA
 - 3.1 Local Government/Federal Affairs/Region 4 - Pam Tobin
 - 3.2 JPIA – Pam Tobin
 - 3.3 Energy Committee - Ted Costa
4. CVP Water Users Association
5. Other Reports, Correspondence, and Comments

IX. COMMITTEE MEETINGS

1. Personnel Committee – December 7, 2018
2. Finance Committee – December 11, 2018

X. UPCOMING EVENTS

1. SJWD Employee Awards
December 13, 2018
Folsom, CA

President Hanneman to call for Closed Session

XI. CLOSED SESSION

1. Conference with legal counsel--anticipated litigation; Government Code sections 54954.5(c) and 54956.9(d)(4); potential for litigation involving the State Water Resources Control Board's proceedings related to the California Water Fix and the Bay-Delta Water Quality Control Plan Update.
2. Public employee performance evaluation involving the General Manager; Government Code sections 54954.5(e) and 54957(b)(1)

XII. OPEN SESSION
Report from Closed Session

XIII. ADJOURN

UPCOMING MEETING DATES

January 23, 2019

February 27, 2019

I declare under penalty of perjury that the foregoing agenda for the December 12, 2018 regular meeting of the Board of Directors of San Juan Water District was posted by December 7, 2018, on the outdoor bulletin boards at the District Office Building, 9935 Auburn Folsom Road, Granite Bay, California, and was freely accessible to the public.

Teri Grant, Board Secretary

SAN JUAN WATER DISTRICT

Board of Director's Meeting Minutes

November 13, 2018 – 6:00 p.m.

BOARD OF DIRECTORS

Marty Hanneman	President
Dan Rich	Vice President
Ted Costa	Director
Ken Miller	Director
Pam Tobin	Director

SAN JUAN WATER DISTRICT MANAGEMENT AND STAFF

Paul Helliker	General Manager
Donna Silva	Director of Finance
Tony Barela	Operations Manager
Lisa Brown	Customer Service Manager
Rob Watson	Engineering Services Manager
Greg Zlotnick	Water Resources Manager
Teri Grant	Board Secretary/Administrative Assistant

AGENDA ITEMS

- I. Roll Call**
- II. Public Forum**
- III. Consent Calendar**
- IV. Old Business**
- V. New Business**
- VI. Information Items**
- VII. Directors' Reports**
- VIII. Committee Meetings**
- IX. Upcoming Events**
- X. Closed Session**
- XI. Open Session**
- XII. Adjourn**

President Hanneman called the meeting to order at 6:00 p.m.

I. ROLL CALL

The Board Secretary took a roll call of the Board. The following directors were present: Ted Costa, Marty Hanneman, Ken Miller, Dan Rich and Pam Tobin.

II. PUBLIC FORUM

There were no public comments.

III. CONSENT CALENDAR

All items under the consent calendar are considered to be routine and are approved by one motion. There will be no separate discussion of these items unless a member of the Board, audience, or staff request a specific item removed after the motion to approve the Consent Calendar.

1. Minutes of the Board of Directors Meeting, October 24, 2018 (W & R)

Recommendation: Approve draft minutes

2. Treasurers Report - Quarter Ending September 30, 2018 (W & R)

Recommendation: Receive & File

Director Tobin moved to approve the Consent Calendar. Director Costa seconded the motion and it carried unanimously.

IV. OLD BUSINESS

1. Incentive Award Program (W & R)

Mr. Helliker provided the Board with a staff report which will be attached to the meeting minutes. He provided the background of the incentive award program and explained that the awards would be between \$500 and \$5,000. He stated that the awards would be available to employees who are consistently exceptional in their performance or who have ideas or actions that result in significant improvements in the District's operations.

Mr. Helliker informed the Board that authorization of up to \$30,000 to apply towards the Incentive Award Program should cover the recommended recipients. He stated that this was reviewed with the Personnel Committee and they agreed with the recommendations. In response to Director Costa's question, Ms. Silva explained that the incentive award is a one-time payment that will be subject to PERS, unless the employee falls under PEPRA. In response to Director Rich's questions, Mr. Helliker will research which agencies in the area participate in a similar program and informed the Board that it is at his discretion on who receives an award within the parameters set in the policy.

President Hanneman moved to approve funding of the 2018 Incentive Award Program at a level not to exceed \$30,000. Director Rich seconded the motion and it carried unanimously.

V. NEW BUSINESS

1. General Manager's Contract Amendment (W & R)

Mr. Helliker provided the Board with a staff report which will be attached to the meeting minutes. He explained that there is a term in his contract that terminates the contract on March 6, 2019. He informed the Board that most general manager contracts in the area do not have terms since the contract can be

terminated by the Board at any time. Therefore, he is requesting that Section 3 of the contract be deleted which will remove the term.

Director Costa suggested that a facilitator not be hired to conduct the General Manager's evaluation and instead have Director Rich review the contract and return a recommendation to the Board. President Hanneman commented that the Personnel Committee can also take over this function.

Director Miller asked for clarification on the three items being discussed: evaluation, contract term, and contract review. President Hanneman stated that the deletion of Section 3 of the current contract is on the table, and that he will discuss the General Manager evaluation with Mr. Helliker in the next few weeks. President Hanneman stated that the Board will determine the evaluation process once a recommendation is brought forward. Director Tobin commented that the contract should be reviewed by the Personnel Committee. President Hanneman stated that the Personnel Committee had that discussion.

Director Costa moved to approve amendments to GM Contract. Director Rich seconded the motion and it carried unanimously.

2. Grant of Easement and Right of Way (R)

Mr. Watson informed the Board that the easement is related to the 10-lot subdivision project at Joe Rodgers. The District requested the easement from the developer in order to have dual feed for fire flow to the hydrant for the project. He explained that there is no cost to the District.

Director Tobin moved to accept a dedicated easement and right of way for a new pipeline installation to supply the Colinas Estates development, and authorize staff to accept and process the documents from the property owner. President Hanneman seconded the motion and it carried unanimously.

3. Timothy H. Quinn Resolution (W & R)

Mr. Helliker informed the Board that Mr. Timothy Quinn, ACWA Executive Director, is leaving at the end of the year and there will be a celebration in his honor at the ACWA Fall Conference. He explained that ACWA provided information that was used to draft the resolution and all the resolutions will be displayed at the event. Mr. Zlotnick commented that Mr. Quinn will be working with Water in the West at Stanford University.

Director Costa moved to adopt resolution 18-10 in honor of Timothy H. Quinn. Director Tobin seconded the motion and it carried unanimously.

VI. INFORMATION ITEMS

1. GENERAL MANAGER'S REPORT

1.1 General Manager's Monthly Report (W & R)

Mr. Helliker provided the Board with a written report for October which will be attached to the meeting minutes.

1.2 Miscellaneous District Issues and Correspondence

Mr. Helliker reported that Folsom Reservoir storage is down to 37% full from 43% full and 74% of average; however, Reclamation shows Folsom at 96% of the 15-year average. He reported that precipitation is at 18% of average and snow water content will be reported in December.

Mr. Helliker reported that there were questions raised from DWR regarding the baseline pumping amounts used in the water transfer. He explained that DWR is questioning why the three most recent years were not used in the calculations. He explained that there is a good rationale as to why those numbers were not used and it was because Fair Oaks Water District pumped more water than normal in 2017, and in 2014 both Fair Oaks and Citrus Heights water districts were asked to pump more water during the drought.

Mr. Helliker informed the Board that, after the 2x2 meeting with PCWA, there was a meeting to discuss infrastructure. He explained that PCWA will have a need for additional treatment plant and transmission capacity in order to deliver water to the developments that are proposed to be developed west of Roseville over the next twenty years. He explained that PCWA would like to start discussions regarding how the District could provide them with treatment and transmission capacity for 10-15 MGD. He explained that District staff will look at projected demands and talk with the wholesale customer agencies regarding their demands as well.

Mr. Helliker announced that the Democrats have supermajorities in both houses of the legislature after the recent election. He commented that there will most likely be discussion at the ACWA Board meeting this week regarding the water tax debate and changing the position to offer a proposal to work with the State Water Board.

Mr. Helliker informed the Board that he and Mr. Zlotnick attended the PPIC Priorities for the Next Governor meeting today. Mr. Zlotnick commented that it was a general policy brief and meetings with the Governor-elect will be scheduled.

Mr. Helliker reported that he sent an email to the Board regarding the comments that were put together regarding the annual report. He commented that the agencies that worked together on the comments

decided not to provide information in the annual report on items over which the State Water Board does not have regulatory authority.

Mr. Helliker informed the Board that Lucy & Company (formerly Crocker & Crocker) created the "From Source to Tap" info-graphic that will be placed on the District's website. In addition, a wholesale e-blast will be sent out shortly and a copy of that will be forwarded to the Board.

Mr. Helliker reported that Governor Brown and Governor-elect Newsom wrote a joint letter to the State Water Board asking them to delay their vote on the Water Quality Control Plan until December 12th. He informed the Board that he will be attending a meeting with Reclamation on Friday to have more discussions regarding a voluntary agreement.

Mr. Helliker informed the Board that the December 12th Board meeting will include election of the Board officers. In addition, the Financing Corporation's annual meeting will be held just prior to the Board meeting at 6:00 pm.

2. DIRECTOR OF FINANCE'S REPORT

2.1 Update on Implementation of Approved Five-Year Rate Schedule (W & R)

Ms. Silva reported that, when the 5-year rate plan was approved, one caveat was for staff to report annually on the possibility of a rate decrease. She explained that the Board did talk about this during the budget adoption this year and about the District's plan for achieving pay-as-you-go funding. She reported that the Board's decision at that time was to continue with the previously approved financial plan.

Ms. Silva reported that San Juan Wholesale is ahead of the financial plan, and those funds should be allocated to the Hinkle Reservoir project, and there should be no changes to the rates at this time. Director Costa inquired if the Financial Plan was based on achieving full pay-as-you-go funding. Ms. Silva explained that the financial plan was designed to fund the five-year CIP with the exception of the Hinkle and Kokila Reservoir projects, which were to be debt financed. She explained that the excess \$5.9 million in wholesale will reduce the amount to be financed which should save the District \$1.5 to \$2 million in interest costs over the life of the financing.

Mr. Helliker commented that the District will be updating the wholesale and retail master plans, which will provide a better analysis on future capital expenses, and will help answer Director Costa's question in about a year. In response to Director Rich's question, Ms. Silva informed the Board that the capital facility fee study has been started. She explained that for this study, the consultant is recommending that the District continue with the buy-in methodology, which is a reimbursement of past expenditures, and

that with a future update after the master plans are completed then that methodology may change.

Mr. Silva reported that the District received an invitation to apply for WIFIA financing which is required if the District should proceed with WIFIA financing. She informed the Board that there is a \$100,000 application fee. She explained that staff is working on the application to the State Revolving Fund (SRF). She informed the Board that, with the clean water SRF, if the District provides a 20% match then there is zero percent financing; however, she is still working to see if the same is true with the drinking water SRF. She will inform the Board once that is determined.

Mr. Helliker commented that, once an applicant receives the invitation to apply for the WIFIA financing, they will most likely obtain the loan; however, a decision will need to be made on whether or not to apply. Ms. Silva mentioned that the WIFIA financing only covers 49% of the project cost and the project cost minimum is \$20 million. Mr. Zlotnick commented that if the District project comes in under \$20 million and the original estimate was made in good faith, then the WIFIA funding would still be available.

Ms. Silva informed the Board that the District has a year to apply for the WIFIA financing, which is October 30, 2019. In the meantime, staff is preparing the application for the SRF financing for 100% of the project cost.

2.2 Report back on OPEB Trust Returns (W & R)

Ms. Silva reported that the OPEB Trust, since inception on June 1, 2007, has had a gross return of 4.91%, which is better than the District investment portfolio.

2.3 Miscellaneous District Issues and Correspondence

In response to President Hanneman's question, Ms. Silva informed the Board that there is an open recruitment for the Customer Service position which closes on December 3rd.

3. OPERATION MANAGER'S REPORT

3.1 Miscellaneous District Issues and Correspondence

There were no other matters discussed.

4. LEGAL COUNSEL'S REPORT

4.1 Legal Matters

No report.

VII. DIRECTORS' REPORTS

1. SGA

No report.

2. RWA

No report.

3. ACWA

3.1 Local/Federal Government/Region 4 - Pam Tobin

Director Tobin reported that there is a meeting on November 16th and the committees and region will meet at the ACWA Fall Conference.

3.2 JPIA - Pam Tobin

No report.

3.3 Energy Committee - Ted Costa

Director Costa reported that the Energy Committee will meet at the Fall Conference.

4. CVP WATER USERS ASSOCIATION

No report.

5. OTHER REPORTS, CORRESPONDENCE AND COMMENTS

There were no other matters discussed.

VIII. COMMITTEE MEETINGS

1. Personnel Committee – November 1, 2018

The committee meeting minutes will be attached to the original board minutes.

2. Finance Committee – November 13, 2018

The committee meeting minutes will be attached to the original board minutes.

IX. UPCOMING EVENTS

1. ACWA Regions 2 & 4 Program & Tour - A Lesson in Functional Flow

November 15, 2018

Woodland, CA

2. ACWA Fall Conference

November 26-30, 2018

San Diego, CA

President Hanneman reminded the Board about the RWA Holiday Social on December 6th. Ms. Grant reminded the Board about the Employee Awards luncheon on December 13th as well as the Thanksgiving potluck on November 20th.

X. ADJOURN

The meeting was adjourned at 6:42 p.m.

ATTEST:

MARTIN HANNEMAN, President
Board of Directors
San Juan Water District

TERI GRANT, Board Secretary

The meeting minute attachments are located under Meeting Minutes – *Draft* on the webpage.

AGENDA ITEM VI-1

San Juan Water District President and Vice President History

Year	President	Vice President
2018	Marty Hanneman	Dan Rich
2017	Ken Miller	Bob Walters/Dan Rich
2016	Pam Tobin	Ken Miller
2015	Ted Costa	Pam Tobin
2014	Bob Walters	Dave Peterson
2013	Ken Miller	Bob Walters
2012	Pam Tobin	Ken Miller
2011	Ted Costa	Pam Tobin
2010	Dave Peterson	Ted Costa
2009	Bob Walters	Dave Peterson
2008	Ken Miller	Bob Walters
2007	Pam Tobin	Ken Miller
2006	Ted Costa	Pam Tobin
2005	Dave Peterson	Ted Costa

STAFF REPORT

To: Board of Directors
 From: Paul Helliker, General Manager
 Date: December 12, 2018
 Subject: General Manager's Monthly Report (November)

RECOMMENDED ACTION

For information only, no action requested.

TREATMENT PLANT OPERATIONS

Water Production for October

Item	2018	2017	Difference
Monthly Production AF	3,385.26	2,627.19	28.9%
Daily Average MG	35.58	27.62	28.9%
Annual Production AF	44,499.48	45,530.72	-2.3%

Water Turbidity

Item	November 2018	October 2018	Difference
Raw Water Turbidity NTU	4.46	2.97	50%
Treated Water Turbidity NTU	0.025	0.021	19%
Monthly Turbidity Percentage Reduction	99.44%	99.28%	

*Folsom Lake Reservoir Storage Level AF**

Item	2018	2017	Difference
Lake Volume AF	393,531	552,735	-29%

AF – Acre Feet
 MG – Million Gallons
 NTU – Nephelometric Turbidity Unit
 * Total Reservoir Capacity: 977,000 AF

Other Items of Interest:

- Performed SCADA modification for Hinkle Piezometer Project.
- Complete sewer lift station repair.
- Complete painting projects for chlorine scrubber and raw water bypass project.
- Performed chlorine sensor calibrations.

SYSTEM OPERATIONS

Distribution Operations:

Item	November 2018	October 2018	Difference
Leaks and Repairs	4	9	-5
Mains Flushed	15	18	-3
Valves Exercised	7	18	-11
Back Flows Tested	0	0	0
Customer Service Calls	34	52	-18

Distribution System Water Quality:

Water Quality Samples Taken	# Failed Samples	Supporting Information
40 Lab	0	
5 In-House	0	

Other Items of Interest:

- Field Service staff focused on changing problem meters within the distribution system in November. 148 problem meters were replaced.

CUSTOMER SERVICE ACTIVITIES

Billing Information for Month of November

Total Number of Bills Issued	Total Number of Reminders Mailed	Total Number of Shut-off Notices Delivered	Total Number of Disconnections
5518	866	251	20

Conservation Activities

Water Waste Complaints Received	Number of Customers Contacted for High Usage (potential leaks)	Number of Rebates Processed	Number of Meters Tested/Repaired (non-reads)
3	36	14	N/A

Other Activities

- We hosted a hands-on tree pruning workshop with the Sacramento Tree Foundation on November 17th and 39 customers participated.
- Recruitment began for a Customer Service Technician I/II position. December 3rd is the deadline to submit an application.

ENGINEERING - NEW URBAN DEVELOPMENTS (SJWD Retail Service Area)

Project Title	Description	Status	Issues / Notes
Ali Minor Subdivision	3-Lot Subdivision	In Design Review	Revision to plans
Barton Ranch	10-Lot Subdivision	In Construction	
Chula Acres	4-Lot Minor Subdivision	Approved for Construction	
Colina Estates	10-Lot Subdivision	In Design Review	
Eureka at GB (former Micherra Place Proj.)	28 Condominium Units	In Design Review	DDW Waiver for SD proximity is req'd
GB Memory Care	Commercial Business	In Design Review	
Granite Rock Estates	16-Lot Subdivision	In Design Review	Annexation process will be required for SJWD to supply
Greyhawk III	44 high-density, and 28 single family Lots	In Design Review	
Wellquest Senior Living (prior Ovation)	Commercial Business (114-Unit 2-story Assisted Living Facility)	In Design Review	
Placer County Retirement Residence	Commercial Business (145-Unit Multi-story Assisted Living Facility)	In Design Review	
Pond View	Commercial Business	Approved for Construction	Planning to begin const in spring 2019
SPFD Station 15	Fire Station Bldg Improvements, with water service upgrades	In Construction	
Quarry Ridge Prof. Office Park	Commercial Business (4 parcels to develop four general/medical office buildings)	In Design Review	
Rancho Del Oro	89 Lot Subdivision	Approved for Construction	On hold pending County Approvals
Self Parcel Split (3600 & 3630 Allison Ave)	4 Lot Minor Subdivision (on a new street "Laura Lane", off Allison Dr.)	In Construction	Reviewing submittals
The Park at Granite Bay	56 lot Subdivision	Approved for Construction	In construction, mass grading, closed-up for winter
The Residences at GB	4-Lot Minor Subdivision	In Design Review	
Ventura of GB	33-Lot Subdivision	In Design Review	
Whitehawk I	24-Lot Subdivision	In Design Review	Planning Dept review underway
Whitehawk II	56-Lot Subdivision	In Design Review	Planning Dept review underway

ENGINEERING - CAPITAL PROJECTS

Current Retail Projects

Project Title	Description	Status	Issues / Notes
Douglas Blvd Main Replacement	Replacement of ±4,125-LF of old steel main with new 16-in and 12-in pipeline between Auburn Folsom Rd and Hidden Lakes Dr.	In Construction Phase (75% Complete)	Phase IV is now underway
Dambacher Drive Services Replacement	Replacement of ±19 aged, corroded steel service taps with new bronze saddle taps to reduce potential for failures and leaks	In Construction Phase (95% Complete)	None. (Slurry seal remains to be done)
Lou Place Main Replacement	Replacement of approximately 460-LF of aged main and 4 services on Lou Place between Troy Way and Crown Point Vista	In Design (Nearing ready to bid phase)	Nearing ready to bid phase
Edward Ct Main Replacement	Replacement of approximately 300-LF of aged main and 3 services on between Lou Place and the south end of Edward Court	In Design (Nearing ready to bid phase)	
Spahn Ranch Rd. Main Extension	Install new pipeline; provides looped distribution network	In Design	
Cavitt Stallman 12" (Oak Pines to Sierra Ponds)	Install new pipeline on Cavitt Stallman between Oak Pines Lane and Sierra Ponds Lane	In Design	
Cavitt Stallman 12" (Mystery Cr to Oak Pines)	Install new pipeline on Cavitt Stallman between Mystery Creek Ln and Oak Pines Ln.	In Design	
Woodminister Services Replacements	Replace 18 aged services	In Design	
Redbud/Lupin/Meadowlark Services Replmts	Replace 43 aged services	In Design (Nearing ready to bid phase)	
Sandstone & Auberry to Hill Rd 8" Ext & Serv	Replace pipeline and services	In Design (Nearing ready to bid phase)	
Kokila (SJWD/PCWA) 12-Inch Intertie Pipeline	Interconnection with PCWA	In Design	Working with RWA on Grant Funding

Project Title	Description	Status	Issues / Notes
Mooney Tank Building New Roof	Replace the existing aged roof before failure	In Design	
Canyon Falls Village PRS Replacement	Rehabilitation of an existing Pressure Reducing Station (PRV) located near the intersection of Canyon Falls Drive and Santa Juanita Ave.	In Design (Control Valve pre-purchase is done)	
UGB & LGB Low Flow Pumps and LGB/CP MOV	Installation of two new low flow pumps, one each at the Lower and Upper Granite Bay pump stations	In Design	

Retail CIP - Project Specifics

- None to Report

Current Wholesale Projects

Project Title	Description	Status (% Complete)	Issues/ Notes
WTP Thickeners Lining	Clean, repair and line the interior walls and floor of the three thickeners to eliminate leakage and protect the concrete and reinforcing from damage	In Design (TM is done, preparing Bid Docs now)	
FO-40 T-Main Relining	Relining of the existing ±11,000 foot long steel pipeline	In Construction	
Lime System Improvements	Improvements for the WTP's lime system control and feeder system	In Design	
Hinkle Res. Monitoring Level Probes	Installation of level probes into the monitoring wells to provide consistent monitoring data for DSOD reporting	In Construction	SCADA integration done, calibrating the probes now

Wholesale CIP - Project Specifics

- None to Report

SAFETY & REGULATORY TRAINING – NOVEMBER 2018

Training Course	Staff
Hearing Conservation	FS, Eng, Conservation, WTP & Maintenance
Forklift Qualification - Part 2	FS, Eng, WTP, & Maintenance
Respiratory Protection	FS, Eng, WTP, & Maintenance

FINANCE/BUDGET

See attached.



San Juan Water District, CA

Wholesale Operating Income Statement

Group Summary

For Fiscal: 2018-2019 Period Ending: 11/30/2018

Account	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Fund: 010 - WHOLESALE					
Revenue					
41000 - Water Sales	12,666,300.00	12,666,300.00	0.00	5,917,055.08	6,749,244.92
43000 - Rebate	1,500.00	1,500.00	0.00	235.23	1,264.77
45000 - Other Operating Revenue	0.00	0.00	0.00	21,280.53	-21,280.53
49000 - Other Non-Operating Revenue	151,900.00	151,900.00	0.00	15,901.39	135,998.61
Revenue Total:	12,819,700.00	12,819,700.00	0.00	5,954,472.23	6,865,227.77
Expense					
51000 - Salaries and Benefits	3,514,900.00	3,514,900.00	350,852.81	1,350,983.18	2,163,916.82
52000 - Debt Service Expense	955,000.00	955,000.00	0.00	80,422.09	874,577.91
53000 - Source of Supply	2,006,800.00	2,006,800.00	2,421.00	928,363.05	1,078,436.95
54000 - Professional Services	887,400.00	887,400.00	6,332.44	177,716.46	709,683.54
55000 - Maintenance	450,900.00	450,900.00	16,895.88	127,273.99	323,626.01
56000 - Utilities	90,500.00	90,500.00	0.00	79,011.06	11,488.94
57000 - Materials and Supplies	478,300.00	478,300.00	23,719.78	236,807.78	241,492.22
58000 - Public Outreach	88,500.00	88,500.00	264.70	4,536.95	83,963.05
59000 - Other Operating Expenses	470,300.00	470,300.00	9,016.83	203,783.85	266,516.15
69000 - Other Non-Operating Expenses	2,700.00	2,700.00	0.00	1,473.50	1,226.50
69900 - Transfers Out	2,776,900.00	2,776,900.00	0.00	0.00	2,776,900.00
Expense Total:	11,722,200.00	11,722,200.00	409,503.44	3,190,371.91	8,531,828.09
Fund: 010 - WHOLESALE Surplus (Deficit):	1,097,500.00	1,097,500.00	-409,503.44	2,764,100.32	-1,666,600.32
Total Surplus (Deficit):	1,097,500.00	1,097,500.00	-409,503.44	2,764,100.32	-1,666,600.32

Fund Summary

Fund	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
010 - WHOLESALE	1,097,500.00	1,097,500.00	-409,503.44	2,764,100.32	-1,666,600.32
Total Surplus (Deficit):	1,097,500.00	1,097,500.00	-409,503.44	2,764,100.32	-1,666,600.32



San Juan Water District, CA

Wholesale Capital Income Statement

Group Summary

For Fiscal: 2018-2019 Period Ending: 11/30/2018

Account	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Fund: 011 - Wholesale Capital Outlay					
Revenue					
42000 - Taxes & Assessments	1,094,700.00	1,094,700.00	0.00	12,300.25	1,082,399.75
44000 - Connection Fees	75,000.00	75,000.00	4,116.00	111,271.00	-36,271.00
44500 - Capital Contributions - Revenue	2,285,400.00	2,285,400.00	0.00	21,850.00	2,263,550.00
49000 - Other Non-Operating Revenue	65,000.00	65,000.00	0.00	41,516.92	23,483.08
49990 - Transfer In	2,776,900.00	2,776,900.00	0.00	0.00	2,776,900.00
Revenue Total:	6,297,000.00	6,297,000.00	4,116.00	186,938.17	6,110,061.83
Expense					
55000 - Maintenance	3,101,000.00	3,101,000.00	0.00	23,895.78	3,077,104.22
61000 - Capital Outlay	1,755,700.00	1,755,700.00	6,016.49	54,579.79	1,701,120.21
63000 - Contributions to Others	0.00	0.00	-38,318.00	-38,318.00	38,318.00
Expense Total:	4,856,700.00	4,856,700.00	-32,301.51	40,157.57	4,816,542.43
Fund: 011 - Wholesale Capital Outlay Surplus (Deficit):	1,440,300.00	1,440,300.00	36,417.51	146,780.60	1,293,519.40
Total Surplus (Deficit):	1,440,300.00	1,440,300.00	36,417.51	146,780.60	1,293,519.40

Fund Summary

Fund	Original	Current	MTD Activity	YTD Activity	Budget
	Total Budget	Total Budget			Remaining
011 - Wholesale Capital Outlay	1,440,300.00	1,440,300.00	36,417.51	146,780.60	1,293,519.40
Total Surplus (Deficit):	1,440,300.00	1,440,300.00	36,417.51	146,780.60	1,293,519.40



San Juan Water District, CA

Retail Operating Income Statement

Group Summary

For Fiscal: 2018-2019 Period Ending: 11/30/2018

Account	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Fund: 050 - RETAIL					
Revenue					
41000 - Water Sales	11,479,700.00	11,479,700.00	1,284,217.55	3,501,994.53	7,977,705.47
45000 - Other Operating Revenue	379,600.00	379,600.00	19,045.92	125,499.09	254,100.91
49000 - Other Non-Operating Revenue	116,200.00	116,200.00	0.00	48,547.87	67,652.13
Revenue Total:	11,975,500.00	11,975,500.00	1,303,263.47	3,676,041.49	8,299,458.51
Expense					
51000 - Salaries and Benefits	4,720,300.00	4,720,300.00	477,335.11	1,857,263.09	2,863,036.91
52000 - Debt Service Expense	531,000.00	531,000.00	0.00	44,723.44	486,276.56
53000 - Source of Supply	3,095,300.00	3,095,300.00	0.00	1,410,574.37	1,684,725.63
54000 - Professional Services	1,213,400.00	1,213,400.00	50,215.90	227,453.43	985,946.57
55000 - Maintenance	345,800.00	345,800.00	2,144.64	88,707.73	257,092.27
56000 - Utilities	246,200.00	246,200.00	375.00	138,282.31	107,917.69
57000 - Materials and Supplies	292,800.00	292,800.00	9,855.17	126,193.62	166,606.38
58000 - Public Outreach	65,000.00	65,000.00	0.00	43,769.54	21,230.46
59000 - Other Operating Expenses	577,600.00	577,600.00	17,037.38	220,868.37	356,731.63
69000 - Other Non-Operating Expenses	2,200.00	2,200.00	0.00	1,473.50	726.50
69900 - Transfers Out	275,300.00	275,300.00	0.00	0.00	275,300.00
Expense Total:	11,364,900.00	11,364,900.00	556,963.20	4,159,309.40	7,205,590.60
Fund: 050 - RETAIL Surplus (Deficit):	610,600.00	610,600.00	746,300.27	-483,267.91	1,093,867.91
Total Surplus (Deficit):	610,600.00	610,600.00	746,300.27	-483,267.91	1,093,867.91

Fund Summary

Fund	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
050 - RETAIL	610,600.00	610,600.00	746,300.27	-483,267.91	1,093,867.91
Total Surplus (Deficit):	610,600.00	610,600.00	746,300.27	-483,267.91	1,093,867.91



San Juan Water District, CA

Retail Capital Income Statement

Group Summary

For Fiscal: 2018-2019 Period Ending: 11/30/2018

Account	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Fund: 055 - Retail Capital Outlay					
Revenue					
42000 - Taxes & Assessments	1,094,700.00	1,094,700.00	0.00	12,300.25	1,082,399.75
44000 - Connection Fees	100,000.00	100,000.00	31,452.00	35,625.00	64,375.00
49000 - Other Non-Operating Revenue	65,000.00	65,000.00	0.00	26,511.61	38,488.39
49990 - Transfer In	275,300.00	275,300.00	0.00	0.00	275,300.00
Revenue Total:	1,535,000.00	1,535,000.00	31,452.00	74,436.86	1,460,563.14
Expense					
54000 - Professional Services	358,000.00	358,000.00	0.00	0.00	358,000.00
55000 - Maintenance	150,800.00	150,800.00	0.00	103,306.91	47,493.09
61000 - Capital Outlay	5,505,300.00	5,505,300.00	55.00	1,061,821.10	4,443,478.90
Expense Total:	6,014,100.00	6,014,100.00	55.00	1,165,128.01	4,848,971.99
Fund: 055 - Retail Capital Outlay Surplus (Deficit):	-4,479,100.00	-4,479,100.00	31,397.00	-1,090,691.15	-3,388,408.85
Total Surplus (Deficit):	-4,479,100.00	-4,479,100.00	31,397.00	-1,090,691.15	-3,388,408.85

Fund Summary

Fund	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
055 - Retail Capital Outlay	-4,479,100.00	-4,479,100.00	31,397.00	-1,090,691.15	-3,388,408.85
Total Surplus (Deficit):	-4,479,100.00	-4,479,100.00	31,397.00	-1,090,691.15	-3,388,408.85

Summary

Project Summary

Project Number	Project Name	Total Revenue	Total Expense	Revenue Over/ (Under) Expenses
121965	Oak Avenue - American River Canyon	0.00	5,261.50	-5,261.50
141043	2014 Drought Response - SSWD Antel	0.00	-33,883.00	33,883.00
171107	FO 40 Transmission Pipeline Re-Lining	0.00	23,895.78	-23,895.78
175105	6690-7767 Douglas Boulevard & Assoc	0.00	736,159.09	-736,159.09
175107	5700-5708 & 5640-5682 Main Avenue	0.00	17,206.88	-17,206.88
175109	9151-9219 Oak Avenue Main Replacer	0.00	17,972.75	-17,972.75
175113	7225-7355 Dambacher Drive	0.00	138,604.44	-138,604.44
175117	Bacon Pressure Zone - Olive Ranch PR	0.00	6,292.00	-6,292.00
175119	Bacon Pressure Zone - Cavitt Stallman	0.00	5,138.72	-5,138.72
181110	Alum Feed Pumps Replacement	0.00	392.53	-392.53
181130	Hinkle Reservoir Monitoring Wells Lev	0.00	23,707.63	-23,707.63
181150	Madison #2 Mag Meter Replacement	0.00	30,479.63	-30,479.63
185135	Upper & Lower GB Pump Stn Low Flov	0.00	4,861.59	-4,861.59
185140	Canyon Falls Village Pressure Reducing	0.00	3,461.65	-3,461.65
185165	Field Services/Engineering Building (Sf	0.00	84,185.20	-84,185.20
195210	SCADA Radio Replacments North Phas	0.00	1,150.00	-1,150.00
195260	Replace Variable Frequency Drives (3 l	0.00	45,616.27	-45,616.27
195270	SCADA Fiber Optic Comm Cabling - Ba	0.00	55.00	-55.00
Project Totals:		0.00	1,110,557.66	-1,110,557.66

Group Summary

Group	Total Revenue	Total Expense	Revenue Over/ (Under) Expenses
CIP - Asset	0.00	1,120,544.88	-1,120,544.88
CIP - Capital Contribution	0.00	-33,883.00	33,883.00
CIP - Expense	0.00	23,895.78	-23,895.78
Group Totals:	0.00	1,110,557.66	-1,110,557.66

Type Summary

Type	Total Revenue	Total Expense	Revenue Over/ (Under) Expenses
Administration	0.00	-33,883.00	33,883.00
Engineering	0.00	1,089,617.72	-1,089,617.72
Information Technology	0.00	55.00	-55.00
Water Treatment Plant	0.00	54,767.94	-54,767.94
Type Totals:	0.00	1,110,557.66	-1,110,557.66

GL Account Summary

GL Account Number	GL Account Name	Total Revenue	Total Expense	Revenue Over/ (Under) Expenses
010-220-54120	Professional Services - Other	0.00	11,113.99	11,113.99
011-700-57120	Maintenance - Facility	0.00	4,435.00	4,435.00
011-700-61145	Capital Outlay - WTP & Improv...	0.00	23,895.78	23,895.78
011-700-61145	Capital Outlay - WTP & Improv...	0.00	392.53	392.53
011-700-61155	Capital Outlay - Reservoirs & I...	0.00	23,707.63	23,707.63
011-700-61160	Capital Outlay - Equipment and...	0.00	19,365.64	19,365.64
011-700-74090	Contributions to Others	0.00	-38,318.00	-38,318.00
055-20030	Retentions Payable	0.00	4,143.99	4,143.99
055-700-61135	Capital Outlay - Pump Stations...	0.00	53,994.51	53,994.51
055-700-61140	Capital Outlay - Buildings & Im...	0.00	88,616.00	88,616.00
055-700-61150	Capital Outlay - Mains/Pipeline...	0.00	918,060.59	918,060.59
055-700-61160	Capital Outlay - Equipment and...	0.00	1,150.00	1,150.00
GL Account Totals:		0.00	1,110,557.66	1,110,557.66



San Juan Water District, CA

Balance Sheet

Account Summary

As Of 11/30/2018

Account	010 - WHOLESALE	011 - Wholesale Capital Outlay	050 - RETAIL	055 - Retail Capital Outlay	Total
Asset					
Type: 1000 - Assets					
10010 - Cash and Investments	6,036,840.97	10,161,957.17	1,970,808.57	5,971,426.38	24,141,033.09
10510 - Accounts Receivable	8,481.90	0.84	411,953.05	0.06	420,435.85
11000 - Inventory	0.00	0.00	132,736.85	0.00	132,736.85
12000 - Prepaid Expense	29,920.00	0.00	29,920.00	0.00	59,840.00
14010 - Deferred Outflows	4,779,860.95	0.00	5,666,543.09	0.00	10,446,404.04
17010 - Capital Assets - Work in Progress	119,719.83	0.00	1,200,506.28	0.00	1,320,226.11
17150 - Capital Assets - Land Non-depreciable	98,212.00	0.00	166,272.00	0.00	264,484.00
17160 - Capital Assets - Land Improvements	814,105.59	0.00	83,970.80	0.00	898,076.39
17200 - Capital Assets - Pump Stations & Improvements	7,047,178.00	0.00	5,527,475.04	0.00	12,574,653.04
17300 - Capital Assets - Buildings & Improvements	1,296,460.92	0.00	55,440.68	0.00	1,351,901.60
17350 - Capital Assets - Water Treatment Plant & Imp	35,529,240.97	0.00	16,000.00	0.00	35,545,240.97
17400 - Capital Assets - Mains/Pipelines & Improvements	29,288,015.94	0.00	42,097,313.07	0.00	71,385,329.01
17500 - Capital Assets - Reservoirs & Improvements	2,876,930.81	0.00	2,492,421.90	0.00	5,369,352.71
17700 - Capital Assets - Equipment & Furniture	13,623,189.97	0.00	1,051,807.09	0.00	14,674,997.06
17750 - Capital Assets - Vehicles	316,440.00	0.00	510,886.87	0.00	827,326.87
17800 - Capital Assets - Software	447,653.38	0.00	403,200.40	0.00	850,853.78
17850 - Capital Assets - Intangible	666,196.00	0.00	0.00	0.00	666,196.00
17900 - Less Accumulated Depreciation	-35,623,074.98	0.00	-27,567,347.98	0.00	-63,190,422.96
19015 - 2012 Premiums on Refunding Bonds	-552,686.28	0.00	-300,093.04	0.00	-852,779.32
Total Type 1000 - Assets:	66,802,685.97	10,161,958.01	33,949,814.67	5,971,426.44	116,885,885.09
Total Asset:	66,802,685.97	10,161,958.01	33,949,814.67	5,971,426.44	116,885,885.09
Liability					
Type: 1000 - Assets					
10510 - Accounts Receivable	0.00	0.00	87,392.93	0.00	87,392.93
Total Type 1000 - Assets:	0.00	0.00	87,392.93	0.00	87,392.93
Type: 2000 - Liabilities					
20010 - Accounts Payable	53,938.90	2,315.95	19,541.90	84,248.79	160,045.54
20100 - Retentions Payable	0.00	0.00	0.00	55,943.21	55,943.21
21200 - Salaries & Benefits Payable	32,244.30	0.00	52,368.22	0.00	84,612.52
21250 - Payroll Taxes Payable	4,467.01	0.00	3,561.61	0.00	8,028.62
21300 - Compensated Absences	313,125.59	0.00	470,930.53	0.00	784,056.12
21500 - Premium on Issuance of Bonds Series 2017	1,382,904.36	0.00	777,883.70	0.00	2,160,788.06
21600 - OPEB Liability	1,868,077.67	0.00	2,435,346.48	0.00	4,303,424.15

Balance Sheet

As Of 11/30/2018

Account	010 - WHOLESALE	011 - Wholesale Capital Outlay	050 - RETAIL	055 - Retail Capital Outlay	Total
21700 - Pension Liability	1,985,100.80	0.00	2,816,714.96	0.00	4,801,815.76
22010 - Deferred Income	0.00	0.00	41,904.78	0.00	41,904.78
22050 - Deferred Inflows	1,448,541.04	0.00	1,934,601.33	0.00	3,383,142.37
24200 - 2012 Bonds Payable	6,414,133.42	0.00	3,482,693.34	0.00	9,896,826.76
24250 - Bonds Payable 2017 Refunding	16,115,200.00	0.00	9,064,800.00	0.00	25,180,000.00
Total Type 2000 - Liabilities:	29,617,733.09	2,315.95	21,100,346.85	140,192.00	50,860,587.89
Total Liability:	29,617,733.09	2,315.95	21,187,739.78	140,192.00	50,947,980.82
Equity					
Type: 3000 - Equity					
30100 - Investment in Capital Assets	33,105,804.95	0.00	13,014,612.39	0.00	46,120,417.34
30500 - Designated Reserves	1,315,047.61	10,012,861.46	230,730.41	6,921,925.59	18,480,565.07
Total Type 3000 - Equity:	34,420,852.56	10,012,861.46	13,245,342.80	6,921,925.59	64,600,982.41
Total Total Beginning Equity:	34,420,852.56	10,012,861.46	13,245,342.80	6,921,925.59	64,600,982.41
Total Revenue	5,954,472.23	186,938.17	3,676,041.49	74,436.86	9,891,888.75
Total Expense	3,190,371.91	40,157.57	4,159,309.40	1,165,128.01	8,554,966.89
Revenues Over/Under Expenses	2,764,100.32	146,780.60	-483,267.91	-1,090,691.15	1,336,921.86
Total Equity and Current Surplus (Deficit):	37,184,952.88	10,159,642.06	12,762,074.89	5,831,234.44	65,937,904.27
Total Liabilities, Equity and Current Surplus (Deficit):	66,802,685.97	10,161,958.01	33,949,814.67	5,971,426.44	116,885,885.09



San Juan Water District, CA

Check Report

By Check Number

Date Range: 11/01/2018 - 11/30/2018

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: APBNK-APBNK						
03578	Maldonado, Ray	11/30/2018	Regular	0.00	-64.60	51807
03627	Mckay, James	11/30/2018	Regular	0.00	-119.32	52446
02556	Costa, Ted	11/30/2018	Regular	0.00	-37.06	52599
03681	Allied Electronics Inc.	11/05/2018	Regular	0.00	3,178.90	53420
03406	Alpha Analytical Laboratories Inc.	11/05/2018	Regular	0.00	863.00	53421
02613	Clark, Tom	11/05/2018	Regular	0.00	214.49	53422
02214	County of Placer Engineering & Surveying	11/05/2018	Regular	0.00	5,911.10	53423
03548	Digital Deployment, Inc.	11/05/2018	Regular	0.00	400.00	53424
03685	Dirt Movers, Inc.	11/05/2018	Regular	0.00	1,969.84	53425
01554	Electrical Equipment Co	11/05/2018	Regular	0.00	12,038.68	53426
01659	Gary Webb Trucking	11/05/2018	Regular	0.00	4,582.50	53427
01068	Glenn C. Walker	11/05/2018	Regular	0.00	1,010.40	53428
03091	Granite Bay Ace Hardware	11/05/2018	Regular	0.00	160.49	53429
02567	Grant, Teri	11/05/2018	Regular	0.00	116.82	53430
01706	Graymont Western US Inc.	11/05/2018	Regular	0.00	6,519.48	53431
01733	Harris Industrial Gases	11/05/2018	Regular	0.00	56.79	53432
03383	Inferrera Construction Management Group, Inc.	11/05/2018	Regular	0.00	4,860.00	53433
03684	KP Martin Inc	11/05/2018	Regular	0.00	823.80	53434
01959	Les Schwab Tire Centers of California Inc	11/05/2018	Regular	0.00	440.49	53435
03533	M&C Bliss Enterprises Inc	11/05/2018	Regular	0.00	1,286.97	53436
02093	NDS Solutions, Inc	11/05/2018	Regular	0.00	2,883.01	53437
03239	NorCal RotoCo, Inc.	11/05/2018	Regular	0.00	250.00	53438
02131	Office Depot, Inc.	11/05/2018	Regular	0.00	1,299.41	53439
02150	Pace Supply Corp	11/05/2018	Regular	0.00	1,109.22	53440
02154	Pacific EcoRisk, Inc	11/05/2018	Regular	0.00	591.38	53441
03234	Pierson, Andrew	11/05/2018	Regular	0.00	80.74	53442
02223	Rexel Inc (Platt - Rancho Cordova)	11/05/2018	Regular	0.00	16,734.13	53443
02328	Rocklin Windustrial Co	11/05/2018	Regular	0.00	120.93	53444
02363	Sacramento Local Agency Formation Commission	11/05/2018	Regular	0.00	2,947.00	53445
02459	Sierra Safety Company	11/05/2018	Regular	0.00	113.15	53446
03683	Smith, Cara M.	11/05/2018	Regular	0.00	2,137.54	53447
03416	Smith, Kendall	11/05/2018	Regular	0.00	130.00	53448
03309	Sorum, Mark	11/05/2018	Regular	0.00	2,500.00	53449
02581	The Ferguson Group, LLC	11/05/2018	Regular	0.00	12,091.99	53450
03079	Van Dusen, Darren	11/05/2018	Regular	0.00	439.78	53451
02700	Viking Shred LLC	11/05/2018	Regular	0.00	50.00	53452
01687	W. W. Grainger, Inc.	11/05/2018	Regular	0.00	30.74	53453
03663	Westlands Water District	11/05/2018	Regular	0.00	5,000.00	53454
01241	Bureau of Reclamation CCAO	11/05/2018	Regular	0.00	100.00	53456
03655	Adrian Mocan Drywall and Texture	11/13/2018	Regular	0.00	1,100.00	53457
01041	Afman, Todd R	11/13/2018	Regular	0.00	609.65	53458
03681	Allied Electronics Inc.	11/13/2018	Regular	0.00	1,678.63	53459
	Void	11/13/2018	Regular	0.00	0.00	53460
03406	Alpha Analytical Laboratories Inc.	11/13/2018	Regular	0.00	936.00	53461
01073	Amarjeet Singh Garcha	11/13/2018	Regular	0.00	1,700.00	53462
01026	American River Ace Hardware, Inc.	11/13/2018	Regular	0.00	103.71	53463
01090	American Water Works Association	11/13/2018	Regular	0.00	1,223.00	53464
01372	City of Folsom	11/13/2018	Regular	0.00	30.24	53465
01375	City of Sacramento	11/13/2018	Regular	0.00	3,606.50	53466
03376	Del Paso Pipe & Steel Inc.	11/13/2018	Regular	0.00	41.31	53467
01494	Dewey Services Inc.	11/13/2018	Regular	0.00	85.00	53468
01554	Electrical Equipment Co	11/13/2018	Regular	0.00	1,043.08	53469
01623	FISHER SCIENTIFIC COMPANY LLC	11/13/2018	Regular	0.00	2,231.47	53470
01681	Golden State Flow Measurements, Inc.	11/13/2018	Regular	0.00	4,162.90	53471

Check Report

Date Range: 11/01/2018 - 11/30/2018

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
03686	Goodfellow Bros CA LLC	11/13/2018	Regular	0.00	69.68	53472
03091	Granite Bay Ace Hardware	11/13/2018	Regular	0.00	68.01	53473
01733	Harris Industrial Gases	11/13/2018	Regular	0.00	179.93	53474
02047	Heasley, Mike	11/13/2018	Regular	0.00	195.67	53475
03383	Inferrera Construction Management Group, Inc.	11/13/2018	Regular	0.00	21,135.00	53476
01796	Insomniac Productions Inc.	11/13/2018	Regular	0.00	1,934.28	53477
01916	Miller, Ken	11/13/2018	Regular	0.00	13.63	53478
02131	Office Depot, Inc.	11/13/2018	Regular	0.00	1,344.44	53479
	Void	11/13/2018	Regular	0.00	0.00	53480
02150	Pace Supply Corp	11/13/2018	Regular	0.00	540.54	53481
02146	PG&E	11/13/2018	Regular	0.00	107,236.66	53482
	Void	11/13/2018	Regular	0.00	0.00	53483
02219	Placer County Tax Collector	11/13/2018	Regular	0.00	103.36	53484
03532	Quincy Engineering Inc	11/13/2018	Regular	0.00	3,792.50	53485
02283	Recology Auburn Placer	11/13/2018	Regular	0.00	643.47	53486
02223	Rexel Inc (Platt - Rancho Cordova)	11/13/2018	Regular	0.00	3,466.04	53487
03092	Rich, Dan	11/13/2018	Regular	0.00	9.27	53488
02452	Sierra National Construction, Inc.	11/13/2018	Regular	0.00	13,957.51	53489
02459	Sierra Safety Company	11/13/2018	Regular	0.00	139.43	53490
01411	SureWest Telephone	11/13/2018	Regular	0.00	1,618.21	53491
02571	Tesco Controls, Inc.	11/13/2018	Regular	0.00	4,435.00	53492
02580	The Eidam Corporation	11/13/2018	Regular	0.00	4,022.75	53493
02667	US Bank Corporate Payments Sys (CalCard)	11/13/2018	Regular	0.00	10,979.74	53494
	Void	11/13/2018	Regular	0.00	0.00	53495
	Void	11/13/2018	Regular	0.00	0.00	53496
	Void	11/13/2018	Regular	0.00	0.00	53497
	Void	11/13/2018	Regular	0.00	0.00	53498
	Void	11/13/2018	Regular	0.00	0.00	53499
	Void	11/13/2018	Regular	0.00	0.00	53500
	Void	11/13/2018	Regular	0.00	0.00	53501
	Void	11/13/2018	Regular	0.00	0.00	53502
01687	W. W. Grainger, Inc.	11/13/2018	Regular	0.00	157.66	53503
03445	Zlotnick, Greg	11/13/2018	Regular	0.00	207.15	53504
03406	Alpha Analytical Laboratories Inc.	11/16/2018	Regular	0.00	595.00	53505
03649	Caggiano General Engineering, Inc.	11/16/2018	Regular	0.00	128,012.50	53506
01352	Chemco Systems, L.P.	11/16/2018	Regular	0.00	1,027.65	53507
03089	Fulton, Jonathan	11/16/2018	Regular	0.00	29.89	53508
01659	Gary Webb Trucking	11/16/2018	Regular	0.00	105.00	53509
03091	Granite Bay Ace Hardware	11/16/2018	Regular	0.00	44.70	53510
01778	IDEXX Distribution, Inc.	11/16/2018	Regular	0.00	554.61	53511
03383	Inferrera Construction Management Group, Inc.	11/16/2018	Regular	0.00	3,915.00	53512
03520	Johnson, Jeff A	11/16/2018	Regular	0.00	216.49	53513
02024	MCI WORLDCOM	11/16/2018	Regular	0.00	124.36	53514
02146	PG&E	11/16/2018	Regular	0.00	10.00	53515
02293	RFI Enterprises, Inc	11/16/2018	Regular	0.00	49.86	53516
02328	Rocklin Windustrial Co	11/16/2018	Regular	0.00	48.26	53517
02357	Sacramento Municipal Utility District (SMUD)	11/16/2018	Regular	0.00	17,898.51	53518
02452	Sierra National Construction, Inc.	11/16/2018	Regular	0.00	28,935.76	53519
02463	The New AnswerNet	11/16/2018	Regular	0.00	275.00	53520
03689	Tom Perkins Constructions	11/16/2018	Regular	0.00	1,522.21	53521
03689	Tom Perkins Constructions	11/27/2018	Regular	0.00	-1,522.21	53521
02651	United Parcel Service Inc	11/16/2018	Regular	0.00	118.74	53522
03284	Vavrinek, Trine, Day & Co, LLP	11/16/2018	Regular	0.00	232.50	53523
02690	Verizon Wireless	11/16/2018	Regular	0.00	1,806.94	53524
01687	W. W. Grainger, Inc.	11/16/2018	Regular	0.00	949.69	53525
03445	Zlotnick, Greg	11/16/2018	Regular	0.00	1,200.26	53526
01041	Afman, Todd R	11/26/2018	Regular	0.00	374.26	53527
03681	Allied Electronics Inc.	11/26/2018	Regular	0.00	640.73	53528
01681	Golden State Flow Measurements, Inc.	11/26/2018	Regular	0.00	22,756.31	53529
03091	Granite Bay Ace Hardware	11/26/2018	Regular	0.00	46.29	53530
01819	Joel Richard Eichman	11/26/2018	Regular	0.00	264.70	53531

Check Report

Date Range: 11/01/2018 - 11/30/2018

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
02131	Office Depot, Inc.	11/26/2018	Regular	0.00	621.61	53532
02150	Pace Supply Corp	11/26/2018	Regular	0.00	1,923.27	53533
02216	Placer County Public Works	11/26/2018	Regular	0.00	55.00	53534
02223	Rexel Inc (Platt - Rancho Cordova)	11/26/2018	Regular	0.00	1,455.31	53535
02302	Riebes Auto Parts, LLC	11/26/2018	Regular	0.00	4.84	53536
02581	The Ferguson Group, LLC	11/26/2018	Regular	0.00	6,000.00	53537
02716	WATER EDUCATION FOUNDATION	11/26/2018	Regular	0.00	9,000.00	53538
03689	Tom Perkins Constructions	11/27/2018	Regular	0.00	1,522.21	53539
01242	Bureau of Reclamation-MPR	11/05/2018	EFT	0.00	100.00	405682
01242	Bureau of Reclamation-MPR	11/05/2018	EFT	0.00	-100.00	405682
03221	Chemtrade Chemicals Corporation	11/05/2018	EFT	0.00	8,347.08	405683
01486	Department of Energy	11/05/2018	EFT	0.00	3,400.73	405684
01611	Ferguson Enterprises, Inc	11/05/2018	EFT	0.00	582.05	405685
03674	Geokon, Inc.	11/05/2018	EFT	0.00	80.26	405686
03237	GM Construction & Developers, Inc	11/05/2018	EFT	0.00	9,552.63	405687
01790	Industrial Safety Supply Corp of California	11/05/2018	EFT	0.00	103.72	405688
01794	Innovyze, Inc	11/05/2018	EFT	0.00	4,400.00	405689
01895	Joseph G Pollard Co, Inc	11/05/2018	EFT	0.00	563.20	405690
03628	Lees Automotive Repair Inc.	11/05/2018	EFT	0.00	1,070.75	405691
01736	MailFinance Inc	11/05/2018	EFT	0.00	93.82	405692
01472	Mel Dawson, Inc.	11/05/2018	EFT	0.00	5,215.20	405693
02069	Motion Industries	11/05/2018	EFT	0.00	373.87	405694
03377	RDO Construction Equipment Co.	11/05/2018	EFT	0.00	2,455.87	405695
02308	River City Staffing, Inc.	11/05/2018	EFT	0.00	917.20	405696
02572	Thatcher Company of California, Inc.	11/05/2018	EFT	0.00	4,226.40	405697
03298	United Rentals (North America), Inc.	11/05/2018	EFT	0.00	3,586.83	405698
02706	Vortex Industries, Inc.	11/05/2018	EFT	0.00	1,011.00	405699
03387	WageWorks, Inc	11/05/2018	EFT	0.00	351.15	405700
02730	Western Area Power Administration	11/05/2018	EFT	0.00	2,303.02	405701
01232	Brower Mechanical, Inc.	11/13/2018	EFT	0.00	867.00	405702
03221	Chemtrade Chemicals Corporation	11/13/2018	EFT	0.00	4,127.00	405703
01521	DataProse, LLC	11/13/2018	EFT	0.00	9,543.28	405704
01611	Ferguson Enterprises, Inc	11/13/2018	EFT	0.00	630.45	405705
03237	GM Construction & Developers, Inc	11/13/2018	EFT	0.00	12,746.70	405706
01721	Hach Company	11/13/2018	EFT	0.00	3,867.72	405707
	Void	11/13/2018	EFT	0.00	0.00	405708
03593	Hanneman, Martin W	11/13/2018	EFT	0.00	16.35	405709
01790	Industrial Safety Supply Corp of California	11/13/2018	EFT	0.00	1,348.68	405710
01895	Joseph G Pollard Co, Inc	11/13/2018	EFT	0.00	219.84	405711
02027	Mcmaster-Carr Supply Company	11/13/2018	EFT	0.00	771.85	405712
02292	Rexel USA, Inc.	11/13/2018	EFT	0.00	11,478.33	405713
02308	River City Staffing, Inc.	11/13/2018	EFT	0.00	917.20	405714
03220	Solenis LLP	11/13/2018	EFT	0.00	3,840.52	405715
03403	TESSCO Technologies, Incorporated	11/13/2018	EFT	0.00	305.09	405716
02592	The Reed Group, Inc.	11/13/2018	EFT	0.00	6,248.98	405717
02162	Tobin, Pamela	11/13/2018	EFT	0.00	83.93	405718
01328	Association of California Water Agencies / Joint Pr	11/16/2018	EFT	0.00	7,940.13	405719
01486	Department of Energy	11/16/2018	EFT	0.00	3,151.03	405720
03628	Lees Automotive Repair Inc.	11/16/2018	EFT	0.00	1,077.31	405721
03543	Mailroom Finance, Inc.	11/16/2018	EFT	0.00	2,000.00	405722
02027	Mcmaster-Carr Supply Company	11/16/2018	EFT	0.00	55.21	405723
02050	Miles Treaster & Associates (MTA)	11/16/2018	EFT	0.00	3,840.64	405724
02158	Pacific Storage Company	11/16/2018	EFT	0.00	57.30	405725
02308	River City Staffing, Inc.	11/16/2018	EFT	0.00	917.20	405726
02710	WageWorks, Inc	11/16/2018	EFT	0.00	86.00	405727
03387	WageWorks, Inc	11/16/2018	EFT	0.00	351.15	405728
01242	Bureau of Reclamation-MPR	11/27/2018	EFT	0.00	-1,421.44	405729
01242	Bureau of Reclamation-MPR	11/26/2018	EFT	0.00	1,421.44	405729
03674	Geokon, Inc.	11/26/2018	EFT	0.00	1,921.00	405730
03237	GM Construction & Developers, Inc	11/26/2018	EFT	0.00	6,005.85	405731
02027	Mcmaster-Carr Supply Company	11/26/2018	EFT	0.00	89.97	405732

Check Report

Date Range: 11/01/2018 - 11/30/2018

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
02286	Regional Water Authority	11/26/2018	EFT	0.00	350.00	405733
02308	River City Staffing, Inc.	11/26/2018	EFT	0.00	917.20	405734
02572	Thatcher Company of California, Inc.	11/26/2018	EFT	0.00	4,226.40	405735
03077	VALIC	11/02/2018	Bank Draft	0.00	4,987.81	0007607819
03077	VALIC	11/16/2018	Bank Draft	0.00	4,988.60	0007619870
03077	VALIC	11/30/2018	Bank Draft	0.00	4,587.81	0007632498
01641	Sun Life Assurance Company of Canada	11/02/2018	Bank Draft	0.00	10,079.28	100426922
03130	CalPERS Retirement	11/02/2018	Bank Draft	0.00	34,364.97	1001195926
03078	CalPERS Health	11/06/2018	Bank Draft	0.00	41,971.79	1001198330
03078	CalPERS Health	11/06/2018	Bank Draft	0.00	39,874.33	1001198330
03078	CalPERS Health	11/06/2018	Bank Draft	0.00	37,531.99	1001198330
03130	CalPERS Retirement	11/16/2018	Bank Draft	0.00	34,331.89	1001205027
01366	Citistreet/CalPERS 457	11/16/2018	Bank Draft	0.00	2,088.75	1001205053
03130	CalPERS Retirement	11/30/2018	Bank Draft	0.00	34,413.34	1001213807
01366	Citistreet/CalPERS 457	11/30/2018	Bank Draft	0.00	2,705.18	1001213811
03163	Economic Development Department	11/16/2018	Bank Draft	0.00	8,351.36	0-073-192-256
03080	California State Disbursement Unit	11/15/2018	Bank Draft	0.00	750.92	87CHTMB6658
03080	California State Disbursement Unit	11/29/2018	Bank Draft	0.00	750.92	A2B1BMR6658
03080	California State Disbursement Unit	11/01/2018	Bank Draft	0.00	750.92	WI73YCCQ6658
03163	Economic Development Department	11/30/2018	Bank Draft	0.00	8,898.33	0-273-888-064
03163	Economic Development Department	11/02/2018	Bank Draft	0.00	8,396.59	1-827-521-344
01039	American Family Life Assurance Company of Colu	11/20/2018	Bank Draft	0.00	567.84	Q3869 11-20-18
01039	American Family Life Assurance Company of Colu	11/20/2018	Bank Draft	0.00	567.84	Q3869 11-20-18
01366	Citistreet/CalPERS 457	11/02/2018	Bank Draft	0.00	2,921.25	1000000154792
03164	Internal Revenue Service	11/02/2018	Bank Draft	0.00	43,903.73	2708706321932
03164	Internal Revenue Service	11/16/2018	Bank Draft	0.00	43,960.12	2708720429128
03164	Internal Revenue Service	11/30/2018	Bank Draft	0.00	45,465.45	2708734804833

Bank Code APBNK Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	182	108	0.00	520,181.65
Manual Checks	0	0	0.00	0.00
Voided Checks	0	15	0.00	-1,743.19
Bank Drafts	24	24	0.00	417,211.01
EFT's	81	56	0.00	138,634.09
	287	203	0.00	1,074,283.56

All Bank Codes Check Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	182	108	0.00	520,181.65
Manual Checks	0	0	0.00	0.00
Voided Checks	0	15	0.00	-1,743.19
Bank Drafts	24	24	0.00	417,211.01
EFT's	81	56	0.00	138,634.09
	287	203	0.00	1,074,283.56

Fund Summary

Fund	Name	Period	Amount
999	INTERCOMPANY	11/2018	1,074,283.56
			1,074,283.56



San Juan Water District, CA

Vendor History Report

By Vendor Name

Posting Date Range 07/01/2018 - 11/30/2018

Payment Date Range -

Payable Number	Description	Post Date	1099	Payment Number	Payment Date	Amount	Shipping	Tax	Discount	Net	Payment
Item Description	Units	Price	Amount	Account Number	Account Name	Dist Amount					
Vendor Set: 01 - Vendor Set 01											
01916 - Miller, Ken											
Exp Reimb 08-2018	Exp Reimb 08-2018-Mileage PCWA 2x2 Meet 8/31/2018			53205	9/10/2018	30.53	0.00	0.00	0.00	30.53	30.53
Exp Reimb 08-2018-Milea	0.00	0.00	16.90	010-010-52110	Training - Meetings, Education & Trai	16.90	0.00	0.00	0.00	16.90	16.90
				050-010-52110	Training - Meetings, Education & Trai	15.21					
					Training - Meetings, Education & Trai	1.69					
Exp Reimb 10-2018	Mileage Reimbursement -SGA 20th Annivers:10/18/2018			53478	11/13/2018	30.53	0.00	0.00	0.00	30.53	30.53
Mileage Reimbursement	0.00	0.00	13.63	010-010-52110	Training - Meetings, Education & Trai	13.63	0.00	0.00	0.00	13.63	13.63
				050-010-52110	Training - Meetings, Education & Trai	6.82					
					Training - Meetings, Education & Trai	6.81					
03092 - Rich, Dan											
Exp Reimb 09-2018	Mileage Reimb-EE BBQ	9/30/2018		53350	10/15/2018	15.27	0.00	0.00	0.00	15.27	15.27
Mileage Reimb-EE BBQ	0.00	0.00	6.00	010-010-52110	Training - Meetings, Education & Trai	6.00	0.00	0.00	0.00	6.00	6.00
				050-010-52110	Training - Meetings, Education & Trai	3.00					
					Training - Meetings, Education & Trai	3.00					
Exp Reimb 10-2018	Mileage Reimbursement-SGA 20th Anniversa10/18/2018			53488	11/13/2018	15.27	0.00	0.00	0.00	15.27	15.27
Mileage Reimbursement-	0.00	0.00	9.27	010-010-52110	Training - Meetings, Education & Trai	9.27	0.00	0.00	0.00	9.27	9.27
				050-010-52110	Training - Meetings, Education & Trai	4.64					
					Training - Meetings, Education & Trai	4.63					
02162 - Tobin, Pamela											
Exp Reimb 07-2018	Mileage Exp Reimb-Various Meetings& ACW/7/30/2018			405547	8/7/2018	401.71	0.00	0.00	0.00	401.71	401.71
Mileage Exp Reimb-Vario	0.00	0.00	105.75	010-010-52110	Training - Meetings, Education & Trai	105.75	0.00	0.00	0.00	105.75	105.75
				050-010-52110	Training - Meetings, Education & Trai	52.88					
					Training - Meetings, Education & Trai	52.87					
Exp Reimb 08-2018	Mileage Expense Reimbursement-Various Me8/31/2018			405608	9/10/2018	38.70	0.00	0.00	0.00	38.70	38.70
Mileage Expense Reimbu	0.00	0.00	38.70	010-010-52110	Training - Meetings, Education & Trai	38.70	0.00	0.00	0.00	38.70	38.70
				050-010-52110	Training - Meetings, Education & Trai	19.35					
					Training - Meetings, Education & Trai	19.35					
Exp Reimb 09-2018	Mileage & Exp Reimb-Various Meetings	9/30/2018		405667	10/15/2018	173.33	0.00	0.00	0.00	173.33	173.33
Mileage & Exp Reimb-Var	0.00	0.00	173.33	010-010-52110	Training - Meetings, Education & Trai	173.33	0.00	0.00	0.00	173.33	173.33
				050-010-52110	Training - Meetings, Education & Trai	86.66					
					Training - Meetings, Education & Trai	86.67					
Exp Reimb 10-2018	Mileage Reimbursement-Various Meetings	10/26/2018		405718	11/13/2018	83.93	0.00	0.00	0.00	83.93	83.93
Mileage Reimbursement-	0.00	0.00	83.93	010-010-52110	Training - Meetings, Education & Trai	83.93	0.00	0.00	0.00	83.93	83.93
				050-010-52110	Training - Meetings, Education & Trai	41.97					
					Training - Meetings, Education & Trai	41.96					
Vendors: (3) Total 01 - Vendor Set 01:						447.51	0.00	0.00	0.00	447.51	447.51
Vendors: (3) Report Total:						447.51	0.00	0.00	0.00	447.51	447.51



Payroll Set: 01-San Juan Water District

Employee Number	Employee Name	Pay Code	# of Payments	Units	Pay Amount
0690	Costa,Ted	Reg - Regular Hours	5	18.00	2,250.00
			0690 - Costa Total:	18.00	2,250.00
1028	Hanneman,Martin W	Reg - Regular Hours	5	20.00	2,500.00
			1028 - Hanneman Total:	20.00	2,500.00
0670	Miller,Ken	Reg - Regular Hours	5	15.00	1,875.00
			0670 - Miller Total:	15.00	1,875.00
1003	Rich,Daniel T	Reg - Regular Hours	5	12.00	1,500.00
			1003 - Rich Total:	12.00	1,500.00
0650	Tobin,Pamela	Reg - Regular Hours	5	33.00	4,125.00
			0650 - Tobin Total:	33.00	4,125.00
			Report Total:	98.00	12,250.00



Payroll Set: 01-San Juan Water District

<u>Account</u>	<u>Account Description</u>	<u>Units</u>	<u>Pay Amount</u>
010-010-58110	Director - Stipend	49.00	6,125.00
	010 - WHOLESALE Total:	49.00	6,125.00
050-010-58110	Director - Stipend	49.00	6,125.00
	050 - RETAIL Total:	49.00	6,125.00
	Report Total:	98.00	12,250.00



Payroll Set: 01-San Juan Water District

<u>Pay Code</u>	<u>Description</u>	<u># of Payments</u>	<u>Units</u>	<u>Pay Amount</u>
Reg	Regular Hours	25	98.00	12,250.00
		Report Total:	98.00	12,250.00

2018/19 Actual Deliveries and Revenue - By Wholesale Customer Agency

July - November 2018								
	Budgeted Deliveries	Budgeted Revenue	Actual Deliveries	Actual Revenue	Delivery Variance		Revenue Variance	
San Juan Retail	6,782.73	\$ 1,372,628	6,810.57	\$ 1,374,886	27.84	0.4%	\$ 2,259	0.2%
Citrus Heights Water District	5,812.65	\$ 1,332,515	6,267.49	\$ 1,369,421	454.84	7.8%	\$ 36,905	2.8%
Fair Oaks Water District	4,215.93	\$ 961,810	3,367.06	\$ 892,933	(848.87)	-20.1%	\$ (68,877)	-7.2%
Orange Vale Water Co.	2,173.14	\$ 456,687	2,286.04	\$ 465,848	112.90	5.2%	\$ 9,161	2.0%
City of Folsom	651.65	\$ 134,147	630.36	\$ 132,419	(21.29)	-3.3%	\$ (1,728)	-1.3%
Granite Bay Golf Course	196.59	\$ 8,499	200.80	\$ 8,681	4.21	2.1%	\$ 182	2.1%
Sac Suburban Water District	7,700.00	\$ 1,358,973	7,687.73	\$ 1,356,807	(12.27)	-0.2%	\$ (2,166)	-0.2%
Water Transfer	3,840.00	\$ 1,536,000	3,050.02	\$ 1,220,008	(789.98)	-20.6%	\$ (315,992)	-20.6%
TOTAL	31,372.70	\$ 7,161,259	30,300.07	\$ 6,821,003	(1,072.63)	-3.4%	\$ (340,255)	-4.8%

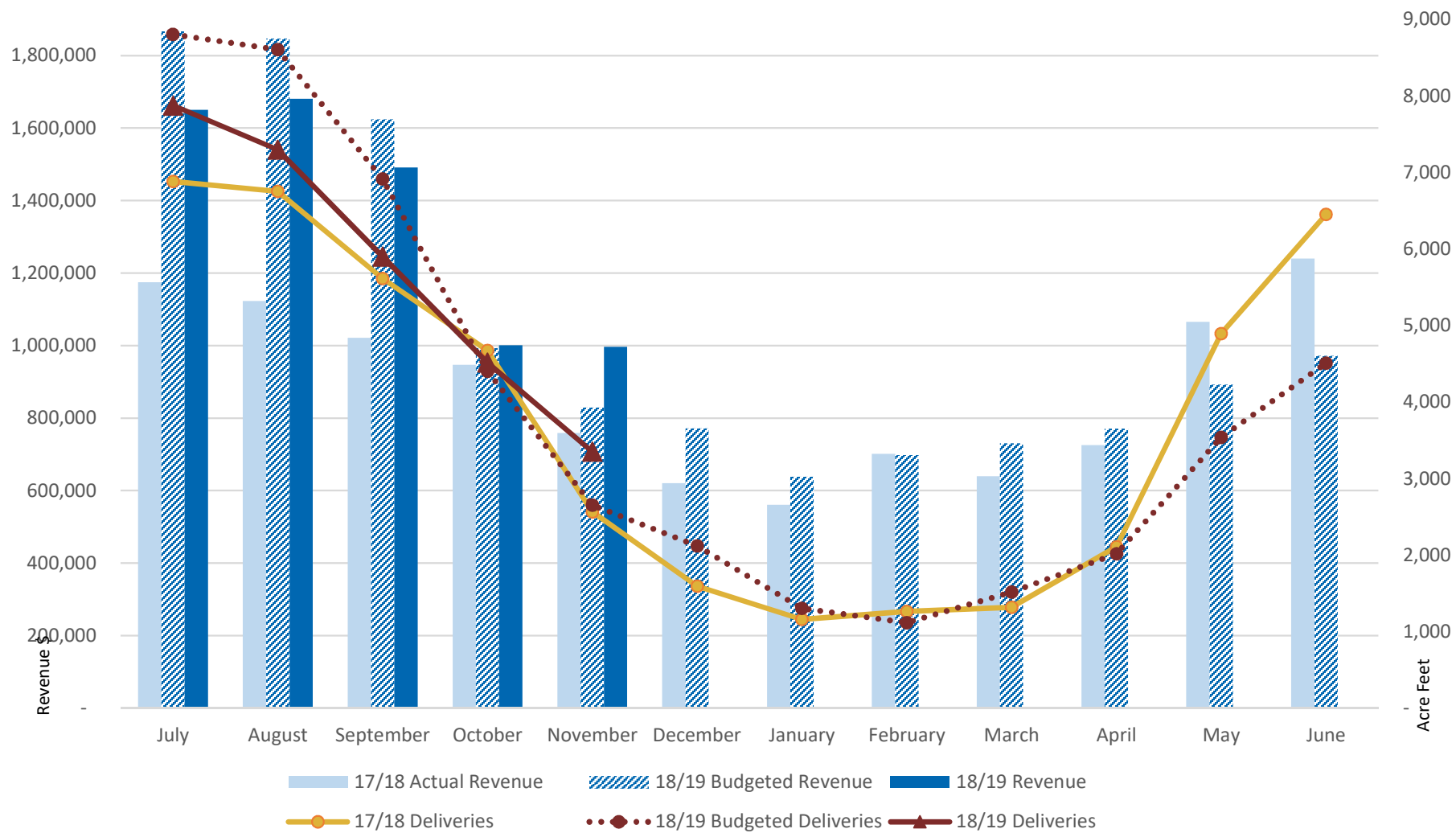
Budgeted Deliveries	31,372.70
Actual Deliveries	30,300.07
Difference	(1,072.63)
	-3%

Budgeted Water Sale Revenue	\$7,161,259
Actual Water Sale Revenue	\$6,821,003
Difference	\$ (340,255)
	-4.8%

Conclusion:

Water deliveries for the months of October and November were higher than budgeted. This improved the negative variance in deliveries from -11% as of October, to -3.4% and revenues from -8% to -4.8%. Due to issues with wells, both Citrus Heights and Fair Oaks were unable to pump the expected amount of groundwater in July, resulting in less surface water being transferred. This was NOT offset by a larger than anticipated sale of surface water. Water deliveries to the Retail Service Area, Orange Vale, City of Folsom and SSWD continue to track fairly close to the budget.

Comparison of Fiscal Year 2017/2018 Actual to 2018/2019 Projections of Deliveries and Revenue



Cumulative Water Deliveries and Revenues FY 2017-18

